

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Human Resources Committee
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Date:	Time:	Location:
November 01, 2018	3:00 P.M.	BOR Conference Room

Members Present/Absent:				
Title/Representative	Name	Present	Absent	Reasons
1. Chair, HRC	Tetaake Yeeting	X		
2. Vice chair, HRC	Genevy Samuel	X		
3. Secretary, NTL F	Pearl H. Olter-Pelep	X		
4. “Ex-Officio Member” Director, HRO	Rencelly Nelson	X		
5. CTEC F	Emmanuela Garcia	X		
6. CHK S	Marylene Bisalen	X		
7. FMI Staff Rep	Regina Faimau		X	
8. FMI Rep	Edmund Wogthuth		X	
9. KSA S	Shrue-Miako Sahn	X		
10. KSA S	Michael Williams	X		
11. KSA F	Rosalinda Bueno	x		
12. NTL S	Norma Edwin	X		
13. NTL S FSS Rep	Alfred Olter	X		
14. NTL S	Yolina Yamada	X		
15. NTL F	George Mangonon		X	
16. NTL S	Martin Mingii	X		
17. CTEC S	Albert Amson	X		
18. CTEC S	Maureen Mendiola	X		
19. CTEC F	Bertoldo Esteban	X		
20. Yap Campus S	Monica Rogon	X		
21. Yap Campus Rep	Angela Figir		X	
22. NTL S	Maryallen Manuel	X		
23. NTL S	Josephine Kostka	X		

Additional Attendees:	
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Agenda/Major Topics of Discussion:
1. Call to order

2. Roll Call

3. Review of adoption of Agenda

4. Old business

- a. AP6027 recommendation by HR Director
- b. BP6019 Employee Discipline and Protection
- c. BP6020 Sexual Harassment
- d. AP6035 Rehire eligibility
- e. NBP 6036 Conducting Investigations into Breaches of Discipline or Misconduct

Others

Adjournment

Discussion of Agenda/Information Sharing:

Chairperson Tetaake called the meeting to order at 3:00P.M.

Review of Agenda

Norma moved for the adoption of the revised agenda and seconded by Pearl, the agenda was adopted.

Review of September Minutes

Yolina moved for the adoption of the agenda and seconded by Norma, the minutes were adopted.

1. Old Business

- a. **AP6035 Rehire Eligibility review**

AP 6035 Rehire Eligibility

- Urgency to meet the deadline for the approval for this AP6035.
- All changes were made after Norma's comments.
- There were changes made to a word "preferred" was changed to "referred"
- This was again tabled due to lack of time for thorough review and discussion

2. New Business

- a. Review Policy development plan for feedback
 - i. BP6019 Employee discipline and protection
 - ii. BP6020 Sexual Harassment

BP6019 Employee discipline and Protection

- Rencelly explained the changes made on the second paragraph of the 6019 proposed policy
- Martin made a motion to adopt the BP6019 policy and seconded by Josephine.
- Follow the first sentence not the
- Martin made a motion to rearrange the paragraph on the policy and seconded by Yolina.

BP6019 Employee and discipline Protection

- Rencelly shared the changes made by her on this policy and questions were being raised by the committee for each of the items on the policy.
- Questions were also raised based on responsibilities of the Title IX Coordinator.
- Martin made a motion adopt the policy and also to look further into the procedures and find out more information and discuss it in the next meeting.
- It was seconded by Josephine and everyone agreed.

BP6020 Sexual Harassment

Updates were made on this policy and there were changes

Martin had a recommendation on some changes under section C “responsibilities” to section B on the policy.

Martin also recommended that the last section on the timeline for number 4 will be included on section B of the policy.

- Contact with the Title IX coordinator about this policy.

3. Adjournment

Martin has moved to adjourn and seconded by Josephine. Meeting was adjourned at 4:23pm.

Handouts/Documents Referenced:

- Agenda for November 01, 2018 meeting
- AP6027 Procedures on Tuition Waiver
- Review Policy development plan for feedback
- BP6019 Employee and discipline Protection
- BP6020 Sexual Harassment
- AP 6035
- NBP 6036

College Web Site Link:

Prepared by:	Pearl Habuchmai Olter-Pelep	Date Distributed:	12/05/2018
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Approval of Minutes Process & Responses:
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Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:
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Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments