

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee	Student Success Committee	
Date: November 01, 2019	Time: 1:06pm - 1:43pm	Location: Board of Regents Conference Room

Members

	Titles /Reps	Name	Present	Absent	Comments
1.	Chairperson	Timothy Mamongon		X	Meeting with students
2.	Vice Chairperson	Francis Alex	X		
3.	Secretary	Cindy Edwin	X		
4.	Chuuk Campus Staff Rep.	Wilson Bisalen		X	Sick leave
5.	Chuuk Campus Faculty Rep.	Ben Bambo Sr.	X		Joined late due to connection problem
6.	FSM-FMI	Rufus Yaisolug		X	
7.	Kosrae Campus Staff Rep.	Arthur Jonas	X		
8.	Kosrae Campus Faculty Rep.	Rosalinda Bueno	X		
9.	Kosrae Campus Faculty Rep.	Annemarie Jameson	X		
10.	CTEC Faculty Rep.	Brigeeen Lawrence		X	Family matter
11.	CTEC Faculty Rep.	Nestor Mangubat	X		
12.	CTEC Faculty Rep.	Bertoldo Esteban	X		
13.	National Campus Staff Rep.	Nixon Soswa	X		Came in late due to meeting with Peer Coaches
14.	National Campus Staff Rep.	Sinobu Lebehn	X		
15.	National Campus Staff Rep.	Benina Ilon	X		Came in late
16.	National Campus Faculty Rep.	Mike Ioanis		X	
17.	National Campus Faculty Rep.	Jothy John	X		
18.	Yap Campus Staff Rep.	Cecilia Dibay	X		
19.	Yap Campus Staff Rep.	Susan Guarin	X		
20.	SBA: Chuuk Secretary	Otoko Kannys		X	
21.	SBA				
22.	Ex.-Officio Member: EMSS				

Additional Attendees:	Vice President for Institutional Effectiveness and Quality Assurance, Caroline Kocel
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Major Agenda or Topic of Discussion

1. Approval of minutes- Oct. 4, 2019
2. Advisors Survey
3. Accreditation Midterm Report

Discussion of Agenda and Information Sharing

1. "Approval of minutes- Oct. 4, 2019" was added to the agenda. The minutes had been emailed earlier for review. There were no discussions so motion was made and seconded to adopt the minutes. The minutes were approved as is.

2. Since Chuuk and Yap were not present during our last meeting, recommendation was made for the committee secretary to email and find out who will help administer the survey at their campus. Since our survey questions are based off of the 2016 Community College Survey of Student Engagement (CCSSE), we would like to capture about the same number of students who took the CCSSE, 567. The break down then will be 116 Career and Technical Education Center (CTEC), 63 Chuuk, 40 Kosrae, 302 National and 46 Yap.
 Vice President (VP) Caroline raised the concern from those at the state campuses that they feel they are being given more work to do. Another concern is that the Community College Survey of Student Engagement (CCSSE) will be administered again in spring so the results may throw off our survey questions. It was further recommended that we hold off on the survey until VP Caroline speak with Cabinet to see how to move forward with it.

3. The link that had been emailed to the committee earlier is what the Assessment Team is working on so Francis will email another link for the committee. To help get the work done on time, each member was assigned a reader team. Do not proofread, only focus on the content. Questions to keep in mind with reviewing, 1) Is content ACCURATE? 2) Has anything SIGNIFICANT been left out? Comments are to be made online, no later than the 7th (Thursday).

The meeting ended at 1:43pm.

Next Meeting: December 6, 2019

Handouts/Documents Referenced

- *October 4, 2019 minutes*
- *College of Micronesia-FSM Mid-Term Report*

College Web Site Link

www.comfsm.fm

Prepared by:	Cindy Edwin	November 14, 2019	
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Approval of the Minutes and Response

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Submitted by		Date:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline and Responsibilities:

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				