

Committee Minutes Reporting Form			
Committee or Working Group		<i>Facilities & Campus Environment</i>	
Date	Time	Location	
February 07, 2020	13:00	President's Conference Room	
Members Present			
	Titles/Reps	Names	Remarks
1.	Chair (National Campus LRC)	Bruce Robert	Present
2.	Vice Chair (CTEC Maintenance)	Bruno Barnabas	Present
3.	Secretary (National Campus Maintenance)	Amerihter Thozes	Present
4.	"Ex-Officio Member "- Director, Maintenance	Francisco Mendiola	Present
5.	CC Proj. Manager	Benjamin Akkin	Present
6.	CC Media Tech	Edson Asito	Absent
7.	Kosrae Campus Staff Rep	Teodoro Bueno	Absent
8.	Kosrae Faculty	Tara Y. Tara	Absent
9.	Kosrae Campus Staff Rep	Maver Jonathan	Absent
10.	National Campus Faculty	Don Buden	Present
11.	National Campus Faculty	Reynaldo Garcia	Present
12.	National Staff Security & Safety Officer	Terry Marcus	Present
13.	National Campus Residence Hall	Marlou Gorospe	Absent
14.	CTEC Faculty	Salba Silbanuz	Absent
15.	CTEC Faculty	Ben Nato	Absent
16.	CoAT&T Rep	Alan Aloisima	Absent
17.	CTEC Staff	Edwin Sione	Absent
18.	FMI Rep.	Francis Lubumad	Absent
19.	Yap Campus Staff	Moses Faimau	Absent
20.	SBA Representative	Jimmy Ioanis	Absent
21.	NC IT	Moleince Kephass	Absent
22..	NC Admin. Services	Alfred Olter	Absent
23.	NC Faculty Rep.	Magdalena Hallers	Absent

Additional Attendees
Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Call to Order 2. Review and Adoption of Agenda 3. Approval of Minutes of Last Meeting (Dec. 06, 2019) 4. New Business: <ul style="list-style-type: none"> • COVID19 5. Old Business: <ul style="list-style-type: none"> • TOR

- 6. Reports from IDP & Others:
- 7. Announcements
 - Next Meeting: March 06, 2020/President's Conference Room
- 8. Adjournment:

Discussion of Agenda/Information Sharing:

- 1. The meeting was called to order at 1:05 by Chairman Bruce Robert.
- 2. Review and adoption of agenda: Agenda approved by all present members.
- 3. The Minutes of last Meeting were approved (Dec. 06, 2019)
- 4. New Business:
 - a) COVID19: Director Mendiola reported on COVID 19. Emergency Management Team will be having meetings regarding Corona Virus and several members of FCE are part of the team. Director will be updating FCE accordingly. Emails have been sent from Director Mendiola to all FCE members regarding COVID 19.
- 5. Old Business:
 - a) TOR: Approved and final draft to be printed and sent to VPIEQA for further processing. Changes can be at any time committee deemed necessary.
- 6. Reports from IDP:
 - a) Director Mendiola reported on updates of all IDP projects.
- 7. Announcements:
 - Next Meeting to be held on March 6, 2020 in the President's Conference Room.
- 8. Adjourned: Meeting adjourned @ 1:40 pm.

Handouts/Documents Referenced:

- 1. Agenda
- 2. Minutes for Dec.06, 2019 meeting.

Prepared by: Amerihter Thozes		Date Distributed:	
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