

COLLEGE OF MICRONESIA-FSM  
Committee Minutes Reporting Form

Committee		<b>Recruitment, Admissions, and Retention</b>		
Date: November 6, 2019		Time: 1-2 PM	Location: Board Conference Room	
			National Campus VOIP 4515 PIN 7510	
<b>Members</b>				
	<b>Titles /Reps</b>	<b>Names</b>	<b>P</b>	<b>A</b>
1.	Chairperson (National Staff Rep.)	Pelsihner Elias <a href="mailto:pelias@comfsm.fm">pelias@comfsm.fm</a>	P	
2.	Vice Chairperson (National Staff Rep)	Resida S. Keller <a href="mailto:resida@comfsm.fm">resida@comfsm.fm</a>	P	
3.	Secretary (National Faculty Rep)	Kathleen Benjamin, <a href="mailto:kjbenjamin@comfsm.fm">kjbenjamin@comfsm.fm</a>	P	
4.	National Campus Staff Rep.	Penselynn Etse Sam <a href="mailto:petse@comfsm.fm">petse@comfsm.fm</a>		
5.	Chuuk Campus Staff Rep.	Tandy Marar <a href="mailto:matandy@comfsm.fm">matandy@comfsm.fm</a>	P	
6.	Chuuk Campus Faculty Rep.	Richardson Chiwi <a href="mailto:chiwi@comfsm.fm">chiwi@comfsm.fm</a>		
7.	Kosrae Campus Staff Rep.	Paliknoa Sigrah <a href="mailto:psigrah@comfsm.fm">psigrah@comfsm.fm</a>		A
8.	Kosrae Campus Staff Rep.	George Dokowe <a href="mailto:dokoweg@comfsm.fm">dokoweg@comfsm.fm</a>	P	
14.	Kosrae Campus Faculty Rep.	Robert Jonas <a href="mailto:rjonas@comfsm.fm">rjonas@comfsm.fm</a>		A
15.	National Campus Faculty Rep.	Deva Senerathgoda <a href="mailto:deva@comfsm.fm">deva@comfsm.fm</a>		A
16.	National Campus Faculty Rep.	Brian Lynch <a href="mailto:brianl@comfsm.fm">brianl@comfsm.fm</a>	P	
17.	National Campus Faculty Rep.	Rudelyn Dacanay, <a href="mailto:rdacanay@comfsm.fm">rdacanay@comfsm.fm</a>		SICK
18.	National Campus Instructional Coordinator	Joseph Felix Jr. <a href="mailto:felixjr@comfsm.fm">felixjr@comfsm.fm</a>		A
19.	CTEC Campus Faculty Rep	Sherly Jano <a href="mailto:sjano@comfsm.fm">sjano@comfsm.fm</a>		A
20.	CTEC Campus Faculty Rep.	Joyce Roby <a href="mailto:jroby@comfsm.fm">jroby@comfsm.fm</a>	P	
21.	CTEC Campus Staff Rep.	Rensleen Joel <a href="mailto:rensleen@comfsm.fm">rensleen@comfsm.fm</a>		A
22.	CTEC Campus Faculty Rep.	Mason Tihpen <a href="mailto:mason@comfsm.fm">mason@comfsm.fm</a>	P	

			P	
23.	Yap Campus	Debra Roth droth@comfsm.fm	P	
24.	Yap Campus	Beverly Buw bbuw@comfsm.fm		A

**Additional Attendees**

1.	Doman Daoas	Registrar
2.	Joey Oducado	VP EMSS

**Major Agenda or Topic of Discussion**

**AGENDA**

1. Moment of Silence
2. Reading of Mission Statement (Resida Keller)
3. Roll Call (Kathy Benjamin)
4. Adoption of Agenda/October minutes
5. Endorsement of Board Policy No.4802
6. Endorsement of Board Policy Conditional Admission for Bachelor of Science Elementary Education
7. Recommendation for 2020-Midterm Report
8. Endorsement of Board Policy No. 4707
9. Endorsement of Board Policy No. 4708
10. Miscellaneous
11. Announcement
12. Adjourned

1. 3<sup>rd</sup> RAR meeting started at 1:05pm with moment of silence followed by Chair thanking all members for their presence at the meeting.
2. Vice-Chair read the college statement
3. Roll Call by Secretary and quorum established.
4. There was unanimous adoption of the Agenda and October minutes with some changes.
5. A motion was made to Table Board Policy Conditional Admission for Bachelor of Science Elementary Education and was seconded by National member and all voted yes.
6. Chair gave the floor for the Registrar to explain more on Board Policy No. 4802 prior to members will endorsed it. Registrar explained that the current cost of transcript request is \$4.00 which is cheap compared to other colleges. A National member suggested to increase from \$4.00 to \$5.00 and was seconded by Chuuk member. Another suggestion from National member to increase to \$8.00 since the current amount hasn't been changed since 20 years and was seconded by Yap members. National member moved that we adopt and vote on the increased amount and seconded. Vote established 4 members vote for \$5.00 and 5 members vote for \$8.00. Registrar suggested that we endorse it to Finance Committee for further research and review and seconded by Vice-Chair.
7. Chair open floor for Review and provide comment for the Midterm Report. AIP 4 there were no comments. AIP 12 no comments and assigned members said accurate. AIP 14 no comment but concern from CTEC committee members on the writings which is sometimes CTEC and sometimes CTE which they think it is inconsistent. The link in report was unable to access and suggest to have a link to allow readers into the report.
8. Board Policy No. 4707, Chair allowed Finance representative to explain the policy. Finance representative explained that due to Federal regulation, SAP is reviewed every semester. If further question may refer to the college FAHB or website. A motion was made by National member to endorse with changes and seconded by National member. Upon vote all members vote yes.
9. Board Policy No. 4708 Appeal Financial Aid Suspension, Finance representative explained that the college allow for appeal with good reasonable excuse. A minimal change from 5 days to 10 days. A National member made a motion to endorse with the minimal change and was seconded by CTEC member. All members vote yes
10. Next on agenda was Miscellaneous, Chair asked each State members if have anything to add and all members say none.
11. Announcement from Chair on next meeting will be on December 4, 2019
12. 14:02 Meeting was adjourned

**Next Meeting: December 4, 2019**

**Handouts/Documents Referenced**

Prepared by:

**Approval of the Minutes and Response**

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	<b>Titles /Reps</b>	<b>Names</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Remarks</b>
1.	Chairperson	Pelsihner Elias pelias@comfsm.fm	X			
2.	Vice Chairperson	Resida Keller resida@comfsm.fm				
3.	Secretary	Kathleen Benjamin, <a href="mailto:kjbenjamin@comfsm.fm">kjbenjamin@comfsm.fm</a>	X			
4.	Chuuk Campus Staff Rep.	Tandy Marar, matandy@comfsm.fm	X			
5.	Chuuk Campus Faculty Rep.	Richardson Chiwi <a href="mailto:rich@comfsm.fm">rich@comfsm.fm</a>	X			
6.	FMI Faculty Rep.	Semesa Senikuraciri semesa@comfsm.fm				
7.	FMI Staff Rep.	Eva Buthung, ebuthung@comfsm.fm				
8.	Kosrae Campus Staff Rep.	Paliknoa Sigrah, psigrah@comfsm.fm				
9.	Kosrae Campus Staff Rep.	Dokowe George dokoweg@comfsm.fm	X			
10.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm				
11.	National Campus Staff Rep.	Julius Cecilio cecilio@comfsm.fm				
12.	National Campus	Rudely Dacanay rdacanay@comfsm.fm				
13.	National Campus Staff Rep.	Karleen M. Samuel karleenm@comfsm.fm				
14.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm				
15.	National Campus Faculty Rep.	Deva Senerathgoda deva@comfsm.fm				
16.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	X			
17.	CTEC Staff Rep.	Rensleen Joel resleen@comfsm.fm				
18.	CTEC Faculty Rep.	Sherly Jano <a href="mailto:sjano@comfsm.fm">sjano@comfsm.fm</a>				
19.	CTEC Faculty Rep.	Joyce Roby <a href="mailto:jroby@comfsm.fm">jroby@comfsm.fm</a>	X			
20.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	X			
21.	Yap Campus Staff	Debra Roth droth@comfsm.fm	X			

22.	Yap Campus Staff	Beverlyn Buw bbuw@comfsm.fm				

Submitted by Kathy Benjamin																							
<b>Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities</b>																							
<b>Actions by the President</b>																							
<table border="1"> <thead> <tr> <th style="background-color: #cccccc;">Item</th> <th style="background-color: #cccccc;">Approved</th> <th style="background-color: #cccccc;">Disapproved</th> <th style="background-color: #cccccc;">Disapproved with Conditions</th> <th style="background-color: #cccccc;">Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Item	Approved	Disapproved	Disapproved with Conditions	Remarks	1					2					3				
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