

<b>Committee Minutes Reporting Form</b>			
<b>Committee or Working Group</b>		<i>Facilities &amp; Campus Environment</i>	
<b>Date</b>	<b>Time</b>	<b>Location</b>	
September 06, 2019	13:00	President's Conference Room	
<b>Members Present</b>			
	<b>Titles/Reps</b>	<b>Names</b>	<b>Remarks</b>
1.	Chair (National Campus LRC)	Bruce Robert	Present
2.	Vice Chair (CTEC Maintenance)	Bruno Barnabas	Absent
3.	Secretary (National Campus Maintenance)	Amerihter Thozes	Present
4.	"Ex-Officio Member "- Director, Maintenance	Francisco Mendiola	Present
6.	Chuuk Maintenance	Benjamin Akkin	Present
7.	Chuuk Faculty	Edson Asito	Present
8.	Kosrae Campus Staff Rep	Teodoro Bueno	Absent
9.	Kosrae Faculty	Tara Y. Tara	Absent
10.	Kosrae Campus Staff Rep	Maver Jonathan	Absent
11.	National Campus Faculty	Don Buden	Present
12.	National Campus Faculty	Reynaldo Garcia	Present
13.	National Staff Security & Safety Officer	Terry Marcus	Present
14.	National Campus Residence Hall	Marlou Gorospe	Present
15.	CTEC Faculty	Salba Silbanuz	Absent
16.	CTEC Faculty	Ben Nato	Absent
17.	CTEC Agriculture Instructor	Charles Aiseam	Absent
18.	CTEC Staff	Edwin Sione	Absent
19.	Yap Campus Staff (FMI)	Francis Lubumad	Absent
20.	Yap Campus Staff	Moses Faimau	Absent
21.	SBA Representative	Hiromi Taulung	Absent
22.			

<b>Additional Attendees</b>	
<b>Agenda/Major Topics of Discussion:</b>	
<ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of Minutes of Last Meeting</li> <li>3. Old Business <ul style="list-style-type: none"> <li>• TOR</li> </ul> </li> <li>4. New Business <ul style="list-style-type: none"> <li>• Shuttle Request (Madolenihmw /Kitti side)</li> <li>• How about other municipalities/states?</li> <li>• Any implications?</li> </ul> </li> <li>5. Other urgent issues</li> <li>6. Announcements</li> </ol>	

## 7. Adjournment

### **Discussion of Agenda/Information Sharing:**

1. The meeting was called to order at 1:04 by Chairman Bruce Robert.
2. The Minutes of last Meeting were approved. (Sep. 06, 2019)
3. Old Business:
  - a) Updates from state campuses.
    - Chuuk Campus: Storage Shop
    - CTEC: Faculty will be moving in to New HTM office during Christmas Break. Two new vehicles purchased. One Toyota Raum and one Honda CRV.
4. New Business:
  - a) Resolution of Shuttle Service for Madolenihmw and Kitti Students.
    - WHEREAS the Facilities and Campus Environment Committee realize that students from Madolenimw and Kitti are facing difficulties in an affordable and reliable transportation service to school daily, and WHEREAS students from Madolenihmw and Kitti are paying more than \$5.00 daily for transportation to Kolonia and Palikir, and WHEREAS such expenses and unreliable transportation services has contributed o the increasing number of drop outs at the National Campus and CTEC;  
THEREFORE the Facilities and Campus Environment Committee further recommend that the college consider implementing the bus service for students from Madolenimw and Kitti as proposed by the Director of Maintenance. Additionally, the committee further recommends the following implementation procedures:
      - That the bus service be implemented for Fall 2019 and Spring 2020 semesters on trial basis to provide a more accurate information on its needs and costs of operations.
      - That students who wish to use this service will pay a \$60.00 bus fee per semester for round trip from Madolenihmw to CTEC and from Kitti to National Campus, and an additional \$40.00 per semester for shuttle service between CATEC and National Campus.
      - That the priority passengers will be afforded to student living furthest from CTEC and National Campus.

#### **Resolution No. FCE02-SY2020**

WHEREAS the Facilities and Campus Environment Committee realize that the projected revenue of the transportation system will not be sufficient to recover the cost of the services, the committee recommends the college to subsidize the operations for the duration of the trial period until such time that the college can make a decision whether or not to continue or terminate the service.

- Resolution to be printed on an official letter head for further processing.
- Other concerns for students from Sokehs, U and Nett were raised whether we can have designated bus stop in each municipality and was tabled for further discussion after this

above resolution is approved.

5. Announcements:

- Next Meeting is on Nov 1<sup>st</sup>.
- October 24<sup>th</sup> Holiday

6. Other concerns: Refreshments. Committee should provide refreshments to meetings.

7. Adjourned: Meeting adjourned @ 1:30 pm.

**Handouts/Documents Referenced:**

1. Agenda

**Prepared by: Amerihter Thozes**

**Date Distributed:**