

**College of Micronesia – FSM
Minutes Reporting Form**

Meeting Group:	ICT Committee
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Date:	Time:	Location:
December 4, 2020	3:00-4:00PM Pohnpei/Kosrae Time 2:00-3:00PM Chuuk/Yap Time	ON-LINE

Members Present:				
Titles/Representative	Name	Present	Absent	Remarks
Chair	Nelchor Permitez (CTEC)	✓		
Vice-Chair	Edper Castro (NC)	✓		
Secretary	Yuuki Ohmura (NC)	✓		
CTEC Faculty Rep	Danilo Ibarrola	✓		
CTEC Faculty Rep	Phyllis Silbanuz	✓		
CC Faculty Rep	Atkin Buliche	✓		
CC System Spec.	John Dungawin	✓		
NC Admin Services	Eugene Edmund	✓		
KC Staff	Renton Isaac	✓		
KC Faculty Rep	Hiroki Noda	✓		
KC Faculty Rep	Penina Tulensru	✓		
FMI Staff	Petrus Ken	✓		
YC Staff	Berton Miginigad	✓		
YC Faculty	Raymond Permitez	✓		
NC OARR	Vasantha Senarathgoda	✓		
NC Faculty Rep	Dennis Gearhart	✓		
NC Faculty Rep	Mike Dema	✓		
NC Staff	Chris Gilimete	✓		
NC Staff	Donovan William			
LRC Rep	Juvelina Recana	✓		
SBA Yap Rep	Amberisa Wolrui			

Additional Attendees:	None
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Agenda:

- Review of 770 units of Rechargeable Sealed Lead Acid Batteries (RFP2021-02).
- On line votation of the RFP2021-02.

Agenda/Major Topics of Discussion:

The following statement was email by the ICT Chair to the ICT Committee for review and Votation online on November 30, 2020.

Attached is the summary of report for the bidding process.

After your review, lets do a votation for the endorsement of this RFP.

kindly write “AYE” if you agree and “Nay” if you disagree to endorse this RFP.

The ICT Director Shaun emailed me last Friday for review and endorsement of the 770 units of Rechargeable Sealed Lead Acid Batteries (RFP2021-02).

The said batteries will be used for all the COM-FSM system campus, we have not order this item for two years and the IT stock is getting low. Likewise the college will save a lot if we only replace the battery of the Uninterrupted Power Supply (UPS) instead of buying a new unit of UPS.

The bid documents was reviewed by three people namely: Eugene Edmund, Julius and Paul Sonden.

The bidders, result of bidding deliberation and their service records are as follows:

Ranking	Bidder's name	Total Amount
1	MCS-Pohnpei	\$39,427.50
2	M.E. International	\$43,300.00
3	H&D Products International	\$43,543.50
4	Progressive Computer Services	\$50,600.00

Ranking	Bidder's Name	Price Quote 40%	Technical Specs. 50%	Competenci es; past experience, customer service and Deliveries 10%	Total

1	MCS-Pohnpei	40%	50%	10%	100%
2	M.E.International	35%	50%	10%	95%
3	H&D Products International	30%	50%	10%	90%
4	Progressive Computer Services	25%	50%	10%	85%

Comments/Upcoming Meeting Date & Time/Etc.:

The ICT committee vote result are as follows:

AYE = 19

NAY = 0

Did not vote = 3

The majority of the committee members voted on Nov 30, 2020.

Therefore the RFP2021-02 is hereby endorse by the ICT committee.

Handouts/Documents Referenced:

[RFP 2021-02](#) Bid Evaluation Report

College Web Site Link:

Prepared by:

Nelchor Permitez

Date Distributed:

Approval of Minutes Process & Responses:

Name	Aye	Nay	Remarks	Date voted
Nelchor Permitez (CTEC)	✓			11/30/20
Edper Castro (NC)	✓			11/30/20
Yuuki Ohmura (NC)	✓			11/30/20
Danilo Ibarrola	✓			11/30/20
Phyllis Silbanuz	✓			11/30/20
Atkin Buliche	✓			11/30/20

John Dungawin	✓			11/30/20
Eugene Edmund	✓			11/30/20
Renton Isaac	✓			11/30/20
Hiroki Noda	✓			11/30/20
Penina Tulensru	✓			11/30/20
Petrus Ken	✓			11/30/20
Berton Miginigad	✓			11/30/20
Raymond Permitez	✓			11/30/20
Vasanth Senarathgoda	✓			11/30/20
Dennis Gearhart	✓			11/30/20
Mike Dema	✓			11/30/20
Chris Gilimete	✓			11/30/20
Donovan William				
Juvelina Recana	✓			11/30/20
Winter George				
Amberisa Wolrui				

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:				
Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments