

# **Mission and Outcomes Development Worksheet # 1**

## **Academic Programs**

Associate of Science in  
Business Administration

SY 2009

**Academic Program**  
 **Formative Assessment**  
 **Summative Assessment**

**Assessment Period Covered**  
February 27, 2009  
**Date Submitted**

### **Institutional Mission/Strategic Goal:**

**Mission:** Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

### **Strategic Goal (*which strategic goal(s) most support the services being provided*):**

Promote learning and teaching for knowledge, skills creativity, intellect and the abilities to seek and analyze information and to communicate effectively.

### **Division Mission Statement:**

The Business Division of the College of Micronesia-FSM is committed to provide academic, career and technical educational opportunities in the fields of accounting, business, and computer information systems as gateways to the students' personal and professional growth, and for the economic development and self-reliance of the Federated States of Micronesia.

### **Academic Program Mission Statement:**

Development of the private sector as key to promoting national economic self-sufficiency/self-reliance is one of the goals of the College of Micronesia-FSM. The A.S. in Business Administration Program offers courses designed to address this goal, by equipping those entering the business world with entry-level skills, upgrading skills for those already in businesses, and providing a stepping stone for those wanting to pursue a higher degree in the field.

**Academic Program Goals (*General Statements about knowledge, skills, attitudes, and values expected in graduates*).**

1. To equip those entering the business world with entry-level skills appropriate for future employment or entrepreneurial pursuits.
2. To upgrade skills for those already employed or engaged in business; and
3. To provide a firm foundation in terms of basic knowledge and skills as stepping stone for those wanting to pursue a higher degree in the field.

**Academic Program Outcomes: (*with proposed changes, subject to approval*)**

Upon completion of the degree program, the student will be able to:

1. Demonstrate basic knowledge and/or skills in the different functional areas of business – accounting, management, marketing, economics, and finance – by emphasizing their importance in an organization and describing their interrelationship in the organization’s attempt to achieve its objectives.
2. Demonstrate basic knowledge and skill in business mathematics and elementary statistics by accurately performing common business computations, statistical data presentation and analysis.
3. Demonstrate basic knowledge and skill in intercultural writing and speaking appropriate for business.
4. Demonstrate a basic understanding of the legal environment and ethical challenges confronting business in general and in the FSM, from both local and global perspectives.

(This part of the worksheet is still to be filled up / updated. Please see comments below.)

<b>Evaluation questions</b>	<b>Data sources</b>	<b>Sampling</b>	<b>Analysis</b>
Do students possess workforce readiness skills?	Employment Data		
Have working students (business owner or employed by others) upgraded			

**Timeline**

<b>Activity</b>	<b>Who is Responsible?</b>	<b>Date</b>
	IRPO	

**Comments:**

This is a first-time experience for the faculty in charge in the use of this worksheet. He is still groping his way around. Given more time and training, it is hoped that a better, more comprehensive and responsive output could be generated in the future.

While the informational input to date can be described as minimal and therefore, lacking in substance, this exercise in the development of mission and outcomes (and two other related worksheets!) have been most enlightening and instructive in the sense that it afforded this faculty a bigger overall picture of the program within the context of divisional, institutional, and even community-wide goal of helping the FSM achieve national economic self-sufficiency/self-reliance.