

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: April 03, 2019		Time: 1-2 PM	Location: Board Conference Room	
			National Campus VOIP 4515 PIN 7510	
Members				
	Titles /Reps	Names	P	A
1.	Chairperson (Kosrae Staff Rep.)	Robert Jonas rjonas@comfsm.fm	P	
2.	Vice Chairperson (National Staff Rep)	Pelsihner Elias pelias@comfsm.fm	P	
3.	Secretary (National Faculty Rep)	Resida S. Keller resida@comfsm.fm	P	
4.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm	P	
5.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm		A
6.	FMI Faculty Rep.	Semesa Senicuracity semesa@comfsm.fm		A
7.	FMI Staff Rep.	Eva Buthung ebuthung@comfsm.fm		A
8.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm		A
9.	Kosrae Campus Staff Rep.	George Dokowe dokoweg@comfsm.fm	P	
10.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm		A
11.	National Campus Staff Rep.	Julius Cecilio jcecilio@comfsm.fm		A
12.	National Campus Staff Rep.	Karleen M. Samuel karleenm@comfsm.fm		A
13.	National Campus Faculty Rep.	Kathleen Benjamin, kjbenjamin@comfsm.fm		A
14.	National Campus Faculty Rep.	Deva Senerathgoda deva@comfsm.fm	P	
15.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm		A
16.	National Campus Faculty Rep.	Magdalena Hallers mhallery@comfsm.fm	P	
17.	National Campus Faculty Rep.	Kiyoshi Phillip kphillip@comfsm.fm		A
18.	National Campus Faculty Rep.	Rudelyn Dacanay, rdacanay@comfsm.fm	P	

19.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm		A
20.	CTEC Campus Faculty Rep	Alan Alosima Alana@comfsm.fm	P	
21.	CTEC Campus Faculty Rep.	Joyce Roby jroby@comfsm.fm	P	
22.	CTEC Campus Staff Rep.	Rensleen Joel rensleen@comfsm.fm		A
23.	CTEC Campus Faculty Rep.	Xavier Yarofmal yarofmal@comfsm.fm	P	
24.	Yap Campus	Debra Roth droth@comfsm.fm	P	
25.	Yap Campus	Beverly Buw bbuw@comfsm.fm	P	

Additional Attendees

1.	Doman Daoas	Registrar
2.		

Major Agenda or Topic of Discussion

AGENDA

1. Moment of Silence (Presiding: Chair)
2. Reading of Mission Statement (Vice Chair)
3. Roll Call (Secretary)
4. Adoption of Agenda/Approval of February 27th (replacement for the April meeting) Minutes
5. Endorsement of two Administrative Procedures (No. 4XXX and No. 4204)
6. Miscellaneous
7. Announcement
8. Adjournment

Discussion of Agenda and Information Sharing

Meeting began at 1:10pm by the Chairperson.

1. After a **moment of silence**, V. Chairman proceeded to read the **College's Mission Statement** (item #2)
3. Secretary took note of the **attendance**.
4. Motion was made and seconded to **approve the February 27th minutes** as is; the agenda was also endorsed as is.
5. **Endorsement of two Board Policies (No. 4XXX and No. 4204):** Based on the last meeting, the changes that were suggested for the improvement of these two Administrative Policies were already endorsed. As for the Administrative procedures, since this involved the faculty, the Registrar had recommended that committee

members take the newly revised policies and procedures and share them with members of their respective programs/divisions for their feedback—especially with regards to the procedures and bring back any feedback or suggestions to the committee.

The committee endorsed this suggestion and agreed to take the policy/procedure to their divisions/programs.

6. **Miscellaneous:** none

7. **Announcement:** The next meeting will be on May 1, 2019.

8. **Meeting adjourned** at 1:40pm.

Next Meeting: May 1, 2019

Handouts/Documents Referenced

AP No. 4XXX and No. 4204

Prepared by:

Resida S. Keller

4/29/19

Approval of the Minutes and Response

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	Titles /Reps	Names	Aye	Nay	Abstain	Remarks
1.	Chairperson	Robert Jonas rjonas@comfsm.fm	x			
2.	Vice Chairperson	Pelsihner Elias pelias@comfsm.fm	x			
3.	Secretary	Resida Keller resida@comfsm.fm	x			
4.	Chuuk Campus Staff Rep.	Tandy Marar, matandy@comfsm.fm	x			
5.	Chuuk Campus Faculty Rep.	Richardson Chiwi rich@comfsm.fm				
6.	FMI Faculty Rep.	Semesa Senikuraciri semesa@comfsm.fm				
7.	FMI Staff Rep.	Eva Buthung, ebuthung@comfsm.fm				
8.	Kosrae Campus Staff Rep.	Paliknoa Sigrah, psigrah@comfsm.fm				
9.	Kosrae Campus Staff Rep.	Dokowe George dokoweg@comfsm.fm	x			
10.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm				
11.	National Campus Staff Rep.	Julius Cecilio cecilio@comfsm.fm				

12.	National Campus	Rudely Dacanay rdacanay@comfsm.fm	x			
13.	National Campus Staff Rep.	Karleen M. Samuel karleenm@comfsm.fm				
14.	National Campus Faculty Rep.	Kathleen Benjamin, kjbenjamin@comfsm.fm				
15.	National Campus Faculty Rep.	Deva Senerathgoda deva@comfsm.fm	X			
16.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm				
17.	National Campus Faculty Rep.	Magdalena Hallers mhallers@comfsm.fm	x			
18.	National Campus Faculty Rep.	Kiyoshi Phillip kphillip@comfsm.fm				
19.	CTEC Staff Rep.	Rensleen Joel resleen@comfsm.fm				
20.	CTEC Faculty Rep.	Alan Alosima Alana@comfsm.fm	x			
21.	CTEC Faculty Rep.	Joyce Roby jroby@comfsm.fm	x			
22.	CTEC Faculty Rep.	Xavier Yarofmal Yarofmal@comfsm.fm	x			
23.	Yap Campus Staff	Debra Roth droth@comfsm.fm	x			
24.	Yap Campus Staff	Beverlyn Buw bbuw@comfsm.fm	x			

Submitted by	Resida S. Keller	4/29/19	
Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities			
<p>Minutes approved unanimously. Administrative procedures to be taken by committee members and shared with their respective divisions/programs for feedback.</p>			
Actions by the President			

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				

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