

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: December 2,2020		Time: 1-2 PM		Location: Zoom Meeting
		Meeting ID: 926 6664 0221 Passcode: w6Bpu8		
Members				
	Titles /Reps	Names	P	A
1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby jroby@comfsm.fm		A
2.	Vice Chairperson (Kosrae Campus Staff Rep.)	George Dokowe dokoweg@comfsm.fm	P	
3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm	P	
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm	P	
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm	P	
6.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	P	
7.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm	P	
8.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm	P	
9.	CTEC Staff Rep.	Lorlain Mihkel	P	
10.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm		A
11.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm		A
	Kosrae Campus Rep/Proxy	Wiggin Sigrah	P	
		Eileen Nena	P	
12.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	P	
13.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm		A
14.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm	P	

14.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	P	
15.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm	P	
16.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm	P	
17.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm	P	
18.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm	P	

Additional Attendees

1.	Doman Daoas	Registrar
2.		

Major Agenda or Topic of Discussion

AGENDA

1. Moment of Silence
2. Welcome all members
3. Reading of Mission Statement
4. Roll call (secretary)
5. COMET Essay Prompts & Math Testing set
6. [BP No. 4002](#) Early Admission
7. [BP No. 4003](#) Unclassified Students
8. Miscellaneous
9. Adjourned

Discussion of Agenda and Information Sharing

1. RAR meeting started at 1pm, welcoming and thanking all the members, hosted by the Vice Chair, followed by moment of silence, and reading of College Mission Statement.
2. Roll call by secretary, 17 participants; majority of the members are present.
3. Vice Chair gave the floor to the Registrar. COMET essay prompts, and new set of math testing included in the discussion. The Registrar further explained how the 30 essay prompts were made, and open to members to add if any. Members has to select 20 out of 30 essay prompts, for which members has to choose whether to vote after reading out, or email the prompts, and vote. There was consensus discussed, to maintain the integrity of the essay, other members voted to choose immediately and send the numbers they wanted to be eliminated. Others opted to review first then email their votes thereafter to secretary. Vice chair suggested for those in favor to vote later, may send email to OARR or to the secretary, and seconded by majority of the members. Committee selected the new 20 essay prompts for the spring 2021 COMET.
4. The vice chair opens the floor for the registrar to continue present the new math entrance test. Content presented in the screen so members can see and decide whether to use the old set or adopt the new math test. Motion was passed to adopt the new set of math test, then unanimously voted by members and was seconded by National member.
5. Board Policy No. 4002, Vice Chair allowed the Registrar to discuss further this policy. All members reviewed, and discussion was made to retain this policy as is with no changes. A motion was made from the National member to endorsed with no changes, upon all voted yes, and was seconded by national member.
6. Board Policy No. 4003, Unclassified students discussed and explained by the Registrar. A member from the National shared some issues encountered about the eligibility of some teachers who wanted to be admitted under this category, to which the registrar fully explained regarding the specific policy of each Programs intended, and the permission under “conditional admission” can be allowed. Further clarifications from Kosrae members, if this could also be extended to other state campuses, and the eligibility of Pell grant scholarship is feasible. The registrar further elaborates the discussion and members made a motion about some changes in the policy to include as the last sentence that “unclassified students may not be eligible for Federal Financial Aid assistance”. A motion was made by the national member to endorse with changes upon all voted yes, & seconded by the national member. Other changes made in the second paragraph of the policy, to change it from the “permission of the division chair” to “permission of the Dean of Academics” instead.
7. No miscellaneous discussed
8. Meeting adjourned at 14:02

Next meeting: January 13, 2021

Handouts/Documents Referenced

Prepared by:

Rudelyn Dacanay RN

Approval of the Minutes and Response

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	Titles /Reps	Names	Aye	Nay	Abstain	Remarks
1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby jroby@comfsm.fm				A
2.	Vice Chairperson (Kosrae Campus Staff Rep.)	George Dokowe dokoweg@comfsm.fm	√			
3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm				
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm	√			
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm				A
6.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	√			
7.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm	√			
8.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm				A
9.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm				A
10.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm				A
11.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	√			
12.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm	√			
13.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm				A
14.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	√			
15.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm				A
16.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm	√			
17.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm	√			
18.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm			√	

Submitted by	Rudelyn Dacanay	
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Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities

1. [BP No. 4002](#) no changes
2. [BP No. 4003](#) with minor changes

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				

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