

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: February 3,2021		Time: 1-2 PM	Location: Zoom Meeting	
		Meeting ID: 926 6664 0221		
		Passcode: w6Bpu8		
Members				
	Titles /Reps	Names	P	A
1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby iroby@comfsm.fm	P	
2.	Vice Chairperson (Kosrae Campus Staff Rep.)	Dokowe George dokoweg@comfsm.fm	P	
3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm	P	
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm		A
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm		A(administered COMET)
6.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	P	
7.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm		A
8.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm		A (administered COMET)
9.	CTEC Staff Rep.	Lorlain Mihkel		A
10.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm		A
11.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm		A
12.	Kosrae Campus Representative	Wiggins Sigrah wsigrah@comfsm.fm	P	
13.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	P	
14.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm	P	
15.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm	P	
16.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	P	

17.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm	P	
18.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm		A (Assist w/ COMET)
19.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm	P	
20.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm	P	

Additional Attendees

1.	Doman Daoas	Registrar. (Administered COMET)
2.		

Major Agenda or Topic of Discussion

AGENDA

1. Moment of Silence
2. Welcome all members
3. Reading of Mission Statement (Mr. George)
4. Roll Call (Secretary)
5. Adoption of Jan.2021 minute
 1. BP No. [4100](#) COMET Entrance Criteria
 2. BP No. [4201](#) Special Consideration
8. Miscellaneous
9. Adjourned

Discussion of Agenda and Information Sharing

1. Committee meeting started @1:05pm, hosted by the officers, and welcomed by the Vice Chair.
2. By 1:15pm quorum established with 12 members present.
3. The chair welcomed the members, followed by the moment of silence, and reading of mission statement by the Vice Chair.
4. Adoption of January minutes unanimously voted by the members.
5. The chair opens the discussion and give the floor to the vice chair on behalf of the Registrar, and explained the Board policy 4100 (COMET Entrance criteria); discussed the components of two main criteria (main

entrance and alternate criteria). A member from the National campus shared her thoughts to update this policy since revision was made in 2014. The chair elaborated that this policy still current as no recommendation from the OAR for any changes. There were no comments from the members, and the motion was moved by the National Campus member to adopt this policy as is and unanimously voted by the members.

6. The vice chair continued to discuss and elaborate the Board Policy 4201(Special Consideration), is applicable to those students from high school with GPA below 2.0, will not be admitted to the college unless their job experience or training is considerable and recommendation is issued by employers or agencies. COMET scores will be taken a consideration, through recommendation of this committee, the COM President approves. The chair clarifies if this case is the same as non-traditional students who wants to come back and attempts college. The vice chair explained that this policy is for none admit students from high school with intensive training & experiences. This policy needs to be reviewed and must be specific regarding reasons for employment or what academic background does this applies. Another member from National campus commented that registrar needs to explain this further, as this case is rare, may be happens every 3-4 years or sometimes never happen. Thus, leave it to the President to look at it, evaluate and decide. No further discussion and comments from other members, no changes made in this policy.
7. The chair opens the floor for any Miscellaneous. The vice chair raised the issue about composition of the committee members, if OAR representative could be a member across the college, and the chair confirms the members who are OAR representatives currently in the committee, just a matter of “reactivating” them. Another issue discussed was the attendance, for the past meetings many were absent and for the first time this month, some members emailed their valid reasons of not being able to attend this meeting. Several members have not attended the meetings for more than 3 times without reasons. Furthermore, the vice chair suggested to look upon the time conflict of COMET in the committee’s meeting schedule. As his time of the year, most of the members cannot attend the meeting due to the test. The chair explains, maybe the next officers can consider the events to avoid conflict of schedule, and it’s all up to the officers to come up with flexible schedule. Other matters discussed were technical difficulties in uploading the minutes, agenda to be included in the next meeting (such as COMET results), and upcoming election for the next set of officers.
8. Meeting adjourned at 2:03pm.

Handouts/Documents Referenced

1. BP No. [4100](#) COMET Entrance Criteria as is, no changes
2. BP No. [4201](#) Special Consideration, as is

Prepared by:

Rudelyn Dacanay RN

Approval of the Minutes and Response

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	Titles /Reps	Names	Aye	Nay	Abstain	Remarks
1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby jrobey@comfsm.fm				

2.	Vice Chairperson (Kosrae Campus Staff Rep.)	George Dokowe dokoweg@comfsm.fm				
3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm				
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm				
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9.	CTEC Staff Rep.	Lorlain Mikel lmikel@comfsm.fm				
10.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm				
11.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm				
12.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm				
13.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm				
14.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm				
15.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm				
16.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm				
17.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm				
18.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm				
19.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm				

Submitted by	Rudelyn Dacanay RN	
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Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities

1. BP 4100 COMET Entrance Criteria
2. BP 4201 Special Consideration

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				

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