

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: January 13, 2021		Time: 1-2 PM		Location: Zoom Meeting
		Meeting ID: 926 6664 0221		
		Passcode: w6Bpu8		
Members				
	Titles /Reps	Names	P	A
1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby jroby@comfsm.fm		A (w/ Funeral)
2.	Vice Chairperson (Kosrae Campus Staff Rep.)	George Dokowe dokoweg@comfsm.fm	P	
3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm	P	
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm	P	
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm		A
6.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	P	
7.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm	P	
8.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm		A
9.	CTEC Staff Rep.	Lorlain Mihkel		A
10.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm		A
11.	Kosrae Campus Staff Rep.	Paliknoa Sigráh psigrah@comfsm.fm		A
12.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	P	
13.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm	P	
14.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm		A
14.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	P	

15.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm		A
16.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm	P	
17.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm	P	
18.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm	P	

Additional Attendees

1.	Doman Daoas	Registrar
2.		

Major Agenda or Topic of Discussion

AGENDA

1. Moment of Silence
2. Welcome all members
3. Reading of Mission Statement
4. Roll Call (Secretary)
5. Adoption of Dec. minute
6. [BP No. 4004](#) Open Admission for Non-Credit Courses
7. [BP No. 4005](#) Identification of Students
8. Miscellaneous
9. Adjourned

Discussion of Agenda and Information Sharing

1. RAR meeting started at 1:10pm, hosted and welcomed by the Vice Chair, followed by moment of Silence and reading of mission statement.
2. By 1:13pm Quorum established with 11 members present.
3. Adoption of December minutes unanimously voted by the members.
4. The Vice Chair open the discussion and give the floor to the Registrar; the Board Policy No. 4004 (Open Admission for Non- Credit Courses) explained and discussed with members. Member from National campus raised a question regarding the payment, and the Registrar fully elaborate on possible scenarios such mutual agreement between parties, grant (if any) and the college. Same member also commented on the second to the last sentence of the board policy, (When offered, information is disseminated through the radio, TV and printed notices in various places) if possible to add poster, websites, newsletters, news feeds etc., and has been move to adopt with suggested amendment, and unanimously voted by the members. The second sentence of the Board Policy No. 4004 reads: “ [When offered, information is disseminated through the radio, TV, College website, and social media, and printed notices such as posters and other available means of publication](#)”.
5. Board Policy No. 4005 (Identification of Students), Vice Chair allowed the Registrar to discuss further this policy. Financial Aid identification were discussed along with the category being used by the College under this policy as fulltime student for more than 12 credits & more than 6credits in summer and part time student with less than 12 credits regular semester & less than 6 credits in summer. Members reviewed, and discussion was made to retain this policy as is with no changes. It was unanimously voted as is.
6. The Vice Chair explored with the members any miscellaneous issue to discuss. The Registrar opens the upcoming COMET testing. Due to current locked down and the threat of Covid -19, COMET might be cancelled depending on the current situation until the 25th of this month. If no further threat, schedule will proceed as is, but if not, IR should discuss other alternative way. Chuuck campus member also commented and seconded to find alternatives as soon as possible. Furthermore, the Registrar requested to include COMET schedule in the next meeting to discuss further alternative, if the situation worsen. Members unanimously accept and no further comments.
7. Meeting adjourned at 1: 53pm

Next meeting: February 3, 2021

Handouts/Documents Referenced

1. [BP No. 4004](#)
2. [BP No. 4005](#)

Prepared by:

Rudelyn Dacanay RN

Approval of the Minutes and Response

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Titles /Reps	Names	Aye	Nay	Abstain	Remarks
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1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby jroby@comfsm.fm	√			
2.	Vice Chairperson (Kosrae Campus Staff Rep.)	Dokowe George dokoweg@comfsm.fm	√			
3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm				
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm				A
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm				A
6.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	√			
7.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm				A
8.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm				A
9.	CTEC Staff Rep.	Lorlain Mikel lmikel@comfsm.fm				A
10.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm				A
11.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm				A
12.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	√			
13.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm	√			
14.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm	√			
15.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	√			
16.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm				A
17.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm				A
18.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm	√			
19.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm	√			

Submitted by	Rudelyn Dacanay RN				
Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities					
<p>3. BP No. 4004 with minor changes 4. BP No. 4005 adopt as is</p>					
Actions by the President					
Item	Approved	Disapproved	Disapproved with Conditions	Remarks	
1					
2					
3					

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