

<b>Committee Minutes Reporting Form</b>			
<b>Committee or Working Group</b>		<i>Facilities &amp; Campus Environment</i>	
<b>Date</b>	<b>Time</b>	<b>Location</b>	
September 4, 2020	13:00	Zoom Meeting	
<b>Members Present</b>			
	<b>Titles/Reps</b>	<b>Names</b>	<b>Remarks</b>
1.	Chair (National Campus LRC)	Bruce Robert	Present
2.	Vice Chair (CTEC Maintenance)	Bruno Barnabas	Present
3.	Secretary (National Campus Maintenance)	Amerihter Thozes	Present
4.	<i>"Ex-Officio Member "- Director, Maintenance</i>	Francisco Mendiola	Present
5.	CTEC Faculty Rep	Jean Ranahan	Absent
6.	CTEC Faculty Rep	Ben Voltaire Nato	Class
7.	CTEC Faculty Rep	Alan Alosima	Absent
8.	CC Project Manager	Benjamin Akkin	Present
9.	CC Media Tech	Edson Asito	Absent
10.	KC Staff	Teodoro Bueno	Present
11.	KC Faculty Rep	Tara Y. Tara	Present
12.	KC Staff	Maver Jonathan	Absent
13.	FMI Rep	Francis Lubumad	Absent
14.	YC Staff	Moses Faimau	Present
15.	YC CRE	Julie Wathan	Absent
16.	CTEC Sports & Rec	Edwin Sione	Present
17.	NC SS	Terry Marcus	Present
18.	NC Residence Hall	Marlou Gorospe	Absent
19.	NC Faculty Rep	Donald Buden	Present
20.	NC Faculty Rep	Reynaldo Garcia	Present
21.	NC IT	Moleince Kephass	Present
22..	NC S&R	Loatis Seneres	Absent
23.	SBA KSA Rep	Dison Kephass	Absent

<b>Additional Attendees</b>	
<b>Agenda/Major Topics of Discussion:</b>	
<ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Moment of Silence</li> <li>3. Reading/ Review of Agenda</li> <li>4. Review/ Approval of Minutes of Last Meeting (3/06/2020)</li> <li>5. Welcoming New members if any</li> <li>6. Reports: <ul style="list-style-type: none"> <li>• IDP</li> <li>• National Campus</li> </ul> </li> </ol>	

- Reports from State Campuses

7. Other Issues/Misc. if any
8. Announcements
  - Next meeting using ZOOM, Oct 2, 2020
9. Adjournment:

### **Discussion of Agenda/Information Sharing:**

1. The meeting was called to order at 1:10 by Chairman Bruce Robert.
2. Moment of Silence led by Chairman Robert.
3. Review and adoption of agenda: Agenda approved by all present members.
4. The Minutes of last Meeting were approved ( March 06,2020)
5. Welcoming of New Members:
  - a) Listing not yet final.
6. Reports:
  - a) IDP: Report and updates by Ex-Officio Mendiola.
    - CTEC HTM Bldg. Remodeling Project already in progress and will be completed by December 2020.
    - National Campus Student Center bldg. and CTEC Multi- Technical Building and Infrastructure upgrade are being bid out for construction and bids will be closed on October 15, 2020. Construction will begin in January if all processes of bids are done.
    - CTEC Lower Campus parking lot paving bids were submitted on August 27, 2020. After review and selection project will resume.
    - CTEC Generator and Generator House already completed.
    - Kosrae Campus Land Grant and Faculty Office roofing project is ongoing and to be completed by Sep. 20 2020.
    - Kosrae Multi – Purpose Building: Design has been completed and now waiting for budget appropriation.
    - Project listing for all campuses from year 2024 onward was reported and form emailed out to all members.
    - CC Nan Taku Site will be re-evaluated and will be sent out soon by PMU.
  - b) National Campus report:
    - Moleince reported on Satellites installed at Kosrae Campus and National campus for internet upgrade purposes. Main focus was on Kosrae Campus because of their lack of internet access.
  - c) Reports from all state campus representatives.
    - KC thankful to IT for improvement in internet access. Need more lamp holders in order to finish installing LED lights.
    - CC- Follow up on Auto Hand Sanitizer dispensers. No major renovations yet. Catching up on Preventative Maintenance Schedules.
    - YC: Electronics Classes moved to Science Bldg. Four Computer labs set up with 45 new computers for online class purposes.
    - CTEC: All reports already reported by Mendiola.
7. Other Issues if any: ZOOM meeting for all Maintenance Supervisors on Wednesday 9/9/2020 @ 10:00 am Pohnpei Time.

8. Announcements:
  - Next Meeting to be held on October 2, 2020 using ZOOM.
9. Adjourned: Meeting adjourned @ 1:54 pm.

**Handouts/Documents Referenced:**

1. Agenda
2. Minutes for Mar. 06, 2020 meeting.
3. COM-FSM Project List 2024 Onward
4. Facilities and Maintenance updates

**Prepared by: Amerihter Thozes**

**Date Distributed:**