

**College of Micronesia – FSM
Minutes Reporting Form**

Meeting Group:	ICT Committee
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Date:	Time:	Location:
January 26, 2021	3:00-4:00PM Pohnpei/Kosrae Time 2:00-3:00PM Chuuk/Yap Time	Zoom

Members Present:				
Titles/Representative	Name	Present	Absent	Remarks
Chair	Nelchor Permitez (CTEC)	✓		
Vice-Chair	Edper Castro (NC)	✓		
Secretary	Yuuki Ohmura (NC)		✓	No longer connected with the college.
Director IT (ex-officio)	Shaun Suliol		✓	On Chuuk campus for an official business.
CTEC Faculty Rep	Danilo Ibarrola	✓		
CTEC Faculty Rep	Phyllis Silbanuz		✓	Attending a meeting in CTEC for Program (Carpentry and Cabinet Making) improvement.
CC Faculty Rep	Atkin Buliche	✓		
CC System Spec.	John Dungawin	✓		
NC Admin Services	Eugene Edmund		✓	
KC Staff	Renton Isaac		✓	
KC Faculty Rep	Hiroki Noda	✓		
KC Faculty Rep	Penina Tulensru		✓	
FMI Staff	Petrus Ken	✓		
YC Staff	Berton Miginigad	✓		
YC Faculty	Raymond Permitez	✓		
NC OARR	Vasantha Senarathgoda		✓	His children are sick and he need to look after them.
NC Faculty Rep	Dennis Gearhart	✓		

NC Faculty Rep	Mike Dema	✓		
NC Staff	Chris Gilimete		✓	On Chuuk campus for an official business.
NC Staff	Donovan William		✓	
LRC Rep	Juvelina Recana		✓	Had a previous appointment with a doctor.
CTEC Staff	Winter George		✓	
SBA Yap Rep	Amberisa Wolrui		✓	

Additional Attendees:	None
<p>Agenda:</p> <p>Here the link:</p> <p>https://comfsm.zoom.us/j/97852567005?pwd=Nm1UZnR3Wmh4UTNOMFkrMlhERTBXUT09</p> <p>Meeting ID: 978 5256 7005 Passcode: 708443</p> <ol style="list-style-type: none"> 1. Election of new ICT secretary 2. Review of BP8500 and BP8600 3. State Campus report/update 4. Other matters 	
Agenda/Major Topics of Discussion:	
<p>Nomination of new ICT Secretary</p> <ul style="list-style-type: none"> ● Chair opened the nomination for secretary. ● Vice chair nominate Danny Ibarrola ● Chair nominated Dennis Gearhart but he declined. ● All nine present voted for Danny Ibarrola as the new ICT committee secretary. <p>Review of BP8500 and BP8600</p> <ul style="list-style-type: none"> ● Chair read BP8500 (Violation of Responsibility) and BP8600 (Computer Hardware Procurement) <ul style="list-style-type: none"> ○ Chair gives each member a deadline for input or comments until Friday January 29, 2021. If no comment comes from a member, it is assumed that he/she does not want any changes to be made on the existing BP. ○ Also the documents will be shared via Google Docs so that members could make their comments and/or revisions online. <p>State Campus report/update</p> <ul style="list-style-type: none"> ● Yap campus <ul style="list-style-type: none"> ○ Lab turnovers completed. ○ Old computers that were replaced were reset so that other faculties and staff that are in need of a computer could use it. ○ Clear cache for browsers. 	

- Lab monitoring software updated from iTalc to Veyon software.
- Chuuk campus
 - Installed new satellite dish for faster Internet connection.
- Kosrae campus
 - Kacific Internet connection has helped improve the Internet connection but during high traffic it slows down.
- CTEC campus
 - Chair - All the computers are working well.
 - No issues with connection although some occasional issues with blackouts. But with backup power, it just takes a few minutes for the power to be back up.
 - Internet connection is now really fast.

Other matters

- April will have a new election for Vice Chair as the Chair will end his tenure.
- Last task to tackle will be BP8500 and BP8600.
- Question from the Business Division, National Campus regarding the process of moving from one LMS to another, namely, from Schoology to Canvas. There seems to be a lack of coordination with committees that could advise and help the selection, like the Curriculum committee and the ICT committee. The reason given that Schoology is for K-12 and not for higher education indicates that there was not a proper study done ahead in choosing it in the first place. Add to that there seems to be similar precedent also with Tracdat before which not many are a fan of (*Note: Some see it as not a real Information System but more like a recording system that doubles the work of the user while at the same time very susceptible to errors.*). Consulting appropriate committees could have avoided this mistake not to mention it goes with the college's mantra of shared governance.
- Chair promised to bring up the question from the Business Division to VPIEQA for comment.

Meeting adjourned at 3:41PM Pohnpei time.

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:

College Web Site Link:

Prepared by:

Edper M. Castro

Date Distributed:

01/27/2021

Approval of Minutes Process & Responses:

Name	Aye	Nay	Remarks	Date voted
Nelchor Permitez (CTEC)	✓			01/27/2021

Edper Castro (NC)	✓			01/27/2021
Yuuki Ohmura (NC)				
Danilo Ibarrola	✓			01/27/2021
Phyllis Silbanuz				
Atkin Buliche	✓			01/29/2021
John Dungawin	✓			01/29/2021
Eugene Edmund	✓			01/29/2021
Renton Isaac				
Hiroki Noda	✓			01/28/2021
Penina Tulensru				
Petrus Ken	✓			01/29/2021
Berton Miginigad	✓			01/27/2021
Raymond Permitez	✓			01/29/2021
Vasantha Senarathgoda				
Dennis Gearhart	✓			01/27/2021
Mike Dema	✓			01/27/2021
Chris Gilimete	✓			01/29/2021
Donovan William				
Juvelina Recana	✓			01/29/2021
Winter George				
Amberisa Wolrui				

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:				
Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments