

**College of Micronesia – FSM
Minutes Reporting Form**

Meeting Group:	ICT Committee
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Date:	Time:	Location:
April 27, 2021	3:00-4:00PM Pohnpei/Kosrae Time 2:00-3:00PM Chuuk/Yap Time	Zoom

Members Present:

Titles/Representative	Name	Present	Absent	Remarks
Chair	Nelchor Permitez (CTEC)	✓		
Vice-Chair	Edper Castro (NC)	✓		
Secretary	Danilo Ibarrola (CTEC)	✓		
CTEC Faculty Rep	Phyllis Silbanuz	✓		
CC Faculty Rep	Atkin Buliche		✓	
CC System Spec.	John Dungawin	✓		
NC Admin Services	Eugene Edmund		✓	
KC Staff	Renton Isaac	✓		
KC Faculty Rep	Hiroki Noda	✓		
KC Faculty Rep	Penina Tulensru	✓		
FMI Staff	Petrus Ken	✓		
YC Staff	Berton Miginigad	✓		
YC Faculty	Raymond Permitez		✓	
NC OARR	Vasanth Senarathgoda		✓	Funeral
NC Faculty Rep	Dennis Gearhart	✓		
NC Faculty Rep	Mike Dema	✓		
NC Staff	Chris Gilimete	✓		

LRC Rep	Juvelina Recana	✓		
SBA Yap Rep	Amberisa Wolrui		✓	

Additional Attendees:	Shaun Suliol
<p>Agenda:</p> <p>Here the link:</p> <p>https://comfsm.zoom.us/j/97852567005?pwd=Nm1UZnR3Wmh4UTNOMFkrMlhERTBXUT09</p> <p>Meeting ID: 978 5256 7005 Passcode: 708443</p> <ol style="list-style-type: none"> 1. Free laptop initiative for COM students 2. Nomination of Vice-Chairman 3. Other matters 	
Agenda/Major Topics of Discussion:	
<p>Discussion on free laptop initiative for COM students</p> <ul style="list-style-type: none"> ● Chair started the meeting at exactly 3:01 pm with a roll call, to determine the quorum. He presented the free laptop initiative of VPIEQA. He informs the Committee that the budget will not come from the Tech Fee but instead from the CARES Act. ● Chair called on the IT Director to explain further the project. Director shares the documents provided by VP Caroline and explains the rationale of the free laptop initiative. <ul style="list-style-type: none"> ● The project aims to help students with their online class; ● Chrome books and Windows machines (preferably Dell) will be provided free to the students; ● Students taking CA 100 will get Windows machine instead of Chrome book; ● The plan is to purchase: <ul style="list-style-type: none"> ■ 100 Chromebook laptop ■ 100 laptop from the bookstore to assist the college's inventory ■ 350 Dell laptops that are Windows-based ● The budget for the purchase will be from CARES Act. ● Director Shaun also asked for recommendations from the committee members. <ul style="list-style-type: none"> ● Mike asked for clarification about the students taking CA 100. He said that all students are required to take CA 100 therefore Chromebook is not advisable for them. ● Edper answered that there are students who have already taken CA 100 without owning a laptop. ● Phyllis asked about the number of laptops. Why is it so few? 	

- Director said that during their initial meeting with VP Caroline regarding the project, they want to find out how much laptop the College needs. As a starter, they begin with 500 only. But he clarifies that this is only a beginning and can increase as the need arises. Another project is in mind and this is a scholarship program for the students that would be taken from the CARES Act.
- Phyllis proposed that if laptops will be purchased from the bookstore, they should provide a reasonable price and it should start this Summer 2021.
- ICT Director agrees with Phyllis.
- Renton inquires what kind (brand and specs) is available in the bookstore.
- Director said he not familiar with all the laptop specs in the bookstore. But he is rather familiar with some brands that they were purchasing, namely, Dell and HP laptops.
- Renton and Chris followed it up with the issues regarding the laptops from the bookstore. It broke easily and very expensive.
- Edper said that it is very practical to purchase the 100 laptops from the bookstore but they should lower the price and the brand should be Dell since the IT Department is more familiar with Dell products and therefore can troubleshoot easily for problems.
- Chris also supports the Dell laptop because of its proven longevity.
- Phyllis informs the committee that the Cengage problem with Chromebook is already solved. Need to change the DNS on the Chromebook.
- Berton has the same issue with HP laptop. They broke easily.
- Renton would support the purchase of 100 laptops from the bookstore if it increases its warranty to one year instead of one month.
- Director said that another project to help the students regarding broken laptops is to provide a special contract to IT in servicing the laptop.
- Chair gives his recommendation also on the project. He said that this is a good project to encourage the students to return to school. He strongly supports the project and suggests that it should start this Summer 2021.
- Chair also supports the special contract for servicing student's laptops.
- The Committee members unanimously approved the free laptop initiative with the following recommendations:
 - Asked the supplier for a one-year warranty for the laptop.
 - If the bookstore will be offering the same laptop they are selling last year they should lower the price.
 - The first 100 laptops will be purchased from the bookstore to help with their inventory if:
 - They provide discounts;
 - Provide one year warranty; and
 - Dell brand only.
 - Start this coming Summer 2021

Nomination of new Vice-chair

- Chair thanked everyone for supporting him for the past three years as Chairman of the ICT Committee.
- He opens the nomination for the new vice-chair.
- Phyllis nominates Dennis, but Dennis declines the nomination.

- Renton and Phyllis nominate Petrus.
- Edper seconded the nomination of Petrus and Chair announced that Petrus is the new Committee Vice-chair.
- Chair call on Edper to take over the meeting as the new Chair of the Committee.

Other matters (Report from different campuses)

- Phyllis brought up the Wi-Fi problem of CTEC upper campus.
- IT Director responded that a new radio tower will be erected on the upper campus and a Wi-Fi antenna will be included in the project.
- John is suggesting using their satellite solely for Wi-Fi and the fiber optic for LAN.
- IT Director said it is not a bad idea, but the problem there is the Packet Fence and the reliability of the satellite especially in bad weather.
- National campus students are asking to allow them to access two devices at a time with their account. ICT Director is considering the suggestion given the number of devices now that the student uses. But in the meantime would go with one device per student policy.
- Juvel said that computers in the library need to be upgraded.
- Shaun said that it is next in line for the upgrade. Planning to use the CARES Act to budget the upgrade in the library. But they will start first with the Scholarship project called We Care.
- Nel also brought up the Wi-Fi access in CTEC. But he is asking for a Wi-Fi access point inside the buildings/offices.
- Chris said that it was already approved last year to provide access point in CTEC offices. He will follow it up with Winter.
- IT Director said that it is not practical to provide an access point to a building which is occupied by two persons only.
- Berton asked about the CRE Zoom Equipment.
- John responded that there is already on the island and he is going to check it.
- Nothing more to discuss Edper asked to adjourn the meeting.
- Nel move to adjourn the meeting and Juvel seconded.
- The meeting ended at 4:01 pm.

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:

College Web Site Link:

Prepared by:

Danilo S. Ibarrola

Date Distributed:

04/28/2021

Approval of Minutes Process & Responses:

Name	Aye	Nay	Remarks	Date voted
Nelchor Permitez (CTEC)	✓			04/28/2021

Edper Castro (NC)	✓			04/28/2021
Danilo Ibarrola	✓			04/28/2021
Phyllis Silbanuz	✓			04/28/2021
Atkin Buliche	✓			04/28/2021
John Dungawin	✓			04/28/2021
Eugene Edmund				
Renton Isaac	✓			04/28/2021
Hiroki Noda	✓			04/28/2021
Penina Tulensru	✓			04/28/2021
Petrus Ken	✓			04/28/2021
Berton Miginigad	✓			04/28/2021
Raymond Permitez	✓			04/28/2021
Vasanth Senarathgoda	✓			04/28/2021
Dennis Gearhart	✓			04/28/2021
Mike Dema	✓			04/28/2021
Chris Gilimete	✓			04/28/2021
Juvelina Recana	✓			04/28/2021
Amberisa Wolrui				

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:				
Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments