**COM-FSM CHUUK CAMPUS ALL CAMPUS MEETING Minutes**

|  |  |  |
| --- | --- | --- |
| **Date: November 10th, 2021** | **Time: 12:05- 1:05pm** | **Location: Student Center** |
| **Students Present: 49****Faculty/Staff Present: 22** |
| **Agenda/ Major Topics of Discussion** |
| 1. **Call to Order**
2. **Opening Prayer**
3. **Mission Statement Reciting**
4. **Department Announcement**
5. **Question**
6. **Closing Prayer**
7. **Meeting Adjournment**
 |  |
| **Discussion on Agenda/ Major Topics of Discussion** |
| **I: Call to order**: By Chuuk Campus SBA Treasurer Cathy Mailo**II**: **Opening Prayer: Atkin Buliche****III: Mission Statement Reciting: All**The College of Micronesia –FSM is a learner center institution of higher education that is Committed to the success of the Federated States of Micronesia by providing academic and career and technical educational programs characterized by continuous improvement and best practices.**IV: Department Reports:**1. **Administration Division: Dean Kind Kanto**

**-Introduction of the Administration Staffs including, Campus Dean, Secretary Reijalyn Paul, Business Office Staff, Marie Pitiol and Caren Enlet, IT Staff, John Dungawin, MITC Staff Edson Assito and finally, HR Specialist Marylene Bisalen.** **-Dean Kanto informed everyone that we had our 1st Repatriation Flight to Chuuk on November 10th, 2021 and reminding of the Special Operating Procedures (SOP) while on Campus including, wearing Face Masks when amongst students and staffs, practice handwashing with the usage of hand sanitizers and faucets and practice social distancing.**1. **Instructional Division: (IC) Ada Anep on behalf of Instructional Coordinator Genevy Samuel**

**-Announce the upcoming holidays and events****These are: November 11th, 2021 (Holiday) Veteran’s Day which the instructors will need to make up because of the Teacher Appreciation Day.** **-November 23rd, 2021 is the President’s Day another Holiday, instructors are required to do make ups.** **-November 25th, 2021- Thanksgiving Day****-November 19th, 2021-3rd Year Essay Test for those that are graduating with their AS Degree.** **-November 23rd, 2021-Teacher Competency Test (TCE) for all 3rd year going into Bachelor’s Degree seeking students.** **-November 29th, 2021-December 3rd, 2021-Review Week****-December 9th-13th, 2021-Final Exams****-December 14th, 2021-Grades due from Instructors.** 1. **Student Services Division: Kestery Enlet announced the following things:**

**- When entering the gates ID and COVID-19 Vaccination Shot cards are needed to be presented to enter the gate, as it is mandatory.****She also announced that starting Registration for Spring 2022, all students with a COVID-19 Vaccination Shot card will register in person, can take the face to face course or take classes on campus or on site. Any student that does not have their COVID-19 Vaccination Shot card can only register online and take classes online.****- For students graduating this Fall 2021 Semester that they must see the Admissions Office starting November 20th, 2021 to pick up an application for graduation.** **-She also introduced the new Chuuk Campus SBA Officers they are:*** **President: Tyla Mori**
* **Vice President: Justino William Jr**
* **Secretary: Norma Ar,**
* **Treasurer: Cathy Mailo**

**-Financial Aid Office stood up and made the announcement for Deadline of FAFSA and all supporting documents is on Friday, November 12th, 2021 which also includes the signature page. On Monday, November 15th, 2021 that would be the final deadline to be submitted to National Campus Financial Aid.**1. **CRE Division: Acting CRE Coordinator Kalvin Assito brought up his staff Ms. Brandalyn and Dr. Lolita and did a presentation of their community outreach activities to Fefen on Aquaculture and Agriculture. They visited both Elementary and High Schools. Their next trip is going to Alinganemen.**

**-A question was raised by Instructor Herner Briel to provide data on the number of aquaculture and agricultural homes that has been done which Dr. Lolita was unable to answer.** **-Dr. Lolita presented on Sweet Potato plants (leaves) and its benefits along with Banana Jam which does not have Cholesterol.** **-Dean also asked a question on Banana Jam and how it affects people with Diabetes? The answer was to eat in moderation.** **V: Questions: There were questions by the following people below which were not thoroughly recorded.** * **V-three, Herner , Kersweet ,and also some students**
* **Students that are unvaccinated in Spring 2022 because they are still under the age of 18 and are ineligible to take COVID19-Vaccination Shot yet, can they still attend Face-to-Face classes? The answer given by Dean and IC was no. They will be taking classes online.**

**VII: Closing Prayer: Atkin Buliche****VIII: Meeting Adjournment:**  |
| **Next Meeting**:  |
| **Prepared by**: SBA Secretary Norma Ar | **Date Distributed**: 11/22/2021 |

|  |
| --- |
| **Summary/ Recommendations/ Action Steps/ Motions with Timeline/ Responsibilities** |
| **Attachments:**  |
| Attendance Sheets |