

COLLEGE OF MICRONESIA-FSM  
Committee Minutes Reporting Form

Committee		<b>Recruitment, Admissions, and Retention</b>	
Date: March 30, 2022	Time: 11:07am to 11:43am	Location: Zoom Meeting	
		Meeting ID: 923 8596 2374	
		Passcode: 54321	

**Members**

	<b>Titles /Reps</b>	<b>Names</b>	<b>P</b>	<b>A</b>
1.	Chairperson (CTEC Faculty Rep.)	Mason Tihpen <a href="mailto:mason@comfsm.fm">mason@comfsm.fm</a>	√	
2.	Vice Chairperson (Yap Campus Faculty Rep.)	Maureen Horongorus <a href="mailto:mharongorus@comfsm.fm">mharongorus@comfsm.fm</a>	√	
3.	Secretary (National Campus Staff Rep.)	Penselynn Etse Sam <a href="mailto:petse@comfsm.fm">petse@comfsm.fm</a>	√	
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi <a href="mailto:chiwi@comfsm.fm">chiwi@comfsm.fm</a>		√
5.	Chuuk Campus Staff Rep.	Tandy Marar <a href="mailto:matandy@comfsm.fm">matandy@comfsm.fm</a>	√	
6.	Chuuk Campus Instructional Coordinator	Genevy Samuel <a href="mailto:gsamuel@comfsm.fm">gsamuel@comfsm.fm</a>		√ (Class observation)
7.	CTEC Faculty Rep.	Joyce Roby <a href="mailto:jroby@comfsm.fm">jroby@comfsm.fm</a>	√	
8.	CTEC Faculty Rep.	Salba Silbanuz <a href="mailto:silsa@comfsm.fm">silsa@comfsm.fm</a>		√ (On leave)
9.	CTEC Staff Rep.	Rensleen Joel <a href="mailto:rensleen@comfsm.fm">rensleen@comfsm.fm</a>	√	
10.	CTEC Staff Rep.	Lorlain Mihkel <a href="mailto:lmikel@comfsm.fm">lmikel@comfsm.fm</a>		√ (On leave)
11.	Kosrae Campus Faculty Rep.	Robert Jonas <a href="mailto:rjonas@comfsm.fm">rjonas@comfsm.fm</a>		√
12.	Kosrae Campus Staff Rep.	Paliknoa Sigrah <a href="mailto:psigrah@comfsm.fm">psigrah@comfsm.fm</a>		√

13.	Kosrae Campus Representative	Wiggins Sigrah <a href="mailto:wsigrah@comfsm.fm">wsigrah@comfsm.fm</a>		√
14.	Kosrae Campus Staff Rep.	Eileen Nena <a href="mailto:eileens@comfsm.fm">eileens@comfsm.fm</a>		√
15.	Yap Campus Staff Rep.	Beverlyn Buw <a href="mailto:bbuw@comfsm.fm">bbuw@comfsm.fm</a>	√	
16.	Yap Campus Faculty Rep.	Jovita Masiwemai <a href="mailto:jovita@comfsm.fm">jovita@comfsm.fm</a>		√ (On leave)
17.	FMI Campus Staff Rep.	Joyce Sinem <a href="mailto:joysin@comfsm.fm">joysin@comfsm.fm</a>	√	
18.	FMI Campus Staff Rep.	Rufus Yaisolug <a href="mailto:ryaisolug@comfsm.fm">ryaisolug@comfsm.fm</a>		√ (On leave)
19.	FMI Campus Faculty Rep.	Alvin Sinem <a href="mailto:sinemal@comfsm.fm">sinemal@comfsm.fm</a>		√
20.	FMI Campus Faculty Rep.	Mike Mailuw <a href="mailto:mmail@comfsm.fm">mmail@comfsm.fm</a>	√	
21.	National Campus Faculty Rep.	Brian Lynch <a href="mailto:brianl@comfsm.fm">brianl@comfsm.fm</a>		√ (Class)
22.	National Campus Faculty Rep.	Deva Sennerathgoda <a href="mailto:deva@comfsm.fm">deva@comfsm.fm</a>		√ (Class)
23.	National Campus Faculty Rep.	Kathleen Benjamin <a href="mailto:kjbenjamin@comfsm.fm">kjbenjamin@comfsm.fm</a>	√	
24.	National Campus Faculty Rep.	Pelsihner Elias Victor <a href="mailto:pelias@comfsm.fm">pelias@comfsm.fm</a>		√ (Class)

**Additional Attendees**

1.	Doman Daoas, Registrar (√)	
2.		

**Major Agenda or Topic of Discussion**

**AGENDA**

1. Moment of silence
2. Reading of the Mission Statement – Vice Chair Maureen Horongorus
3. Roll Call – Secretary Penselynn Etse Sam
4. Adoption of March 2022 Minutes
5. Spring 2022 COMET Result review and endorsement
6. Miscellaneous
7. Adjournment

## **Discussion of Agenda and Information Sharing**

- Meeting was called to order at 11:07am with a moment of silence followed by the reading of the college mission statement by the Chair in place of the Vice Chair. The reading of the mission statement was followed by roll call with ten (10) members and one (1) additional attendee present. Quorum was established.
- The committee moved forward to review the March 9, 2022 minutes to see if changes or additions were needed before endorsement. The only change made was to the date of the next meeting from April 6, 2022 to March 30, 2022. It was moved and seconded to adopt the March 9, 2022 meeting minutes with the change of the next meeting date. All were in favor to adopt the minutes.
- Spring 2022 COMET results. A summary of the COMET results was shared by the Registrar. In spring of 2021 the committee decided to make a change on the placement criteria taking into consideration the effects of the pandemic on the students, where their schools were forced to shut down mid-semester. The criteria used helped to move up students' placements from non-admit to certificate and from certificate to ACE. A study was conducted by the registrar to show the persistence rate of those students that were moved up to certificate level in spring 2021 and registered for fall 2021. The persistence rate was high at 100%, as they all registered again in spring 2022. The passing rate of those students showed that 80% are in good academic standing.

An additional criteria was proposed to be used for this year's COMET results in the consideration that these students' performance(s) may be affected by the pandemic. In using the proposed alternate criteria, a number of students placed on non-admit level will be admitted as certificate level, and a number of students placed in certificate level will be placed in ACE level. Fifty-three (53) students will move from certificate to ACE, from non-admit to certificate.

The proposed criteria will only be used at this time only. Once things go back to normal, we will go back to using the original criteria. A motion was made and seconded that the proposed criteria be used for this year's COMET results in the consideration that the students' performance(s) may have been affected by the pandemic. It was voted and all agreed.

After using the criteria one, two (2) individual students' scores were found to be quite unusual. For these two individuals with very unusual scores, the committee agreed to add the one point to the students' scores to place them accordingly. It was moved and seconded and all were in favor.

- Chairperson asked the members to send in their nominations for the committee's new officers (fall 2022-spring 2023) before the next meeting.
- Meeting adjourned at 11:43am.

Next meeting: **May 11, 2022**

### Handouts/Documents Referenced

Prepared by:

**Penselynn E. Sam**

### Approval of the Minutes and Response

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No.	Titles /Reps	Names	Aye	Nay	Abstain	Remarks
1.	Chairperson (CTEC Faculty Rep.)	Mason Tihpen <a href="mailto:mason@comfsm.fm">mason@comfsm.fm</a>				
2.	Vice Chairperson (Yap Campus Faculty Rep.)	Maureen Horongorus <a href="mailto:mharongorus@comfsm.fm">mharongorus@comfsm.fm</a>				
3.	Secretary (National Campus Staff Rep.)	Penselynn Etse Sam <a href="mailto:petse@comfsm.fm">petse@comfsm.fm</a>				
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi <a href="mailto:chiwi@comfsm.fm">chiwi@comfsm.fm</a>				
5.	Chuuk Campus Staff Rep.	Tandy Marar <a href="mailto:matandy@comfsm.fm">matandy@comfsm.fm</a>				
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12.	Kosrae Campus Staff Rep.	Paliknoa Sigrah <a href="mailto:psigrah@comfsm.fm">psigrah@comfsm.fm</a>				
13.	Kosrae Campus Rep.	Wiggins Sigrah <a href="mailto:wsigrah@comfsm.fm">wsigrah@comfsm.fm</a>				
14.	Kosrae Campus Staff Rep.	Eileen Nena <a href="mailto:eileens@comfsm.fm">eileens@comfsm.fm</a>				
15.	Yap Campus Staff	Beverlyn Buw				

	Rep.	<a href="mailto:bbuw@comfsm.fm">bbuw@comfsm.fm</a>				
16.	Yap Campus Faculty Rep.	Jovita Masiwemai <a href="mailto:jovita@comfsm.fm">jovita@comfsm.fm</a>				
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Submitted by	<b>Penselynn E. Sam</b>																							
<b>Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities</b>																								
<b>Actions by the President</b>																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 10%;">Item</th> <th style="width: 20%;">Approved</th> <th style="width: 20%;">Disapproved</th> <th style="width: 20%;">Disapproved with Conditions</th> <th style="width: 30%;">Remarks</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">2</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">3</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Item	Approved	Disapproved	Disapproved with Conditions	Remarks	1					2					3				
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