

**Administrative and Support Units
Assessment Report**

Counseling Office	FY 2005-2006
Unit/Office/Program	Assessment Period Covered
() Formative Assessment	February 7, 2008
(x) Summative Assessment	Date Submitted

Administrative Evaluation Question (Use a different form for each evaluation question):

Did the counselors provide career exploration opportunities to students?

First Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

Ia. Means of Unit Assessment & Criteria for Success:

Monthly reports for 2005-2006

Ia. Summary of Assessment Data Collected:

377 students from January 2005 to December 2006 were provided career exploration opportunities.

Ia: Use of Results to Improve Unit Services:

Based on the data, career explorations opportunities were provided for students, but there is still a need to increase student use/participation of counseling services for career guidance purposes.

Second Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

Ib. Means of Unit Assessment & Criteria for Success:

Career Day activity (2005 & 2006)

Ib. Summary of Assessment Data Collected:

**15 students participated in Career Day 2005 exploration activity.
50 students participated in Career Day 2006 activity.**

Ib: Use of Results to Improve Unit Services:

There was a slight increase in student participation that may be due to different style of activity, but there is still a need to increase the number of participants in activity.

Third Means of Assessment for Evaluation Question Identified Above (from your approved assessment plan):

Ic. Means of Unit Assessment & Criteria for Success:

Work preparedness workshops.

Ic. Summary of Assessment Data Collected:

No data available for 2005-2006

Ic: Use of Results to Improve Unit Services:

Workshops were conducted, but no assessment data available for 2005-2006.