

SSS Assessment Planning & Reporting Worksheets

Mission and Outcomes/Objectives Development Worksheet #1

Student Support Services Program	FY 2010-2011
Unit/Office/Program (1-1) Morehna Rettin-Santos, SSS Director	Assessment Period Covered (1-2) August 2, 2010
Submitted by (1-3)	Date Submitted (1-4)

Institutional Mission (1-5): Institutional Mission: <i>Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.</i>
Institutional Strategic Goal Supported (1-6): SPG2: <i>Provide institutional support to foster student success and satisfaction.</i>

Unit/Program Mission Statement (1-7): <i>To promote retention, graduation and transfer rate of eligible students and to foster an institutional climate that is supportive of the success of limited income, first generation college students and students with disabilities.</i>

Unit/Program Goals (1-8): <i>Increase Retention, Graduation and Transfer Rate</i>

Unit/Program Outcomes/Objectives (1-9): Outcome/Objective 1: <i>55% of all SSS students served by the SSS project will persist from one academic year to the beginning of the next academic year or graduate and/or transfer</i>
Outcome/Objective 2: <i>85% of all enrolled SSS students will meet the performance level required to stay in good academic standing (2 point GPA) at the grantee institution</i>
Outcome/Objective 3: <i>20% of new SSS students served each year will graduate with an associate's degree within four (4) years, and 20% of new students will transfer to a four (4) year institution</i>

1-10 Endorsed by:

Ringlen Ringlen	VPSS	
Supervisor (name)	Title	Date

Assessment committee	Date
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Committee with oversight responsibility	Date
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Approved by:

President	Date
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Mission and Outcomes/Objectives Development Worksheet #1

Assessment Plan Worksheet #2

Student Support Services Program

FY 2010-2011

Unit/Office/Program (2-1)

Assessment Period Covered (2-2)

Formative Assessment (2-3)

August 2, 2010

Summative Assessment (2-4)

Submitted by & Date Submitted (2-5)

Endorsed by (2-5a)

Institutional Mission (1-5):

Institutional Mission: Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

Institutional Strategic Goal Supported (1-6): SPG2: *Provide institutional support to foster student success and satisfaction.*

Unit/Program Mission Statement (1-7): *To promote retention, graduation and transfer rate of eligible students and to foster an institutional climate that is supportive of the success of limited income, first generation college students and students with disabilities.*

Unit/Program Goals (1-8):

Increase Retention, Graduation and Transfer Rate

Unit/Program Outcomes/Objectives (1-9):

Outcome/Objective 1: **Persistence Rate:** 55% of all SSS students served by the SSS project will persist from one academic year to the beginning of the next academic year

Outcome/Objective 2: **Good Academic Standing Rate:** 85% of all enrolled SSS students will meet the performance level required to stay in good academic standing (2 point GPA) at the grantee institution

Outcome/Objective 3: **Graduation & Transfer Rate:** 20% of new SSS students served each year will graduate with an associate's degree within four (4) years, and 20% of new students will transfer to a four (4) year institution.

Evaluation questions (2-11)	Data sources (2-12)	Sampling (2-13)	Analysis (2-14)
<i>1. How effective is the tutoring and advising services in complementing to increased successful term completion and persistence (obj. 1-2)</i>	Enrollment list, grade reports, student contact,	All participants	Descriptive analysis
<i>2. What is the program completion and successful transfer rate to higher education institution of SSS students? (obj3)</i>	Graduation and Enrollment list, APR	Specific & cohort tracking	Descriptive analysis
<i>3. What is the level of satisfaction of students received services provided by SSS program?</i>	Client Satisfaction Survey	All SSS participants	Descriptive analysis

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Timeline (2-15) (

Activity (2-16)	Who is Responsible? (2-17)	Date (2-18)
Preparation of Assessment Plan on Worksheet 1 & 2	SSS Director and staff members	July – August 2010
Preparation of assessment tools and identification of samples (collection of data)	SSS Director and staff members	September to December 2010
Data interpretation and analysis	Director of SSS OARR and IRPO	February – July 2011
Complete Report and recommendation	SSS Director and staff members	August 2011
Communication and implementation of identified recommendation	SSS Director and staff members VPSS	August 2011
Preparation of next report assessment cycle (closing the loop)	SSS Director and staff members VPSS	September 2011

Comments (2-19):