

## Administrative and Support Units Mission and Objectives Development Worksheet

Learning Resources Center

Fall 2012-2013

**Unit/Office/Program****Assessment Period Covered**

November 2012

**Date Submitted****Institutional Mission/Strategic Goal:**

**Mission:** Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

**Strategic Goals:**

SPG 1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively.

- a. Promote quality teaching and learner-centered behaviors and environments for the six campuses.

SPG 2. Provide institutional support to foster student success and satisfaction.

- a. Become more student-centered in the development of specific college system policies and procedures.
- b. Develop a student-friendly campus environment that encourages and enables students to be health conscious.

SPG 9. Provide for continuous improvement of programs, services and college environment.

- a. Integrate planning, evaluation, and resource allocation for continuous improvement.
- b. Increase research and data-driven decision making.
- c. Develop an integrated data system.

**Administrative Unit/Program Mission Statement:**

The mission of the College of Micronesia-FSM library (including media and instructional technology services) is to serve the students, faculty, staff and other college community members in providing reader, instructional, media and technical services to meet their educational needs and interests and provide opportunities for lifelong learning.

The LRC is responsible for:

- Providing appropriate technology to enhance learning, instruction, and information retrieval.
- Adequately staffing the learning resources facilities and serve users in a professional manner.
- Maintaining and developing learning resources services that meet the educational needs and interests of the college community.
- Organizing learning resources facilities to ensure accessibility to all in an atmosphere that encourages learning.
- Providing comprehensive, up-to-date collections of diverse media and formats selected in compliance with sound selection guidelines.
- Coordinating activities with other departments of the campuses

**Administrative Unit/Program Objectives:**

**Objective 1:** Improve the currency and quantity of library resources to support and meet the educational needs of the academic community.

Strategies:

- LRC/MITC will continue to acquire resources and collections based on the needs of the academic community through the use of usage surveys, focus groups, and individual requests.

**Objective 2:** Improve LRC/MITC instructional modules for continuous improvement of students' information literacy skills.

Strategies:

- LRC/MITC will continue to provide an in-depth library skills instruction for the students; as such 90% of students will exhibit above average to excellent knowledge base about effective use of library resources.
- LRC/MITC will develop database tutorials for independent instruction.
- LRC/MITC will acquire access to updated and curriculum-relevant resources.

**Objective 3:** Improve access to library resources for all the campus sites of the academic community.

Strategies:

- LRC/MITC will collaborate with the college webmaster in updating contents of library website.
- LRC/MITC will update the campus collection plans.
- LRC/MITC will implement a web-based accessible union catalog that includes all college library holdings for all sites.

**Objective 4:** Implement a program review and assessment cycle for LRC to enhance linkages between LRC, instruction, and student services for student access

Strategies:

- LRC/MITC will coordinate administering and collection of surveys results from all campus libraries in April 2013.
- LRC/MITC will develop an information audit system by Summer 2013.