

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: 8/31/2011		Time: 1 - 2 pm		Location: BOR Conference Room
		National Campus		
Members				
Title/Representative	Name	Present	Absent	Remarks
Chair – NTL F	Yen-ti Verg-in	X		
Vice Chair – NTL S	Ketiner Kenneth	X		
Secretary – NTL F	A.D. Ulm	X		
NTL F	Leilani Biza	X		
NTL F	Deva Senarathgoda	X		
NTL F	Lucia Donre Sam	x		Present for end of meeting
NTL F	Robert Andrea	X		
NTL F	Marlene Mangonon	x		
NTL F	Ruci Yauvoli		X	
NTL S	Karleen M. Samuel		X	
CHK F	Richardson Chiwi	X		Could not stay for meeting
PNI F (TT)	Xavier Yarofmal		X	
PNI F (TT)	Pablo Lamsis	X		
PNI F (TT)	Alan Alosima	X		
FMI S	Santus Sarongelfeg		X	
YAP – S	Cecilia Dibay	X		
KOS S	Dokowe George		x	
NTL F	Dr. Sven Mueller		x	Was not a member at this time
NTL S	Tetaake Yeeing		x	Was not member at this time
NTL S	Warren Ching		x	Was not a member at this time
PNI S	Yoneko Kanichy		x	Was not a member at this time
PNI	Joyce Roby –		x	Was not a member at this time
PNI	Semens James		x	Was not a member at this time
PNI	Francisco Simram		x	Was not a member at this time
PNI	Edwin Sione		x	Was not a member at this time
PNI	Marlou Gorospe		x	Was not a member at this time
FMI F	Ben Jam		x	Was not a member at this time
Major Agenda or Topic of Discussion				
<ul style="list-style-type: none"> • Election of committee officers • Scheduling of next meeting 				

- Agenda and for next meeting

Discussion of Agenda and Information Sharing

- Election Results:
 - Chair – Yen-ti Verg-in
 - Vice Chair - Ketiner Kenneth
 - Secretary - A.D. Ulm
- Agenda for next meeting

In order of importance:

1. Approve 8/31's minutes.
2. Joey will provide a special training during this, 9/14/11, meeting for members of the RAR -- orientation and/or training concerning procedures in handling applications for admissions, readmissions, second degree and TYC admissions, transfer students. Also orientation on COMET criteria, placements of students (degree, ACE, certificate, and non-admit), proctoring the COMET.

***If time allows, which is unlikely**

3. Revision of TOR
4. Identify the essay prompts for the November COMET, or set up subgroup to work on the essay prompts and revisions to the Math sub-test of the COMET.

Comments/Upcoming Meeting, Date, Time, and Others

Next meeting: Wednesday, September 14. 1:00-2:00pm

For 9/28/11 1:00-2:00pm

-Unfinished business from 9/14 meeting

-Report from Essay Prompts and Math subtest subgroup.

-RAR may consider formulating the specifics of the November 2011 COMET schedule (time and date by school).

Handouts/Documents Referenced

- Old TOR
- RAR "news letter?" - August 2011 issue

College Web Site Link

Prepared by: A.D. Ulm	Date Distributed: 9/01/2011
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Approval of the Minutes and Responses

Title/Representative	Name	Aye	Nay	Remarks
Chair – NTL F	Yen-ti Verg-in	x		
Vice Chair – NTL S	Ketiner Kenneth	x		
Secretary – NTL F	A.D. Ulm	x		
NTL F	Leilani Biza	x		
NTL F	Deva Senarathgoda	x		
NTL F	Lucia Donre Sam	x		
NTL F	Robert Andreas			No longer a member
NTL F	Marlene Mangonon	x		
NTL F	Ruci Yauvoli	x		
NTL S	Karleen M. Samuel	x		
CHK F	Richardson Chiwi	x		
PNI F (TT)	Xavier Yarofmal	x		
PNI F (TT)	Pablo Lamsis	x		
PNI F (TT)	Alan Alosima	x		
FMI S	Santus Sarongelfeg			
YAP – S	Cecilia Dibay	x		
KOS – S	Dokowe George	x		
NTL – S	Karleen Manuel	x		
NTL S	Tetaake Yeeing	x		
NTL S	Warren Ching	x		
PNI S	Yoneko Kanichy			Was not a member at this time
PNI	Joyce Roby –			Was not a member at this time
PNI	Semens James			Was not a member at this time
PNI	Francisco Simram			Was not a member at this time
PNI	Edwin Sione			Was not a member at this time
PNI	Marlou Gorospe			Was not a member at this time
FMI F	Ben Jam			Was not a member at this time
PNI F	Dr. Sven Mueller			Was not a member at this time

Submitted by	Amy Delyla Ulm	Date	9/30/11
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**Summary Decisions/Recommendations/Action Steps/Motions with Timelines
and Responsibilities**

Responsibilities:

- all members will revise TOR and bring suggestions to 9/14 meeting
- all members will bring two suggestions for COMET prompts to 9/14 meeting
- Joey Oducado will distribute past COMET prompts and the math sub-test electronically
- electronic versions of today's handouts will be sent to satellite campuses
- Robert Andrea will request the new version of the Gates reading test from VPIA
- A.D will create new TOR after group edit during 9/14 meeting

Recommendation:

Yen-ti recommends that whomever is in charge of creating the new math sub-test for the COMET get compensated

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				