

**COLLEGE OF MICRONESIA-FSM**  
Committee Minutes Reporting Form

Committee		<b>Recruitment, Admissions, and Retention</b>		
Date: 9/28/11	Time: 1 – 2 pm	Location: BOR Conference Room		
		National Campus		
<b>Members</b>				
Title/Representative	Name	Present	Absent	Remarks
Chair – NTL F	Yen-ti Verg-in	X		
Vice Chair – NTL S	Ketiner Kenneth	X		
Secretary – NTL F	A.D. Ulm	X		
NTL F	Leilani Biza	X		Missed beginning
NTL F	Deva Senarathgoda	X		
NTL F	Lucia Donre Sam		x	
NTL F	Marlene Mangonon	X		
NTL F	Ruci Yauvoli		X	
NTL S	Karleen M. Samuel		X	
CHK F	Richardson Chiwi		X	
PNI F (TT)	Xavier Yarofmal	X		
PNI F (TT)	Pablo Lamsis		x	Moving to new home
PNI F (TT)	Alan Alosima	X		
FMI S	Santus Sarongelfeg		X	
YAP – S	Cecilia Dibay	x		Missed beginning
KOS S	Dokowe George	X		
NTL F	Dr. Sven Mueller		X	Schedule conflict
NTL S	Tetaake Yeeing	X		
NTL S	Warren Ching	X		
PNI S	Yoneko Kanichy		X	
PNI	Joyce Roby –	X		
PNI	Semens James		X	
PNI	Francisco Simram		X	
PNI	Edwin Sione		X	
PNI	Marlou Gorospe		X	
FMI F	Ben Jam		X	

<b>Major Agenda or Topic of Discussion</b>
<ol style="list-style-type: none"> <li>1) Approval of 8/31 minutes</li> <li>2) Approval of 9/14 minutes</li> <li>3) Marlene presented her suggestions for updating the TOR</li> <li>4) Large pool of COMET essay prompts was presented by Deva and Leilani</li> <li>4) Yen-ti presented the revision of the math subtest</li> <li>5) Joey informed the group that COMET testing at state campuses will be Nov 16-20</li> <li>6) Meeting will be adjourned when all electronic votes on minutes and TOR are received by a majority</li> </ol>
<b>Discussion of Agenda and Information Sharing</b>
<ol style="list-style-type: none"> <li>1) Approval of 8/31 minutes <ul style="list-style-type: none"> <li>-all members who were members at the time of the 8/31 meeting voted on the minutes except for one. (Santus Sarongelfeg did not participate.)</li> <li>-All voting members, voted "AYE."</li> <li>-Minutes will now be sent to VPSS by secretary</li> </ul> </li> <li>2) Approval of 9/14 minutes <ul style="list-style-type: none"> <li>-all members who were present at the meeting voted "AYE" on the minutes</li> <li>-electronic votes will be requested by secretary from members who were not present</li> </ul> </li> <li>3) Marlene presented her suggestions for updating the TOR</li> <li>4) Large pool of COMET essay prompts was presented by Deva and Leilani <ul style="list-style-type: none"> <li>-All members are to pick their 5 favorite prompts from the list and send them to Deva and Leilani</li> <li>-Deva and Leilani will then make a pool of the top 10 prompts that will be used for future COMETs.</li> </ul> </li> <li>4) Yen-ti presented the revision of the math subtest <ul style="list-style-type: none"> <li>- no major changes were made</li> <li>- test was simply updated by changing numbers within problems but not the types of problems</li> <li>- all who were present at National Campus voted to approve the new subtest</li> </ul> </li> <li>5) Joey informed the group that COMET testing at state campuses will be Nov 16-20</li> <li>6) Meeting will be adjourned when all electronic votes on minutes and TOR are received by a majority</li> </ol>
<b>Comments/Upcoming Meeting, Date, Time, and Others</b>
<p>Next meeting: Wed, Oct 12 from 1-2pm</p>
<b>Handouts/Documents Referenced</b>
<ul style="list-style-type: none"> <li>• Essay prompts collected by Deva and Leilani</li> <li>• Marlene's TOR revisions</li> <li>• Updated Math Sub Test</li> </ul>
<b>College Web Site Link</b>

Prepared by: A.D. Ulm		Date Distributed: 9/30/11	
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**Approval of the Minutes and Responses**

Title/Representative	Name	Aye	Nay	Remarks
Chair – NTL F	Yen-ti Verg-in	X		
Vice Chair – NTL S	Ketiner Kenneth	x		
Secretary – NTL F	A.D. Ulm	X		
NTL F	Leilani Biza	X		
NTL F	Deva Senarathgoda	X		
NTL F	Lucia Donre Sam	X		
NTL F	Dr. Sven Muller	x		
NTL F	Marlene Mangonon	X		
NTL F	Ruci Yauvoli	x		
NTL S	Karleen M. Samuel	x		
CHK F	Richardson Chiwi			Did not participate
PNI F (TT)	Xavier Yarofmal	X		
PNI F (TT)	Pablo Lamsis	X		
PNI F (TT)	Alan Alosima	x		
FMI S	Santus Sarongelfeg	X		
YAP – S	Cecilia Dibay			Did not participate
KOS – S	Dokowe George	X		
NTL – F	Dr. Sven Muller	x		
NTL S	Tetaake Yeeing	X		
NTL S	Warren Ching	X		
PNI S	Yoneko Kanichy	X		
PNI	Joyce Roby			Did not participate
PNI	Semens James			Did not participate
PNI	Francisco Simram	X		
PNI	Edwin Sione			Did not participate
PNI	Marlou Gorospe	x		
FMI F	Ben Jam			Did not participate

Submitted by	<b>Amy Delyla Ulm</b>	Date	<b>10/10/2011</b>
<b>Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities</b>			

**Responsibilities:**

-Amy Delyla will send approved minutes from 8/31 meeting to VPSS

-Amy Delyla will make changes to the TOR based on groups feedback and send out to everyone for electronic voting

-Deva and Leilani will send out an electronic version of the essay prompts to all committee members via [RAR@comfsm.fm](mailto:RAR@comfsm.fm)

-All members will pick their 5 favorite essay prompts and submit them electronically to Deva and Leilani by October 5

-Deva and Leilani will come to the Oct 12 meeting with narrowed pool of top 10 essay prompts for the committee to vote on

**Actions by the President**

<b>Item</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Disapproved with Conditions</b>	<b>Remarks</b>
<b>1</b>				