



COLLEGE OF MICRONESIA-FSM

P.O. Box 159, Kolonia, Pohnpei
Federated States of Micronesia 96941

Phone: 691.320.2480 x140

jenniferh@comfsm.fm

Fax: 691.320.2479

*Office of the Director
Learning Resources Center*

February 20, 2013

MEMORANDUM

TO : Vice President, Instructional Affairs

FROM : Director, Learning Resources Center

SUBJECT : Monthly Report, January 2013

VISITORS: (17)

Chuuk Campus, (1)

LRC Director visited the LRC and MITC.

Pohnpei Campus, (16)

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|-------------------|---------------------|
| 1. Sidney Ongesel | 9. Aileen Nelber |
| 2. Cindy McCord | 10. Cooper Etse |
| 3. Juan Paulo | 11. Iva Panuelo |
| 4. Edwin Sione | 12. Yvonne Johnny |
| 5. Tokaji Yamada | 13. Jaysleen Lainos |
| 6. Delina Daniel | 14. Danny Saimon |
| 7. Roy Ezekias | 15. Raydeen Julios |
| 8. Vandela Warren | 16. Aleen Albert |

PERSONNEL:

- Jayleen Kokis and Jennifer Hainrick resume taking online courses at the University of North Texas for their masters degree program in library science, with an anticipated graduation coming up this summer in July.
- Darsy Augustine participated in a video training hosted by Oceania Television Network (OTN) in Majuro from January 11-19 to learn how to share news of trend issues and topics on OTN.

ACTIVITY HIGHLIGHTS:

Chuuk

- MITC technician, Edson Asito continues to assist students taking art class online. He was also tasked to attend to tech issues with the Dean's computer, the IC printer, and the maintenance office computer. He also set up the PA system during registration and took photos.

Kosrae

1. Michael updated 187 MARC records and added 181 materials to the library collection.
2. The LRC was opened on Saturday January 12, 19 and 26 from 8:00am - 12:00pm.
3. 83 Kosrae High School students used the LRC to view DVD from library A/V collection.

National

- A bibliography list of new titles for January was processed and distributed to all campus sites.
- A list of recommended titles for purchase for Chuuk Campus library was submitted to LRC Director for review and approval.
- 419 Government Documents were processed for the month.

Pohnpei

- Rearrangements were made in the LRC to accommodate space for our new reference shelf and circulation area. LRC rules, posters, and OPAC user guides were posted and distributed for students and patrons' use.

Yap

- Librarian communicated with Cengage Learning Asia Pte Ltd for the free Instructor's resources for textbooks: The Administrative Professional: technology and procedures by Fulton (2011) and Managing Small Business 14th ed. by Moore—no response yet from sales representative.
- Librarian assisted in the procurement of The Geometer's Sketchpad software, version 5, for use of Rhoda's Math classes.
- Manipulatives (fraction tiles, centimeter cubes, probability spinners, dot dice, etc.) were forwarded to Rhoda for Math teaching.
- The fall 2012 in-library survey was conducted with a total of 83 respondents: 77 students and 6 faculty members. The LRC received an average weighted mean of 4.14 or EXCELLENT rating from the students; on the other hand, the faculty's level of satisfaction with the library resources and services was VERY SATISFIED.
- The Follett patron module was updated to include 16 new students and 158 returning students.
- Inventory of the library collections is on-going.

LRC VENUE BOOKINGS:

- Murphey Ribauw's VEM 110 and VEE 135 classes used the LRC computers on January 30th.
- Kosrae Camus HR committee used the campus LRC for their meeting.
- Upward Bound Program students used the Pohnpei Campus library on January 12 and January 26.

MEETINGS/WORKSHOPS:

- Chuuk LRC staff participated in the faculty workshop held on January 14, 2013. They did a presentation/group discussion on Disaster Planning for the college.
- Juvelina Rempis attended ICT Meeting on January 22, 2013 at the National Campus.

- Karleen Samuel represented the LRC Director in a management meeting on January 15. She also participated in two RAR committee meetings and two PIALA Skype meetings.
- Susan Guarin attended a faculty meeting on January 11, 2013 and an all-campus meeting on January 30, 2013 at Yap Campus.
- Several LRC staff members at the National Campus participated in a staff senate meeting on January 30, with updates on the college's accreditation status.
- LRC staff at Pohnpei Campus attended an instructional meeting on January 11th and a campus-wide meeting on January 25th.

TOPICS RESEARCHED: 35

National (22)

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|---|---|
| 1. Book: Winds of Change, history of Micronesia | 11. Nan Madol history |
| 2. Botanical garden in Pohnpei and history | 12. Pollution |
| 3. Child abuse in Micronesia | 13. Sea-level rise in the Pacific |
| 4. Diabetic diseases in Micronesia | 14. Social and culture issues in Micronesia |
| 5. Domestic violence in Micronesia between parents and children | 15. Sokehs rebellion |
| 6. Global warming | 16. Spanish wall history and how it was built |
| 7. Humanities | 17. Tax reform in Micronesia |
| 8. Kaselehlia Press article: Land Grant funding. Appeared on October 2012 issue | 18. Teenage suicides |
| 9. Land laws in Micronesia especially Federated States of Micronesia | 19. The importance of Music |
| 10. Legends of Micronesia | 20. Various types of disabilities in the Federated States of Micronesia |
| | 21. What happened to our college graduates? |
| | 22. Wife beating in Micronesia |

Pohnpei (8)

- | | |
|------------------------------|--------------------------------|
| 1. Trans Cultural Nursing | 5. History of Micronesia |
| 2. Social Changes in the FSM | 6. Botanical garden in Pohnpei |
| 3. Human | 7. Masonry Tools |
| 4. Intro to Botany | 8. Sociological Imagination |

Yap (5)

1. Depression
2. Greek mythology
3. Library resources and services
4. Schizophrenia
5. The microscope

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	723	1216	18,035	3727	1,509
Reserve materials	0	0	80	5	0
Materials circulated	68	120	969	262	487
Visitor usage	5	0	0	8	2

Computer Usage

	CC	KC	NC	PC	YC
General application	9	429	1,595	834	311
Reference	237	658	2,604	0	131
Email	0	56	1,133	0	260
Computer Assists	12	2	67	52	8

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	0	8	65	8	11

Collection Development

	CC	KC	NC	PC	YC
Total volumes	10,215	5,195	66702	6372	9637
New Acquisitions	0	16	5	64	83
Cataloged	1	368	244	80	78
Donations	0	0	9	30	1
Serials	0	0	240	76	0
Withdrawn	6	0	7	0	0
Expenditures	0	0	\$4,070.31	\$105.90	\$3,013.89

Inter-Library Loan

	NC
ILL sent	7
ILL received	0

MITC

Programs/Services	National	Chuuk
Audiovisual material duplication (COM activities)	3	
Audiovisual purchased	14	
COM meetings/workshops in MITC Rooms	10	
COM Video Coverage	2	
Digital Photos	30	
Equipment checked out	6	
Graphic Productions	10	
ID Cards issue for new comers	126	27
ID Cards re-issue due lost or damage	42	26
ID Cards Validated	700	229
ID or Cards Laminated	23	
ID Photos Taken	168	
Manual video check out (boots & MITC classrooms)	4	
MITC documents filed	10	
Number of classes held in MITC	14	
Patron usage		282
Photos uploaded in Follett	150	

Print Productions	20	
Scan documents for COM/PIALA	52	
Setup Audio systems for activities/class	4	
Total fees collected for ID cards	\$210.00	
Video conversion	1	
Video burned into DVD format	20	
Video Showing for classes in MITC Rooms	17	
Viewing in Booths	10	
Work-study hour	0	

Library Instruction

Module	Class / Instructor	No. of Students	Campus
OPAC & E-journals	Monty Vierra Sec.1	18	National
Basic library orientation	Jovita Masiwemai	16	Yap
OPAC & E-journals	Delihna Ehmes	18	National
OPAC & E-journals	Monty Vierra Sec. 2	17	National
OPAC & E-journals	Resida Keller Sec.1	19	National
OPAC & E-journals	Resida Keller Sec.2	17	National
OPAC & E-journals	Resida Keller Sec.3	19	National

PROFESSIONAL and/or COMMUNITY INVOLVEMENT:

Chuuk

Edson assisted the Chuuk Department of Public Safety in setting up their computers.

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

Kosrae

1. Cooling units in the LRC were down from 1/10-16/13 because there was no cash power.
2. The LRC needs 2 computers for the circulation Desk and a network printer for student use.

National

- The Follett cataloging module was down starting on January 21. As a result, cataloging and editing records was not possible. The problem has been reported to IT department. As of January 31st, the issue has not been resolved. All other modules of the Follett system are operational.