

College of Micronesia – FSM - Performance reporting form

Department/Division/Campus: SSA/Peer Counseling		Period:	3rd Quarter 2011 (April 1, 2011 to June 29, 2011)
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FSM Strategic Development Plan Goal 4: to allow FSM student6s to complete postsecondary education to assist in the economic and social development for the FSM.

Mission Statement

Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

Values

Learner-centeredness, professional behavior, innovation, honesty and ethical behavior, commitment and hard work, teamwork and accountability

Strategic Goals

The College of Micronesia-FSM, through a cycle of assessment and review, will continuously improve to meet or exceed current accreditation standards and will:

1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively;
2. Provide institutional support to foster student success and satisfaction;
3. Create an adequate, healthy and functional learning and working environment;
4. Foster effective communication;
5. Invest in sufficient, qualified, and effective human resources;
6. Ensure sufficient and well-managed fiscal resources that maintain financial stability;
7. Build a partnering and service network for community, workforce and economic development;
8. Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity; and
9. Provide for continuous improvement of programs, services and college environment.

College web site: www.comfsm.fm IRPO web site: <http://comfsm.fm/national/administration/VPA/researchdocs/irpo.html>
For additional information contact: rschplanning@comfsm.fm

Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail
IA: Promote quality teaching and learning-centered behaviors and environments		

for the six campuses	LRC Activities (January-March 2011)						
	Programs/Services						
		CC	FMI	KC	PC	NC	YC
	Patrons usage						
	Reserved materials						
	Materials circulated (all)						
	Visitors using computers						
	LRC computer usage (January-March 2011)						
		CC	FMI	KC	PC	NC	YC
	General application						
	Reference						
	Email						
	Technical assistance						
	LRC Reference Encounters (January-March 2011)						
		CC	FMI	KC	PC	NC	YC
Reference encounters							
1B: Make developmental courses an institutional priority							
1C: Enhance faculty involvement in the college							

Strategic goal 2: Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail					
2A: Promote strategic enrollment management for the college	Spring Enrollment 2011(final)						
		CC	FMI	KC	PC	NC	YC
	M						
	F						

that encourages and enables students to be health conscious

M						
F						
T						

**January-March 2011 Counseling Activities by Campus
Visits**

	CC	FMI	KC	PC	NC	YC
Academic						
Discipline						
Personal						
Career						
Transfer						
Other						

January-March 2011# visits to Peer Counseling

	CC	FMI	KC	PC	NC	YC
Family Planning	37	-	6	-	133	138
Financial Aid	-	-	5	-	1	24
Substance Abuse	-	-	296	-	3	0
Personal	-	-	1	-	19	0
Other	-	-	2	-	26	123

- The Self fulfilling retreat (Awakening) was a rewarding to the 19 students that were attending. A refreshing new self was emerged after the retreat, and they are able to see the bride side of themselves.
- New information was learned after the Family Planning conference in Guam, especially on the handling of the Family Planning grant.
- The outcome of the Health Fair was a success. Additional booths were added this year.
- Staff gained more knowledge after attending some Family Planning workshops/conferences during this quarter.

Strategic goal 3: Create an adequate, healthy and functional learning and working environment

Objectives	Accomplishments	Comments/additional detail
3A: Provide for adequate facilities to support a learning community	<p>Status Report Major Projects By Campus (Maintenance)</p> <p>Chuuk Campus</p> <p>Kosrae Campus</p> <p>FMI</p> <p>National campus</p>	

	Pohnpei Campus Yap Campus																						
3B: Provide for maintenance and upkeep of grounds, facilities, and equipment																							
3C: Provide for a safe, secure and effective college environment	January-March 2011# incidences reported by campus <table border="1"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>T</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		CC	FMI	KC	PC	NC	YC	T														
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Strategic goal 4: Foster effective communication

Objectives	Accomplishments	Comments/additional detail
4A: Enhance communications pathways	[Retreat Problem Statement #3]	
4B: Provide communications infrastructure to support communication pathways		
4C: Enhance the college community's ability to communicate effectively		

Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail																																			
5A: Provide on-going professional development of faculty and staff	<p>Summary Major Professional Development Activities by Campus:</p> <p>Chuuk Campus</p> <p>Kosrae Campus</p> <p>FMI</p> <p>National campus</p> <p>Pohnpei Campus</p> <p>Yap Campus</p>																																				
5B: Recruit and retain qualified personnel to allow delivery of quality services	<p>Spring Semester 2011 Full Time vs. Part Time Personnel</p> <table border="1" data-bbox="527 834 1262 1117"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Full Time</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Part Time</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>% Full Time</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		CC	FMI	KC	PC	NC	YC	Total							Full Time							Part Time							% Full Time							
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5C: Update personnel policies and procedures to meet on-going human resources needs																																					

Strategic goal 6: Ensure sufficient and well-managed fiscal resources that maintain financial stability

Objectives	Accomplishments	Comments/additional detail																																																		
6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness	<p>January-March 2011 Monday</p> <table border="1" data-bbox="527 282 1270 662"> <thead> <tr> <th data-bbox="527 282 701 347">Committee</th> <th data-bbox="701 282 905 347">Annual Target</th> <th data-bbox="905 282 1010 347">3rd Qtr</th> <th data-bbox="1010 282 1087 347">%</th> <th data-bbox="1087 282 1270 347">Year to Date</th> </tr> </thead> <tbody> <tr><td data-bbox="527 347 701 380">International</td><td data-bbox="701 347 905 380"></td><td data-bbox="905 347 1010 380"></td><td data-bbox="1010 347 1087 380"></td><td data-bbox="1087 347 1270 380"></td></tr> <tr><td data-bbox="527 380 701 412">Government</td><td data-bbox="701 380 905 412"></td><td data-bbox="905 380 1010 412"></td><td data-bbox="1010 380 1087 412"></td><td data-bbox="1087 380 1270 412"></td></tr> <tr><td data-bbox="527 412 701 444">Alumni</td><td data-bbox="701 412 905 444"></td><td data-bbox="905 412 1010 444"></td><td data-bbox="1010 412 1087 444"></td><td data-bbox="1087 412 1270 444"></td></tr> <tr><td data-bbox="527 444 701 477">Kosrae</td><td data-bbox="701 444 905 477"></td><td data-bbox="905 444 1010 477"></td><td data-bbox="1010 444 1087 477"></td><td data-bbox="1087 444 1270 477"></td></tr> <tr><td data-bbox="527 477 701 509">Pohnpei</td><td data-bbox="701 477 905 509"></td><td data-bbox="905 477 1010 509"></td><td data-bbox="1010 477 1087 509"></td><td data-bbox="1087 477 1270 509"></td></tr> <tr><td data-bbox="527 509 701 542">National</td><td data-bbox="701 509 905 542"></td><td data-bbox="905 509 1010 542"></td><td data-bbox="1010 509 1087 542"></td><td data-bbox="1087 509 1270 542"></td></tr> <tr><td data-bbox="527 542 701 574">Chuuk</td><td data-bbox="701 542 905 574"></td><td data-bbox="905 542 1010 574"></td><td data-bbox="1010 542 1087 574"></td><td data-bbox="1087 542 1270 574"></td></tr> <tr><td data-bbox="527 574 701 607">Yap</td><td data-bbox="701 574 905 607"></td><td data-bbox="905 574 1010 607"></td><td data-bbox="1010 574 1087 607"></td><td data-bbox="1087 574 1270 607"></td></tr> <tr><td data-bbox="527 607 701 639">FSM-FMI</td><td data-bbox="701 607 905 639"></td><td data-bbox="905 607 1010 639"></td><td data-bbox="1010 607 1087 639"></td><td data-bbox="1087 607 1270 639"></td></tr> </tbody> </table>	Committee	Annual Target	3 rd Qtr	%	Year to Date	International					Government					Alumni					Kosrae					Pohnpei					National					Chuuk					Yap					FSM-FMI					
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6B: Diversify resources of the College																																																				
6C: Budgeting and resource allocation																																																				
6D: Develop and implement college sustainability plans that will lead to the careful stewardship of natural and man-made resources, saving of revenue, and enhancement of the college experience; serves as a model for the nation	<p>July-September 2010 Power Consumption (Kw)</p> <table border="1" data-bbox="527 850 1262 915"> <thead> <tr> <th data-bbox="527 850 632 883"></th> <th data-bbox="632 850 737 883">CC</th> <th data-bbox="737 850 842 883">FMI</th> <th data-bbox="842 850 947 883">KC</th> <th data-bbox="947 850 1052 883">PC</th> <th data-bbox="1052 850 1157 883">NC</th> <th data-bbox="1157 850 1262 883">YC</th> </tr> </thead> <tbody> <tr> <td data-bbox="527 883 632 915">Total</td> <td data-bbox="632 883 737 915"></td> <td data-bbox="737 883 842 915"></td> <td data-bbox="842 883 947 915"></td> <td data-bbox="947 883 1052 915"></td> <td data-bbox="1052 883 1157 915"></td> <td data-bbox="1157 883 1262 915"></td> </tr> </tbody> </table>		CC	FMI	KC	PC	NC	YC	Total																																											
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Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
7A: Increase involvement of the community in college affairs	[Retreat Problem Statement #1]	
7B: Enhance and promote		

employment opportunities		
7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities		
7D: Provide Cooperative Extension Services to the community		

Strategic goal 8: Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity

Objectives	Accomplishments	Comments/additional detail
8A: Increase community involvement in college affairs		
8B: Cultivate respect for individual differences, and champion diversity		

Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation		
9B: Integrate planning, evaluation and resource allocation for continuous improvement	[Retreat Problem Statement #2]	
9C: Increase research and data driven decision making		
9D: Develop an integrated data system		
9e: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance policy and revised standing committee		

structure.		
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COLLEGE OF MICRONESIA - FSM, Enrollment Management Indicator Data Fall 2010

#	Indicator	Target ratios	National	Pohnpei	Chuuk	Kosrae	Yap	FMI
1	Student/Faculty Ratio	# of faculty						
2	Learning resources staff ratio	# LRC staff						
3	LRC volume capacity	# of LRC volumes						
4	LRC seating capacity	# LRC seats						
5	Counselors (FAO, OAR & Counseling)	1 counselor of each type for every 250 students						
5a	Counselor FAO	# of FAO Counselor						
5b	Counselor OAR	# of OAR counselor						
5c	Counselor General Counseling	# of general counselor						
6	Student life specialists	# of recreation staff						
7	Nurse/Health	# of nurse						
8	Administrative staff	# of administrative staff						
9	Overall Environmental	Electrical power & email access during all school hours; 1 female toilet for every 30 students & 1 male toilet facility for every 40 students, accessible drinking water per building; a bookstore and campus store or available food source						
9a	Electrical power	Is power available 100% of instructional day?						
9b	Email access	Is email accessible all school hours?						
9c	Toilets (female)	# of female toilet						
9d	Toilets (male)	# of male toilet						
9e	Accessible drinking water	# of buildings w/ accessible drinking water						
9f	Building	# of buildings						
9g	Bookstore	Is there a bookstore available?						
9h	Refreshment source	Is there a food source/store available?						
10	Daytime security	# of security guard						
11	Classroom capacity	# of classroom						

12	Maintenance	# of maintenance staff						
13	Janitors	# of janitor						
14	IT technicians	# of IT technician						
15	Student computers	# of student computer						
16	Faculty computers	1 computer for every full time faculty & 1 for each 1 part time FTE						
16a	Faculty computers (full time)	# of full time-faculty computer						
16b	Faculty computers (partly time)	# of FTE part time-faculty computer						