

College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	
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Date: March 8, 2013	Time: 1PM	Location: National campus
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Members Present:

Titles/Reps	Name	Present	Absent	Unavailable (tech issues)
Chair	Dana Lee Ling	X		
Vice Chair	Raphael Pulmano			
Secretary	Cindy Pastor	X		
Technology wrangler	Amerihter Thozes	X		
Chuuk faculty	Alvios William			
Chuuk faculty	Florante Ygana	X		
Chuuk staff	Benjamin Akkin	X		
FSM-FMI	Peni Nailati	X		
FSM-FSM	Chris Igem	X		
Kosrae	Herbie Albert			
Kosrae faculty	Nestor E Acosta			
Kosrae faculty	Virenda Verma			
National faculty	Alfred Olter	X		
National faculty	Don Buden	X		
National faculty	Raynaldo Garcia	X		
National faculty	Roldan Laguerta	X		
National Staff	Bruce Robert			
National staff	Eugene Edmund			
National Staff	Ringlen Ringlen			
Pohnpei	Albert Amson			
Pohnpei faculty	Romino Victor			
Pohnpei faculty	Salba Silbanuz			
Pohnpei faculty	Semens James			
Yap staff	Moses Faimau	X		

Additional Attendees:	Director Francisco Mendiola
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Agenda/Major Topics of Discussion:

- Old business :
1. The approval of attached February 8, 2013 minutes was unanimous.
  2. Was funding found for: “dining hall and on-campus generator installation? This project will involve installation and connection of the generator, purchase of control panels and cables, hiring of electrical engineer to design, specify materials and oversee the installation and commissioning. Amount needed for this project is \$16,000.” As a follow-up question, isn’t the generator next to the bookstore also able to power the cafeteria and dormitory? Or is additional equipment needed to connect that existing generator? *Response: \$54,000 more needed for auto-transfer switches, cables, and associated hardware. The request is from the fund balance, not the contingency fund. Contingency fund might be tapped to repair the generator (the generator is the one that had been powering the F, G, and H buildings). That generator has yet to be repaired.*

3. Is there any further update on the space utilization audit and facilities plan (the BEKA proposal)? Was the bid requirement waived? *Response: JEMCO will consider this on March 15. [ Post-script from ADDCM sent on 3/15 San Francisco time: JEMCO has concurred with two of your three requests: the Space Utilization Study and the National Campus Roof Repainting/Renovation. Steve [OIA] will coordinate a grant award with our office sometime soon so that you can move forward. JEMCO also concurred with your request to administer the contracts and sole source the Study. As for the Pohnpei campus's new Classroom Building, no concurrence was given at this meeting, pending some more information and an actual proposal, which we can work out with OIA in the coming weeks. - Assistant Director Division of Compact Management, FSM]*
4. Is there an update on Chuuk's greenhouse location? *Response: In regards the air conditioners, the Chuuk maintenance coordinator professed being confused. He noted that the VPCRE went to Chuuk and did not mention the air con units. The coordinator was operating under the understanding from the VPA that if the college helps with the greenhouse, the college can keep the air conditioners.* 5. Update on whether a lower cost estimate was prepared for Chuuk parking lot? *Scope has been trimmed. Cannot go below 20K to 30K.*
5. Is there an update on whether a lower cost estimate was prepared for Chuuk's parking lot? *Response The estimate has been trimmed. It cannot go below 20K to 30K.*
6. Is there an update on the removal of the unsound wing of the former men's dormitory in Kolonia? *Response: Director Mendiola said that Steve Savage said that the project could move forward when a new vocational education program is set. Then, demolition on old dorms at Kolonia could begin on Pohnpei campus. The location of the new project would be located on the rise to the side of the walkway between the upper and lower campuses.*
7. Will the facilities fee go into effect at the commencement of the fall term 2013? *Response: Yes.*
8. Is there an update on the effort to place benches around the national site? *Response: This has not yet been started*
9. As per request, the security hut at the F2 parking lot was razed. Thanks for the rapid response! New Business: Inserted item: Yap campus vocational building. There is a plan to build a new one at the Yap campus, but this might be an issue for JEMCO. JEMCO might be concerned about duplication of programs. This matter will be brought to the attention of the VPA. The old building cannot be renovated. Cost is prohibitive, and it sits on leased property.

#### Discussion of Agenda/Information Sharing:

1. Work on an accessibility ramp for the LRC has begun at the national site. Images are attached
2. President asked that trash barrels be placed in areas where students congregate on national site. Any progress to report on this request?  
*Response: The purchase order is with Maintenance.*
3. A break-in at national site administration building occurred where evidence suggests that the perpetrators lingered in the building suggests that security ought to have building keys and should make rounds inside of buildings as well as outside of buildings. What would be the pros and cons to this?  
[Redacted]
4. A ramp into the CRE building on Pohnpei campus needs replacing with a proper entryway that provides accessibility. Photo DSCF7703.jpg attached. *Response: Pohnpei maintenance will have to work on that in coordination with the Pohnpei campus dean.*
5. IT has been tasked with finding a tech solution to communication from the national site classrooms to security and the nurse's office. At present no way to communicate a security or medical emergency from the classrooms.
6. Chewing betel nut in the classrooms is increasing with more and more betel nut spit cans being found in the classrooms. Do we want to wait for a policy or should the committee recommend an administrative directive to address increasing problems now while the policy is being reviewed and drafted for the BOR. An

administrative directive setting a fine of \$20.00 is recommended for violators. Proposed motion: The administration at each site should move forward with the development of implementation of betel nut and tobacco chewing policies appropriate to their own sites. Reasoning: A lack of participative consensus on changes to existing policies. Students, staff, faculty, and administration disagree even within each group, positions are hardened, little to no middle ground recognized.

*Response: Committee recommended that administration move forward on developing a policy.*

7. Update on an ongoing, current, developing discussion on the national site in regards water which is connected also to disaster preparedness. Maybe the college can work with IOM on funding options that would also include dealing with the water issue both short term and long term (e.g, post-storm water for the dorm)? - Chair Facilities  
[Redacted discussion, chair tasked with an aspect of this matter.]
8. Question: Will the fitness room be fixed? *Response: Yes: \$403K from FSM will be allocated to college*
9. Chuuk campus will be receiving a salt water fire pump.
10. Ross Perkins suggested *pavers* as a possible way to raise funds for our college.

Comments/Upcoming Meeting Date & Time/Etc.: April 5, 2013 at 1pm

Handouts/Documents Referenced:

- none

College Web Site Link:

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Prepared by:

*Cindy Pastor*

Date Distributed:

Approval of Minutes Process & Responses:

Submitted by:

Date Submitted:

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

1.

Action by President:

Item #	Approved	Disapproved	Approved with conditions	Comments
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