



COLLEGE OF MICRONESIA-FSM

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P.O. Box 159, Kolonia, Pohnpei  
Federated States of Micronesia 96941

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Tel: (691) 320-6829/2481/2482

Fax (691) 320-2479

*Office of the Director  
Learning Resources Center*

Date : June 28, 2010

**MEMORANDUM**

**TO :** Vice President, Instructional Affairs  
**FROM :** (Acting) Director, Learning Resources Center)  
**SUBJECT :** MONTHLY REPORT, June 2010

**VISITORS: (4)**

Newton Robert; Roddy Robert from Dept. of Education; Anna Maria and Nina Marie Ioanis from New Jersey.

**PERSONNEL:**

Director Sue Caldwell resigned effective June 4<sup>th</sup> 2010.

Amito Phiach was hired on special contract to assist at the Circulation Desk.

**ACTIVITIES/HIGHLIGHTS**

On June 14, 2010, Juvelina Rempis conducted a library orientation (and instruction on how to use OPAC and our resources) presentation for Prof. Delihna Manuel Expository Writing II class and on June 17, 2010 to her Research Methods class.

The VPIA assigned the four Librarians (Juvelina Rempis, Lucy Oducado, Bruce Robert and Julia Martin) to take turn (three weeks for each) being the LRC acting director.

Karleen Manuel left on June 16<sup>th</sup> to attend workshop in Washington on Pacific Digital Library and Photos Project.

Luan Gilmete, a Xavier High School student is doing her Community Services working with MITC staff.

**Topics /other researched: (19)**

- ❖ Secretarial Science program review which begin sometimes in early 1980's
- ❖ Problem solving in classroom meetings
- ❖ Purple swamp-hen as Dutch birding
- ❖ Education dropouts in Micronesia
- ❖ Legends, stories, and myths of Pohnpei
- ❖ Certain court cases from the FSM Interim Reporter
- ❖ FSM migration outward
- ❖ Cultural changes in Micronesia effecting the structure of the family
- ❖ Certain names of people in the James Hadley family tree of Pohnpei
- ❖ Transportation in Pohnpei
- ❖ FSM Migration of the world
- ❖ Fisheries in Micronesia
- ❖ Achromatopsia on Pingelap and Mwoakilloa atolls
- ❖ Micronesian family (past and present)
- ❖ Deforestation in Pohnpei
- ❖ Pohnpei stick dance (Dokia) –general information
- ❖ The history of literature in Micronesia
- ❖ Micronesian college-drop-outs
- ❖ The Law of the Sea relating to the FSM

**STATISTICS:**

**Circulation Desk**

Patron LRC usage	: 22,299
Booking of library Use	: 2
New Library Cards	: 11
Non-Compliance to LRC	: 47
Overdue Book	: 18
Materials Circulate	: 1,472
Books on Reserve	: 28
Canon copies	: 2,326
Fines paid	: \$6.00
Clearance/withdrawal	: 16

**Computer Usage**

General Applications	: 1,691
Reference	: 2,816
Email	: 1,921
Visitor Usage	: 11
Technical Assists	: 560

**Curriculum Resources Center**

Number of Classes.....: 23  
 Materials Used.....: 844

**Pacific Collection**

Books on Reserve : 73  
 Copying : 214  
 Visitors : 4  
 Topics Researched : 19  
*Patron Contact* : 890

**Periodicals Received/Processed**

General : 146  
 Pacific : 136

**Cataloging and Processing**

General : 27  
 Pacific : 6  
 Reference : 11  
 CRC : 6  
 Paperback Books : 34  
 Added Copy(ies) (Pac.) : 49  
 Donated (Gen. 2) (Pb. 2) : 4  
**Total Books Catalogued : 137**

**Government /UN/FAO materials received and Processed**

Gov't Docs : 3  
 UN : 2  
 FAO : 5  
**Total Materials Catalogued : 10**

**Accounting Department**

Expenditures.....: \$9,595.53  
 Acquisition Purchases.....: 76  
 Acquisitions Received.....: 201

**Inter-Library Loan**

ILL Sent:  
     Print materials sent to other institutions : 2  
 ILL Received:  
     Print materials received from other institutions : 1  
     Non-print materials received from other institutions : 11

**Donations/Gifts: 6 (Books 4, Cartridges 2)**

**Reference Encounters**

Juvel	: 169
Paula	: 28
Jenny	: 32
Julie	: 15
Bruce	: 4
<b>Total Reference Encounters</b>	<b>: 248</b>

**No. of Work-study students**

Roland	: 1
Julia	: 2
Julie	: 1
<b>Total Work-study hours</b>	<b>: 4</b>

**Work-Study Hours**

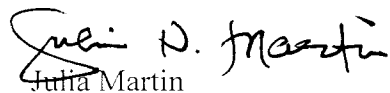
Roland	: 13/hrs
Julia	: 18/hrs
Julie	: 12/hrs
<b>Total work-study hours.....</b>	<b>: 43/hrs</b>

**MITC (Audio Visual Division)**

Audio Productions	: 4
Audiovisual material duplication (COM activities)	: 1
Audiovisual materials (VHS, DVD, CD) repaired.	: 2
Audiovisual materials checked out	: 28
Manual check out	: 20
ID or personal Cards Laminated	: 1
Equipment checked Out	: 8
ID Cards issued	: 143
ID Photos Taken	: 143
New Acquisitions (film)	: 1
Number of classes held in MITC	: 61
COM meetings/workshops in MITC Rooms	: 3
Patron Audiovisual equipment training/support	: 5
Patron Tours/Orientations	: 5
Peacesat audio conference	: 5
Peacesat video conference	: 1
Print Productions	: 5
Setup Audio systems for activities/class	: 4
COM Video Coverage	: 3
Video Showing in MITC Rooms/Boots	: 71
Video coverage and burned in DVD format	: 1

Video conversion : 1  
Video Production : 1  
Scan documents : 300  
Scan Black & White Negative Photos : 74  
Photos uploaded in Follett : 106

Submitted by:



Julia Martin

Acting, Learning Resources Center

cc: President, COM-FSM  
Vice President, Support & Student Affairs  
Vice President, Land Grant  
Director, Research and Planning  
State Campus Librarians