



COLLEGE OF MICRONESIA-FSM

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Office of the Director
Learning Resources Center

November 9, 2010

MEMORANDUM

TO : Vice President, Instructional Affairs
FROM : Acting Director, Learning Resources Center
SUBJECT : MONTHLY REPORT, October 2010

VISITORS: (13)

Cyril Helgenberger, Retired, Department of Education, Pohnpei State; Moses Johnny, Palikir, Sokehs; Tom Beckmann, Pohnpei State Legislature; Nadia Bleaken, Oceania Badminton Organization, Wellington, New Zealand ; B. Armstrong, Molly Peterson, Felicia Vasquez, Corinne J. Jahnsen, Janelle Santos, Jerich Abon, Natalya Magallan and Erin Coveney English, Peace Corps Volunteers.

ACTIVITIES/HIGHLIGHTS

The Learning Resources Committee held its 1st meeting last October 22, 2010. The members of the Committee elected Ms. Leilani Biza as the vice chair, and agreed that the committee meets regularly every 1st Monday of each Month.

The requests for designation of the new Project Director for the IMLS Connection to Collection Statewide Grant and adjustments/amendments to established timelines had been sent to the IMLS main Office, Washington D.C. for approval. The IMLS main office recently approved these requests – as such, Ms. Lucy Oducado is now designated, as the new Project Director is the LRC Acting Director.

The new Project Director met with the members of the Library Archives and Museums of Pohnpei (LAMP) last October 22, 2010 at Congress Library where she presented to the members for their comments, feedbacks, and recommendations the draft Survey Questionnaire which will be used for C2C Grant.

The Acting Director together with the Mr. Bruce Robert, and Juvelina Rempis met with PREL Director Jane Barnwell to discuss the Connection to Collection Statewide Grant. It was a very fruitful meeting, where they got more ideas and in put about the grant.

The Acting Director attended and participated in the Curriculum meeting, Accreditation Committee meeting, and the PRC meeting. Mr. Bruce Robert, acting Pacific Librarian, and the acting LRC director attended the 3 days Budget Preparation Training which was held at the COM-FSM Gym.

The Acting Director sought the cooperation and collaboration of the LRC Staff for the preparation of the FY 2012 Performance Budget. Julia Martin was tasked to work on the site visit, Juvelina Rempis on the salary schedule, Roland Irons on the Benefits, Joana Nanpei on the Computer budget, and Bruce Robert helped the acting Director to identify the objectives and output. The acting Director consolidated reviewed and finalized the FY2012 Budget Proposal.

Bruce Robert has been appointed to serve on the Publication Committee.

Julia Martin became a member of the Learning Resources Committee.

Julia Martin put up week exhibit of the recently added U.N materials and the posters to commemorate the United Nation's Day Holiday. She also completed and submitted the annual survey conducted by the GPO for the depository libraries.

TOPICS RESEARCHED (83)

- Fisheries in Federated States of Micronesia
- Flora of Ponape
- Contributions of fisheries to economics of Pacific
- Tuna harvesting in Federated States of Micronesia
- Impact and consequences of fishing in the Federated States of Micronesia
- Survey of animal diseases in the Federated States of Micronesia
- Increase rate of population in Micronesia
- Tourism effect in the Federated States of Micronesia
- Erosion and flooding of land in Micronesia
- Fossil fuel emission within the Federated States of Micronesia
- How to conserve land in Micronesia
- World market on pearls
 - Which company has the highest bidding price?

- Who is supplying that company in regards to pearl?
 - Who has the most competitive pricing of pearls?
- Deforestation of lands in the Federated States of Micronesia
- What is kilmenip kehp (yam) looks like?
- Kamwer en Sakau
- Effect of Trash in Pohnpei
- Agriculture role in the Federated States of Micronesia
- Health education and development in the Federated States of Micronesia
- Legends of Micronesia
- Marine Plants of Pohnpei
- Mangrove Forests in Kosrae
- Soil Erosion in FSM
- PPOI Scholarship
- Pingelap Independence Day
- Cretinism
- Domestic Violence in FSM
- Social Service in FSM
- Travel Authorization
- Connections to Collection Surveys
- Ocean
 - Climate Effect
 - Biology
 - Economy
- Gender Roles in FSM
- FSM Constitution
- Political System in Micronesia
- Cultures of Micronesia
- Domestic Violence in General
- Kava Effect on Our Health
- Environment Effect on Coral Reef
- Micronesian History
- Land Issues in FSM
- Coastal Erosion
- Pollution in Our Ocean
- Cerebral Palsy
- Exclusive Economic Zone
- Kinship
- Curvature of the Spinal
- Fossil Fuel in Micronesia
- Traditional roles in Pohnpei
- Personality disorder
- Deformations
- Disorder

- Club feet
- Physical disability
- Air Pollution
- Autism
- Cerebral Palsy
- Cleftlip
- Coral reefs
- Crabs raising
- Cretinism
- Domestic Violence
- Dwarfism
- Education System in Micronesia
- Tropical forestry
- Environmental Science
- Fisheries
- Global Warming
- Hydrocephalus
- Japanese language
- Klinefelter's disabilities
- Hearing disabilities
- Leprosy
- Marine Science
- Water Pollution
- Microbiology
- Muscular Dystrophy
- Oceanography
- Oil industry
- Over fishing
- Solar energy
- Spinal cord
- Suicide
- Teaching in Micronesia
- Teenage Pregnancy

STATISTICS:

Circulation Desk	
Patron LRC usage	21,539
New Library Cards	0
Non-compliance to LRC policy	59
Overdue Books	103
Materials Circulated	1,475
Booking of library use	5
Canon copies	1,986

Fines paid	\$27.09
Clearance/withdrawal	11

Computer Usage

General Applications	1,891
Reference	3,139
E-mail	1,505
Visitor Usage	17
Technical Assistance	57

Curriculum Resources Center

Number of Classes	22
Materials Used	803

Pacific Collection

Books on Reserve	375
Copying	902
Visitors	12
Materials circulated manually	19
Patron Usage	3,163
Topics Researched	56

Periodicals Received/Processed

General	167
Pacific	139

Catalogued Materials

General	50
Reference	15
Paperback Books	4
CRC	19
Dnations (new) PB	6
Added (Copies) (Pac.)	2
Total Materials Catalogued	76

Processed Materials

Materials Labeled	66
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Government /UN/FAO materials received and Catalogued

Gov't Docs	3
UN	19
FAO	4
Total Materials Catalogued	26

Acquisitions Department

Expenditure	\$4,885.58
Acquisition Purchases	145
Acquisitions Received	15

Inter-Library Loan:**ILL Sent**

Print materials sent to other institution	5
Non-Print material sent to other institutions	25

ILL Received:

Non-print materials received from other institutions	16
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Reference Encounters

CRC	18
Pacific	52
Reference	107
Circulation	31
Total Reference Encounters	208

Number of Work-Study Students

Serials Section	1
MITC	4
Pacific	9
Acquisition	1
CRC	2
Total Work Study Students	15

Number of Work-Study Hours

Serials Section	38.55
Pacific	172.05
MITC	74.3
Acquisition	7
CRC	100
Total Work-Study Hours	391.9

Donations

Pacific	
Total	

MITC (Audio Visual Division)

Audiovisual materials checked out	61
Manual check out	20
ID or personal Cards Laminated	1
Equipment checked Out	3
Graphic Productions	5
ID Cards issued	30
ID Cards Validated	19
ID Photos Taken	30
New Acquisitions (film)	1
Number of classes held in MITC	39
COM meetings/workshops in MITC Rooms	10
Setup Audio systems for activities/class	4
Digital Photos	70
COM Video Coverage	4
Video Showing in MITC Rooms/Boots	31
Video coverage and burned in DVD format	1
Scan documents (books)	70
PDL files OCR	249
File edited	40
MITC documents filed	20
Work studies	74.3
Reel to reel conversion	65
Scan photos (CCM ID pictures	357

LRC Orientation/Training Modules

Topics covered	Facilitator	Section	Instructor	No. of Students	Date/Time of Training
OPAC Training and Research	Juvelina Rempis	Expository II	Resida Keller	16	10/12/2010 2:00-2:30
EBSCO and World & I Journal	Juvelina Rempis	Expository II	Resida Keller	15	10/13/2010 9:00-10:00
OPAC Training and Research	Juvelina Rempis	Expo Writing 1	Monica Smith	15	10/26/10 11:00-12:00
OPAC Training and Research	Juvelina Rempis	Speech Communication	Tracy Resetar	18	10/27/2010 11:00-12:00
OPAC Training	Juvelina	Speech	Tracy		10/27/2010

and Research	Rempis	Communication	Resetar	23	12:00-1:00
OPAC Training and Research	Juvelina Rempis	Speech Communication	Tracy Resetar	10	10/27/2010 2:00-3:00

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

Bruce Robert suggested if we could ask the security for assistance during night duty because of what we encountered with the Elementary school students.

Submitted by:

Lucy Oducado
Acting Director, Learning Resources Center

cc: President, COM-FSM
Vice President, Administration
Vice President, Support & Student Affairs
Vice President, Land Grant
Director, Research and Planning
State Campus Librarians