



COLLEGE OF MICRONESIA-FSM

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*Office of the Director
Learning Resources Center*

December 2, 2010

MEMORANDUM

TO : Vice President, Instructional Affairs

FROM : Acting Director, Learning Resources Center

SUBJECT : MONTHLY REPORT, November 2010

VISITORS: (24)

Yvonne Chandler, University of North Texas; Lance Linke, Yale University; Wehns Billen, Joyleen Sienes, Rencelynn Wilson, Arthur Albert, Miyai Keller and Iuhpert W. Hainrick, FSM National Department of Education; Esau Quartos and Tulensru Waguk, Kosrae, Department of Education; Lorenzo Sartilug, and Dominic Fanasog, Yap Department of Education; Reynold L. Albert, Melisa Silbanuz, Etsinter Elias, Maria K. Donre and Maxipa Harris, Pohnpei State Department of Education; Hanson Sigrah,, Kosrae State; Saped Santos, Pohnpei State; Jesse Salalu, Colonia, Yap; Kikue Nojima, Takakuni Nojima, Hiroshima, Japan; Ruthanne Swanson, Island Research & Education Initiative, Pohnpei. and Miyoko Habara, Okayama, Japan

ACTIVITIES/HIGHLIGHTS

The Acting Director had a meeting with Dr. Yvonne Chandler, together with Jane Barnwell, Dr. Lance Linke, and Karen Simion at the MITC last November 11, 2010 prior to departing to Chuuk to attend and participate the 20th Pacific Island Association of Libraries, Archives, and Museum, at Chuuk State.

During the meeting with Dr. Chandler, discussed about the insurance policy of the College, if the students are not enrolled at the COM-FSM but they will be using the

COM-FSM facilities if they can be covered by the insurance policy. The Instructional Coordinator and I was not able to answer her question. She also requested equipments for the LEAP class, which is: Projector and Power Strips. Students will be given a laptop to be used for their program and she mentioned if the IT staff can configure the laptop that will be given to the student for them to access internet/wireless.

The acting director also had a meeting with Dr. Lance Linke for the Connection to Collection Statewide Grant. Dr. Lance shared with the acting director his expertise in handling grants and he gave her some tips how to administer the grant effectively and efficiently.

From November 15 – 19, 2010, Acting Director Lucy Oducado, Juvelina Rempis, Julia Martin and Karleen attended the PIALA Conference in Chuuk.

The Acting director met with all state campuses librarians during the PIALA Conference in Chuuk. State Librarians shared with the acting director their accomplishments, concerns and issues in their respective libraries.

The IMLS main office in Washington, D.C. approved the request of the College for the New Project Director and timeline extension for the Collection to Connection Statewide Grant. The LRC acting director is new project Director for the C2C Grant.

Acting Director submitted the LRC/MITC FY 2012 Budget Request to the VPIA. She also attended and participated in the PRC meetings.

Karleen M. Samuel participated in organizing the Substance Abuse Activity and the World Aids Day.

Julia has completed and submitted the online Depository library survey.

On November 15 – 19, the New Zealand Room was used by the FSM Department of Education as their presentation area.

TOPICS RESEARCHED:

- Name of FSM Chief Justice
- Number of Associate Judges at FSM Capital
- Names of Associate Judges at FSM Capital
- Duties and responsibilities of FSM Speaker
- Effects of World war II in Micronesia regarding economy, population, and social aspects
- Should elementary school children wear uniform?
- Economic plans in the FSM
- War in the Pacific
- FSM civil cases
- About Island Food Community of Pohnpei

- Motion to compel discovery
- Hansen's (Leprosy) disease and its cases in FSM
- Suicide in FSM
- Diabetes in FSM
- Migration from FSM
- Current wars and their effects in Micronesia
- Weaving forms in FSM
- Should public high schools be placed under FSM education? What would be the effects and how it would benefit FSM citizens?
- Should Faichuk in Chuuk become a separate State?
- Abortion in the FSM
- What is the name of the FSM President and what are his responsibilities?
- Who is the speaker of the FSM Congress?
- How many cabinet members do the FSM President has?
- Unemployment in the FSM
- Salary and minimum wages in FSM
- Poverty in FSM
- Economy of FSM
- Comparing cultures, funerals, marriages in Yap and Palau
- Comparing cultures, funerals, marriages in Pohnpei and Chuuk
- Comparing cultures, funerals, marriages in Yap and Marshall Islands
- Kapingamarangi culture and language
- Comparing cultures, funerals, marriages in Kosrae and Yap
- Standardized tests for FSM students. What are they?
- Micronesian economy
- Comparing cultures, funerals, marriages in Pohnpei and Yap
- Aids
- DNA
- Genetics
- Life Science
- Schooling and society
- Wearing uniform
- Diabetes
- Drug Abuse
- Human Growth
- Marine Science
- Sponsorship
- Divorce
- Environmental Science
- Hypertension
- Parenthood
- Teen Pregnancy

STATISTICS:

| Circulation Desk | |
|------------------------------|---------|
| Patron LRC usage | 18,153 |
| New Library Cards | 1 |
| Non-compliance to LRC policy | 49 |
| Overdue Books | 92 |
| Materials Circulated | 1,711 |
| Booking of library use | 0 |
| Canon copies | 1,867 |
| Fines paid | \$52.39 |
| Clearance/withdrawal | 9 |

Computer Usage

| | |
|----------------------|-------|
| General Applications | 2,757 |
| Reference | 3,215 |
| E-mail | 1,235 |
| Visitor Usage | 14 |
| Technical Assistance | 89 |

Curriculum Resources Center

| | |
|-------------------|-----|
| Number of Classes | 24 |
| Materials Used | 803 |

Pacific Collection

| | |
|-------------------------------|-------|
| Books on Reserve | 585 |
| Donations | 45 |
| Visitors | 24 |
| Materials circulated manually | 71 |
| Patron Usage | 2,499 |
| Topics Researched | 55 |

Periodicals Received/Processed

| | |
|---------|-----|
| General | 124 |
| Pacific | 96 |

Catalogued Materials

| | |
|-------------------------|----|
| General | 55 |
| Reference | 12 |
| Paperback Books | 4 |
| CRC | 19 |
| Donations (Paperback) | 6 |
| Added (copy) (Donation) | 1 |

| | |
|-----------------------------------|-----------|
| Total Materials Catalogued | 97 |
|-----------------------------------|-----------|

Acquisitions Department

| | |
|-----------------------|------------|
| Expenditure | \$4,317.23 |
| Acquisition Purchases | 2 |
| Acquisitions Received | 65 |

Inter-Library Loan

ILL Sent

| | |
|---|----|
| Print materials sent to other institution | 4 |
| Non-Print material sent to other institutions | 30 |

ILL Received:

| | |
|--|----|
| Non-print materials received from other institutions | 18 |
|--|----|

Reference Encounters

| | |
|-----------------------------------|------------|
| CRC | 16 |
| Pacific | 33 |
| Reference | 51 |
| Circulation | 24 |
| Total Reference Encounters | 124 |

Number of Work-Study Students

| | |
|----------------------------------|-----------|
| Serials Section | 2 |
| MITC | 5 |
| Pacific | 8 |
| Reference | 1 |
| Total Work Study Students | 16 |

Number of Work-Study Hours

| | |
|-------------------------------|--------------|
| Serials Section | 22.25 |
| Reference | 27 |
| Pacific | 126.30 |
| MITC | 53 |
| Total Work-Study Hours | 228,8 |

Donations

| | |
|-----------|----|
| Pacific | 45 |
| Paperback | 6 |

| | |
|--------------|-----------|
| Total | 51 |
|--------------|-----------|

Materials Withdrawn

| | |
|------------------|----|
| Books - Replaced | 11 |
| Damaged | 1 |
| Books Repaired | 9 |

MITC (Audio Visual Division)

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|--|----|
| Audiovisual materials checked out | 21 |
| Manual check out | 3 |
| Equipment checked Out | 8 |
| Equipment repaired and maintained | 2 |
| Graphic Productions | 1 |
| ID Cards issued | 14 |
| ID Cards Validated | 9 |
| ID Photos Taken | 14 |
| Number of classes held in MITC | 28 |
| COM meetings/workshops in MITC Rooms | 12 |
| Non COM meeting/workshop in MITC Rooms | 1 |
| Print Productions | 2 |
| Setup Audio systems for activities/class | 3 |
| Digital Photos | 55 |
| COM Video Coverage | 8 |
| Non Video Coverage | 1 |
| Video Showing in MITC Rooms/Boots | 60 |
| Peacesat Audio Conference | 1 |
| Video coverage and burned in DVD format | 3 |
| Scan documents (books) | 93 |
| PDL files OCR | 82 |
| File edited | 8 |
| MITC documents filed | 15 |
| Scan photos (CCM ID pictures | 93 |

Submitted by:

Lucy Oducado
Acting Director, Learning Resources Center

cc: President, COM-FSM
Vice President, Administration
Vice President, Support & Student Affairs
Vice President, Land Grant
Director, Research and Planning
State Campus Librarians