



COLLEGE OF MICRONESIA-FSM

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*Office of the Director  
Learning Resources Center*

December 16, 2011

**MEMORANDUM**

**TO :** Acting VPIA

**FROM :** Director, Learning Resources Center

**SUBJECT :** Monthly Report, November 2011

**VISITORS: (118)**

**Chuuk Campus, (29)**

**Kosrae Campus, (29)**

**National Campus, (2)**

**Pohnpei Campus, (9)**

**Yap Campus, (49)**

**PERSONNEL:**

**Chuuk Campus**

- Five work-study students completed their hours this month and two are still with the LRC until the end of this semester.

**ACTIVITY HIGHLIGHTS:**

**Chuuk Campus**

- Media staff assisted with the following: Converted instructional VHS to DVD, provide PA system for student activities and for COM-FSM President Mr. Ringlen during his meeting with students; Chuuk Postal office requested MITC to cover the ceremony at the FSM Supreme Court for the new Stamp; MITC staff set up the Smartboard for a nursing workshop with students and staff.

**FMI Campus**

- Shelving of books by subject of Navigation, Engineering, Fishing, Fire Fighting and Fishing is now completed, made possible with the help of work-study students.

- We're still working on the print outs of the Topics and Titles of each book per shelf for easier access for students and staff.
- Four computers from the computer lab have been transferred to the library due to renovation of the computer lab, which the students are now using to complete their reports for their classes.

### **Kosrae Campus**

- The 21st PIALA Annual Conference was held in the Rose Mackwelung Library (RML) from November 14-16, 2011.
- Catalogued 27 new library materials.
- Received 20 books donated by Kiosy Renton.
- Followed up on two orders placed with ASCD with Roland Irons from National Campus LRC.
- Submitted requisition for order placed with Bookhouse and Quill for approval.
- Submitted Kosrae Campus library information for LRC website.
- Attended Pacific Digital Library hands-on workshop on November 18, 2011.

### **National Campus**

Director was involved in the following activities:

- Meeting to clarify roles of Campus Directors
- Publications meeting to select top 3 winners of the Christmas card contest
- Participated in the 21<sup>st</sup> PIALA conference in Kosrae from November 11-19 in combination with a site visit with the Kosrae Campus librarian
- Planned with staff for a library exhibit at the World AIDS Day activities
- Worked with IT and LRC staff on revising the library website

### *Acquisitions (Roland)*

- Obtained office supplies @ Ace Office & Nihco and purchased toner for Director's printer.
- Processed 6 donated books.
- Reshelved all the paperback books in alphabetical order.
- Sent check to Follett Software Company for Chuuk campus orders, check to B&H Photo for MITC requested supplies, and a check to Time Magazine for subscription renewal
- Sent 2 boxes of books to Yap campus.
- Served on the Accreditation Finance committee and voted on decision on fund needed for IT for the COM-FSM server.

### *Circulation (Amito)*

- Toner cartridges for student reference printer was replaced on 11/24/11 at 2:24 pm.
- Work study award for circulation desk work study students (2) were extended to include 50 hours more.

### *MITC (Karleen)*

- Video coverage includes: Speech given by Palikir Elementary school students (7th graders); Two speech communications class taught by Ross Perkins
- Karleen Manuel Samuel attended the 21st PIALA conference in Kosrae and out a one day presentation on Pacific Digital Library with Jane Barnwell and Shiver Edmond.
- Karleen Manuel Samuel was elected as the PIALA secretary on November 17, 2011.

### *Reference (Juvel)*

- Acting Director from November 14-18, 2011.
- Attended a meeting on Clear Role of Campus Director on November 15, 2011.
- Participated in a meeting with Karen Simion, Acting President and Father Arthur of Micronesian Seminar regarding the MicSem library collections.
- Participated in an Information and Communication Technology Committee meeting on November 22, 2011.
- Visited the Micronesian Seminar Library with the LRC Director Jennifer Hainrick to see the whole collection.
- Searched 113 titles for purchase.

#### *Special Collections (Bruce)*

- On November 16, Bruce attended the re-opening of the Pohnpei Public Library where the United State of America Construction Civic Action Detail (CCAD) provided renovation services to improve and change the ceilings and roofing of the library.
- On November 23, a Education USA COM-FSM college fair was held at the practice gym at 3 pm till 4:30 pm. As Alumni of the Eastern Oregon University, Bruce represented the university in informing the students what the EOU is about.

#### **Pohnpei Campus**

- Volunteer for the month of November by BU095 class instructed by Anna Dela Cruz: Belinda Ladore, Ugine Kaipas, Sherlynn Lempwei, Plantus Santos, Sandra Eliou, Maylilanda Silbanuz, Brenda Else, Aileen Pelep, Leionna Edgar, Cassandra Jimmy, Floreen Ponapart, Emiko Rafael, KZ-Ann Billy, Ingrid Stephen, Viola Opisbo, Mayleen Linter, Melvin Partolome, Brooke Peter, Merna Mae Etse, & Atalin Rufes.
- Inputting and updating library cards: (3) New, (4) Updated, (3) NC students.

#### **Yap Campus**

- Attended Staff meeting with Interim President Ringlen Ringlen on November 21 at 10:45-12:00 NN.
- Received 115 new library materials: 111 books from Bookhouse and 4 DVDs from Library Video Co.
- Catalogued and carded 104 volumes of books.
- Updated collection database in the Follett System.
- Prepared receiving report for the 2 laptops and a scanner received from Wa'ab Wireless. Funding came from the SEPIIE Project.
- Prepared SAD for book orders from Bookhouse and manipulatives from Learning Resources.
- Submitted Yap-LRC Info for LRC Website.

#### **TOPICS RESEARCHED:**

##### **Kosrae Campus (5)**

1. Abortion
2. History of Micronesia from 1890-2011
3. Methane power
4. Teen Pregnancy
5. Multicultural Education

##### **National Campus (80)**

##### *Special Collections*

1. Christ the King church history, population, and names of leaders
2. Foreign investments in the Federated States of Micronesia

3. How do I created a work cited for the following formats using the MLA format: Book/Manuscript, Periodical, Website, DVD & CD
4. Pacific arts in Micronesia
5. Coconut crab in Micronesia and the Pacific region
6. Effects of teenage pregnancies in Pohnpei
7. Bilingualism in Micronesian history
8. PICS high school curriculum
9. Alcohol affects on teenagers in the FSM
10. Lung cancers in the FSM
11. Food hygiene
12. Single mothers in Pohnpei & Micronesia
13. College of Micronesia-FSM Alcohol policy. Do we have one?
14. How food importation has negative cause effects on Micronesians
15. Kava – its advantages and disadvantages
16. Bibliography on Ulithi Islands, Yap
17. Henry Nanpei
18. Marijuana use and its effects in Micronesia
19. Francis Hezel
20. Does the library has picture of David O'Keefe?
21. Secondary education in Micronesia
22. FSM Sports scholarship
23. Women in progress in Micronesia
24. Immigration in FSM
25. Conservation and effects of runoffs in the FSM
26. FSM in the games yearbook
27. Beautification on Ponape
28. Mokil history and genealogies
29. Marine protected areas of Micronesia
30. Historical backgrounds of Micronesia
31. Shipwrecks in Chuuk and its effect on the environment
32. Overfishing in Micronesia and its effect
33. Dredging in Micronesia and its effect on the environment
34. Rules and cultural practices (normal practices) in the Pohnpeian culture
35. Tourism in Chuuk - how much does Chuuk state generate annually from Tourism
36. Clam, sponge, coral reef, fish
37. Many cruises in FSM
38. Changing culture in FSM
39. Song for the Sokehs rebellion in vernacular
40. United Nations day and its meaning
41. Love stick in Chuuk and its meaning
42. The effects of higher education in the Pacific
43. Should FSM allow punishment of crimes using traditional methods of forgiving or modern style legal systems?
44. Abortion in Micronesia
45. Nutrition in Micronesia
46. Poems in Micronesia
47. Pros and Cons of FSM citizens not serving in the United States military service

48. How to become a successful person?
49. Who were the Christians in Pohnpei during the 19<sup>th</sup> century?
50. What is the cause of the military build-up in the Federated States of Micronesia as related to Guam?
51. The causes of world war II and its affect on Micronesians
52. Culture change in Micronesia
53. The effects of migration outward for Micronesians
54. Missionaries in Pohnpei
55. The influence of expats
56. Phosphate taken from Fais Island as an effect of World War II
57. Lamotrek culture
58. Imprisonment for life: how long would a person imprison for life for committing a murder or related crime?
59. Kava: its advantages and disadvantages
60. Against lowering the age of cigarette purchasing
61. Reproductions of mammals in Micronesia comparing to other countries
62. The progress of Compact of Free Association
63. Plagiarisms at the College of Micronesia-FSM, what shall we do with those violators

*Reference (Juvel) (17)*

1. Drunk Driving
2. Teenage Pregnancy
3. Foreign Business
4. Poetry & biography of William Blake
5. Poetry & biography of Robert Frost
6. School Bullying
7. School Drop-out
8. Syphilis / Aids
9. Immigration
10. Senior citizen drivers
11. Mental Health
12. Solar systems
13. Global warming
14. Business Communication
15. Comparative politics
16. Food supply
17. Teenage Driving

**Pohnpei Campus (20)**

1. Spanish wall.
2. Coconut in Micronesia.
3. Duties of Traditional leaders in Pohnpei.
4. Ways of planting Yams.
5. Traditional ways of voyaging.
6. The impact of Missionaries in Pohnpei.
7. Extinction birds of Pohnpei.
8. Pohnpei Starling.
9. Prince Lee Boo.
10. Palau.

11. Traditional culture in Pohnpei.
12. Marriage in Pohnpei.
13. Domestic violence.
14. Picture of Pohnpeian birds.
15. Biographical of Governor & Lt. Governor of Pohnpei State Government.
16. Fishing Rights.
17. Foreign Investment.
18. Teen Pregnancy.
19. Japanese influences in Micronesia.
20. Rivers of Babylon.

### **Yap Campus (18)**

1. Use of the English language vs. local language
2. Cross cultural communication
3. Animal and plant kingdoms
4. Alcoholism
5. Casinos and gambling
6. Juvenile crime
7. Criminal justice
8. English language teaching
9. Micronesian customs and traditions
10. Traditional customs of Yap
11. FSM government and history
12. Water pollution
13. Death penalty/Capital punishment vs. Life imprisonment
14. Child abuse
15. Domestic violence
16. Peer Pressure
17. Hurricane Katrina
18. Dengue Fever

### **STATISTICS:**

	<b>Chuuk</b>	<b>FMI</b>	<b>Kosrae</b>	<b>National</b>	<b>Pohnpei</b>	<b>Yap</b>
Booking of library use	0	0	41	3	0	4
Clearance/withdrawal	4	0	-	8	2	1
Copier usage	0	0	-	3367	286	37
Printer Usage	33		-		312	
Fines paid	0		\$7.00	\$15.29	\$17.60	\$7.30
Materials circulated	391		116	1652	477	1053
Noncompliance with LRC policies	2		-	57	0	4
Overdues	0	7	106	65	6	16
Patron usage	6541	76	798	23,025	6747	2707
Reference encounters	7	5	5	244	20	18
Reserves	0		-	167	9	21
New accounts	0		7	7	3	-

## Computer Usage

	<b>Chuuk</b>	<b>FMI</b>	<b>Kosrae</b>	<b>National</b>	<b>Pohnpei</b>	<b>Yap</b>
Reference	7	15	258	4339	0	123
General	423		62	2416	1378	593
E-mail	0		317	1444	0	273
Visitor usage	0		1	41	1	3
Computer assists	4		2	170	312	9
ARIEL	0		8	0	0	

## Collection Development

	<b>Chuuk</b>	<b>FMI</b>	<b>Kosrae</b>	<b>National</b>	<b>Pohnpei</b>	<b>Yap</b>
No. of volumes (updated)			4556			9,168
New Acquisitions	0		-	0	0	115
Donations	0		20	12	8	-
Withdrawn	0		-	29	100	-
Cataloged	0		27	192	19	104
Serials processed	0		32	235	0	
Expenditures	0		\$100.00	710	\$798.86	\$4,543.69

## Inter-Library Loan

	<b>National</b>	<b>Pohnpei</b>
Request sent	11	0
Request received	13	0

## Work Study

<b>Hours of Work</b>	<b>Chuuk</b>	<b>FMI</b>	<b>Kosrae</b>	<b>National</b>	<b>Pohnpei</b>	<b>Yap</b>
Work study students	0	0	0	13	6	3
Hours worked	0	0	0	168	On-Campus 97 Volunteer 111	0

## Library Instructions

<b>Module</b>	<b>Class / Instructor</b>	<b>No. of Students</b>	<b>Date/Time</b>	<b>Campus</b>
Modules 1 & 2	EN120a / Ranahan	16	Nov 16, 2011 10:00	National
Modules 1 & 2	EN120a / Ranahan	13	Nov 16, 2011 11:00	National

## MITC

	National	Chuuk
Audio Productions		
Audiovisual donated	0	
Audiovisual material duplication (COM activities)	5	
Audiovisual materials (VHS, DVD, CD) repaired	1	
Audiovisual materials cataloged	6	
Audiovisual materials labeled	14	
Audiovisual purchased	1	
Audiovisual records updated		
COM meetings/workshops in MITC Rooms	8	
COM Video Coverage	2	
Digital Photos	50	
Equipment checked out	4	
Equipment repaired/maintained	1	
Graphic Productions	15	
ID Cards issued	27	20
ID Cards Validated	30	
ID or personal Cards Laminated	5	
ID Photos Taken	27	
Manual video check out	10	60
MITC documents filed	20	
New Acquisitions (film)	0	
Non COM meeting/workshop in MITC Rooms		
Non COM Video coverage	1	
Number of classes held in MITC	30	33
Patron Audiovisual equipment training/support		
Patron Tours/Orientations	0	
Patrons provided with reference/research services		62
PDL files OCR		
Files edited (rename/edit content)	1341	
Item files created for upload		
Page scanned	194	
Peacesat audio conference		
Peacesat video conference		
Photos uploaded in Follett	0	
Poster laminated		
Print Productions	5	
Reel to reel conversion	14	
Scan documents for COM	4	
Scan photos (CCM ID pictures)	7	
Setup Audio systems for activities/class	1	
SSB radio users		
Temporary ID Cards Issued		
Video conversion	0	



Video coverage	3	
Video burned into DVD format	5	
Video Production		
Video Showing in MITC Rooms/Booths	40	

**PROFESSIONAL and/or COMMUNITY INVOLVEMENT:**

**National Campus**

*Cataloger (Lucy)*

On November 22, 2011, Lucy received an e-mail from Dr. Connie Bodner, Ph.D.Senior Program Officer, Office of Museum Services Institute of Museum and Library Services, as described:

“Dear Ms. Oducado,

I have just finished reading the interim report for your Connecting to Collections Grant (LG-41-10-0007-10). Congratulations on making such good progress with your project, and thank you for its timely submission.

I noticed that you have been able to hire three people to work on the project: Erica Ruwipen, Helena Salap, and Susan Guarin. According to the terms and conditions of our grants, we need to have copies of their resumes (two pages maximum) to include as part of the permanent file. If you could forward these as PDFs attached to an email, I can process the appropriate paperwork here.”

In compliance to the requirements as stipulated in the grant and pertinent Federal laws or regulations, Lucy submitted on November 29, 2011 to Dr. Bodner the resume of the three contact personnel for the Yap Component of the Grant Project.

**Pohnpei Campus**

Donated 3 boxes of magazines to the elementary school.

**Yap Campus**

Connections to Collection Project for Yap with Erica Ruwepin and Helen Salap - on-going  
Watched over EN120b class on Nov. 10 (8:30-9:55) in the absence of Jovita

**CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:**

**Chuuk Campus**

This semester some of these computers at the LRC are not function properly. These computers have been used for almost nine years now. I highly suggest that replacement for these computers should pay out from student technology fee. It is with the understanding that technology fees should be use for purchasing student computers and other technology related matters. Students are having problems with opening up Microsoft word and also to get on the internet to do research.

**FMI Campus**

Still haven’t received our National Geographic Magazines for the Months of August, September, October, & November.

**Kosrae Campus**

Patron usage number is for the RML computer lab only. DOE librarian did not provide statistics for main library floor usage.

**National Campus**

*Reference (Juvel)*

Laptop is not working well due to power cable problem.

**Pohnpei Campus**

My computer & OPAC computers are not connected to Follett program which delayed the cataloging of LRC materials. IT has been informed of this problem.

**Yap Campus**

Librarian's computer still can't connect to the server for the OPAC function of the Follett.