

SUMMARY REPORT

Major improvements at the Residence Halls during my 2-months tenure (August 24 to October 25, 2012) as Acting Director of Student Life:

- Reinforcement of residence halls policies
Top three are 1) Noise, 2) Alcohol, and 3) Opposite Sex
 - > Noise: residents become aware of the serious effort and the consequences of this policy; noise during the quiet hours has reduced but can be even more under control if dormitory advisors continue enforcing this policy.
 - >Alcohol: after suspending one resident and counseling a good number including appealing to each individually to seriously reconsider their main purpose of being here, there has been no repeated incident.
 - >Opposite Sex: although this one can never be under complete control, there has been fewer cases
- Cleanliness of surrounding areas
Trashes are being picked up and trash containers emptied in the mornings and evenings compared to before where trash containers were left overflowed for days. The front areas have been scrubbed clean constantly.
- Dormitory Advisors
With the fourth male advisor on board, all shifts except one are covered. A change was made in their usual schedule so that two advisors are together for at least one hour during the critical period—12 midnight to 1:00 a.m. instead of 4:00 p.m. to 5:00 p.m.; it's working better.
- Incident Reporting
Implementing the use of the new incident report form by HR, reports are submitted by advisors sooner and are more complete and accurate than usual for they only need to fill in short blanks. Consequently, tending to incident reports is easier and action is taken in a timely manner.
- Residents with alcohol issues are being counseled here at "home" in addition to seeing the College counselors at A+ Center. It's amazing to discover the good characteristics in those who appear negative and are in trouble with violating college policies.
- Watching TV from 8:00 a.m. to 5:00 p.m. on school days has been discontinued in order to encourage residents to spend more time at the LRC or just do their studying in the TV lounge or in their rooms.

- The Computer Lab is being monitored closely to allow residents to concentrate on class work rather than playing games and watching movies.
- Work Attendance of Dormitory Advisors is improved. There will be no more covering for each other when one could not come to work. They will have to apply for sick or annual leave when unable to report to work. This is to discourage their frequent absences.
- I think one most important accomplishment is being able to build good relationships and respects with and by many of the residents. Of course, there are those who are a bit shy and/or indifferent, but I believe it would be just a matter of time to reach them.
- The RA Program is another highlight at this critical time. It's going to help enhance the ongoing improvements and contribute to residents' contentment which will in turn keep residents away from repeatedly violating residence hall's policies.

These are what come to mind for now; I may have left out other accomplishments/improvements. But I would also like to make some recommendations which I will submit after this.

Thank you.

Lore