



COLLEGE OF MICRONESIA-FSM

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*Office of the Director
Learning Resources Center*

July 10, 2012

MEMORANDUM

TO : Vice President, Instructional Affairs

FROM : Director, Learning Resources Center

SUBJECT : Monthly Report, June 2012

VISITORS: (6)

Chuuk Campus, (1)

Mr. Shaun Suliol visited the library and assisted with the Follett Program and also designated a place for the information panel in the LRC.

National Campus, (2)

1. Brad Aipperspach from Your Bondsman Company – Missoula MT – USA
2. Maryna Aipperspach from Your Bondsman Company – Missoula MT – USA

Pohnpei Campus, (3)

Tosiwo Liwy, Kathryn Maloney, & Elena Amor.

PERSONNEL:

Chuuk

Mr. Mac Emwalu Media Technician/ Library Assistant has resigned from his position and left to the United States. Ms. Jayleen Kokis continue on her online courses in Library and Information Science expected to be done Fall 2013. Mr. Edson Asito Media Technician is task to assist students taking Art class this summer by scanning their work. Aside from this, Mr. Asito also assisted COM-FSM Chuuk campus Education division with their printer and other activities related to MITC.

ACTIVITY HIGHLIGHTS:

Chuuk

MITC staff set up the lab used by Land Grant students and assisted student activity coordinator set up the PA system for the student's conference.

Kosrae

- Kosrae Upward Bound staff and parents used the RML for a meeting this month.
- The RML was used by the American Pacific Nursing Leadership Council (APNLC) from June 18-22, 2012.
- The RML was used by the Kosrae State Leadership from June 25-28, 2012
- Jane Barnwell from PREL and Karleen Manuel, MITC Coordinator, met with Kosrae Library Association on June 29, 2012 in the RML.
- Scanned one book for the Pacific Digital Library Project this month.
- Assisted MITC Coordinator in identifying 3 KC students to be interviewed for recruitment DVD.

National

- Old (superseded) Code of Federal Regulations were replaced with the new ones.
- Karleen presented the Pacific Digital Library project at the Kosrae Education Week conference in Kosrae on June 27, 2012. From the book training Jane Barnwell did, Karleen was able to collect and scan seven local books written by the Kosraean teachers to include in the PDL collection.
- Karleen met and interviewed three students at Kosrae Campus on what they think about the campus and its program and took some photos of the Kosrae Campus to be included in the recruitment video tape.
- Juvelina prepared a bibliography of new books for June 2012.
- Three lists of new titles were submitted for purchase for the National Campus LRC and for the Chuuk campus library and for the CariPac grant from CRE.
- Un-cataloged periodicals were updated and added to the database: Journal of the Polynesian Society & Pacific Science.

Pohnpei

- Computer Instructor, Phyllis Silbanuz reserved some of the computer materials for her CA 100 classes.
- Office Procedures Instructor, Debra Perman reserved some of the Administration and Secretarial handbooks for her class.
- Nercy attended a Prep Committee meeting in preparation for Fall Semester and was appointed to be on the Ad Hoc Committee for the Library Technician I position for the National LRC.
- She was also tasked to be one of the Mock Interviewer for the HTM 250 class.
- Rec'd check for PO12-2845 for order placed with The Book House Inc. In the amount of \$1,027.15 for LRC books.

Yap

- Assisted in the Bookstore during the Summer 2012 registration (June 4 & 5)
- Assisted students with their research for ED 302, EN 220, and ED 215 classes.

TOPICS RESEARCHED: 62

National (38)

1. Aborigines
2. Autism Spectrum Disorders
3. Bahai faith

4. Bilingualism in Micronesia -Benefits of bilingual education in Micronesia
5. Brigham Young
6. Chuuk State education system – progresses and outcomes
7. Cleft lip
8. Dalai Lama
9. Diabetes in the FSM
10. Environment effects on fauna ecosystems
11. Environment effects on freshwater wetlands
12. Environment effects on leeward ecosystems
13. Environment effects on limestone and shrubs
14. Environment effects on lowland rain forests
15. Environment effects on mangroves
16. Environment effects on mundane rain forests
17. Environment effects on secondary forests
18. Environment effects on strands and atolls
19. Epilepsy
20. Genealogy research on Mark and Neimwe of Pingelap
21. Homesteading for the Mortlockese (Deh) people in Pohnpei
22. Hydrocephalus
23. Legends of Micronesia, tales of the South Pacific
24. Littering in Pohnpei – and how it is causing problems to the environment
25. Malcolm X
26. Martin Luther King Jr.
27. Mayans (South America)
28. Micronesian Tradition religion
29. Mohandas Gandhi
30. Most recent UOG/GCC general catalog
31. Mother Teresa
32. Native Americans
33. Organ Donors
34. Piaget Theory & Howard Gardner
35. Pohnpeian History- German governor Berg’s mysterious death after visiting Nan Madol
36. Rastafari movement
37. Wicca / Wiccan
38. Zen Buddhism (Japan)

Pohnpei (2)

1. Migrating of Mortlockese to Pohnpei
2. Virtual team

Yap (22)

English Language

1. Regular and Irregular Nouns
2. Active and Passive Voice
3. Prepositions; Prepositional phrases
4. Adjectives
5. Verbs
6. Contractions

Special Education

7. Individuals with Disabilities Education Act (IDEA)

8. Free and Appropriate Public Education (FAPE)
9. IEPs – Individualized Education Programs
10. Least Restrictive Environment
11. Zero Reject
12. Procedural Safeguards (SpEd)
13. Asperger’s Syndrome/ Autism
14. Brain Trauma
15. Mental Retardation

16. Emotional and Behavioral Disorders

History of Yap

17. Spanish Period
18. German Administration
19. Japanese Period
20. United States Period: Naval Administration ; Trust Territory
21. Compact and Present administration
22. Public Speaking

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	1303	347	12002	2640	832

Reserved materials	0	0	71	9	0
Materials circulated (all)	13	76	1029	145	409
Visitor usage	1	0	31	5	18

LRC computer usage

	CC	KC	NC	PC	YC
General application	179	111	1205	614	98
Reference	6	200	2029	0	156
Email	7	49	1206	0	134
Technical assistance	0	6	86	100	27

LRC Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	0	6	77	2	18

Collection Development

	CC	KC	NC	PC	YC
No. of volumes (updated)	9811	-	65039	6340	9347
New Acquisitions	-	62	-	33	20
Backlog	-	-	-	136	-
Donations	21	-	56	58	1
Withdrawn (all)	273	-	12	33	-
Cataloged	96	-	110	136	12
Serials processed	-	33	148	33	-
Gov Docs processed	-	-	139	-	-
Expenditures	-	-	\$34201.28	\$181.90	\$4183.74

Inter-Library Loan

	NC	PC
Request sent	10	-
Request received	10	-

Work Study

Hours of Work	CC	KC	NC	PC	YC
Work study students	-	-	-	-	-
Hours worked	-	-	-	-	-

MITC

	National	Chuuk
Audiovisual donated	1	
Audiovisual materials cataloged	5	
Audiovisual materials labeled	5	
Audiovisual purchased	1	
Audiovisual records updated	3	
COM meetings/workshops in MITC Rooms	17	
COM Video Coverage	2	
Digital Photos	35	
Equipment checked out	2	
Graphic Productions	20	
ID Cards issued	8	26
ID Cards validated	15	
ID Photos Taken	8	
Manual video check out	5	2
MITC documents filed	60	
Non COM Video coverage	1	
Number of classes held in MITC	49	12
Patron count/usage		163
PDL files OCR	131	
Files edited (rename/edit content)	692	
Item files created for upload	13	
Page scanned	60	
Print Productions	20	
Scan documents for students, staff, faculty (COM)	58	
Scan documents for PIALA	3	
Setup Audio systems for activities/class	10	
Video burned into DVD format	3	
Video Showing in MITC Rooms/Booths	32	

Library Instruction

- At Yap campus library, an informal library training was held for Alice Pagal, Library Assistant of FMI. Training included original cataloging, online copy cataloging from Library of Congress, book selection and ordering, organizing collections, and use of the Follett System; she also assisted in rearranging the FMI Library.
- An orientation was also conducted for 12 new students on the library policies, procedures and rules.
- A film was set up for viewing in the AV Room for Kasiano Paul's SS150 class.
- Kosrae Campus librarian gave a tour of the Pacific Room/Collection to Alex Phillip's History of Micronesia Class.

PROFESSIONAL and/or COMMUNITY INVOLVEMENT:

None to report at this time.

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

Chuuk

Replacement is needed for the recently vacated Media Technician position by Mac Emwalu.