



COLLEGE OF MICRONESIA-FSM

P.O. Box 159, Kolonia, Pohnpei
Federated States of Micronesia 96941

Phone: 691.320.2480 x140

jenniferh@comfsm.fm

Fax: 691.320.2479

*Office of the Director
Learning Resources Center*

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MEMORANDUM

TO : Vice President, Instructional Affairs

FROM : Director, Learning Resources Center

SUBJECT : Monthly Report, December 2012

VISITORS: (17)

Chuuk Campus, (8)

- Seven Saramen Chuuk Academy students visited the LRC on December 14, 2012. The purpose of their visit was to do research on pollution and biodiversity.
- Saramen Chuuk Academy principal Mr. Olap visited the MITC and asked assistance for their Christmas program.

National Campus

Senator Glenn Wakai, State Senator for Hawaii and President of Reach Out Pacific (REPAC) visited the LRC on December 4, 2012

Pohnpei Campus, (9)

1. Audery
2. Semens James
3. Raynaldo Garcia
4. Paul Warren
5. Jean Rahanna
6. Sandra Gallen
7. Vandala Warren
8. Denessa Jacob
9. Magdalena Sandiago

PERSONNEL:

Chuuk

- Ms. Kokis attended PIALA in Guam and submitted her trip report to Chuuk campus Dean, IC and LRC director. Mr. Akius Herman was hired on December 3, 2012 for 6 months to assist LRC and MITC staff.

ACTIVITY HIGHLIGHTS:

Chuuk

- Media technician Mr. Asito worked with the administration set up four computers to donate to the department of Public Safety Chuuk State. He is also fixed English division's laptop computer and work on LRC HP OfficeJet printer. Mr. Asito worked on the SBA choir Christmas program to be played on F6AK Chuuk Radio Station.

Kosrae

- Samuel A. Palik came on board December 14, 2012 on special contract as a library assistant.
- Kosrae Campus HR Committee used the LRC for their meeting.
- Library technician was appointed as building warden for the LRC building for the fire drill exercise.
- One canon copier/printer/scanner was purchased for use in the library.

National

- As a member of the HR committee, Julia is involved in working on Policy 008 and Appendix before vice chairperson Morehna Santos sends it out to the community for their input.
- The old (superseded) Code of Federal Regulations were replaced with updated editions.
- MITC manual catalog for the DVD collection has been updated.
- New batch of book titles added to the Pacific Digital Library site are now available online.
- Karleen presented on the PDL project at the Hawaii Library Conference in Maui, Hawaii.
- Senator Glenn Wakai visited the Pacific collection area for a meeting with COM-FSM colleagues. Details can be found at: <http://www.comfsm.fm/myShark/news/item=384/mod=02:37:37>

Pohnpei

- The LRC was opened on December 1 and 15 for the Upward Bound Program to use.

Yap

- An in-library survey was administered to users on December 7, 2012 for fall semester.
- Librarian participated in the all-unit review of assessments on December 18, 2012.
- The COM-FSM Prioritization of Non-academic programs for LRC Yap campus was submitted for review.
- The Yap Mini-Visioning Summit report was completed by the Documentation Committee, of which Ms. Guarin is a member.

TOPICS RESEARCHED:

Chuuk (2)

1. Biodiversity
2. Pollution

National (24)

1. Background and history of Kolonia town
2. Children's legends of Micronesia

3. College of Micronesia-FSM documentations of when the school was established during MTEC, CCM, COM-FSM
4. Counting number of days in the Pingelapese language
5. Counting objects and other small items in the Pingelapese language
6. Counting the months in the local languages of Pingelap
7. Culture and illustrations of the Micronesian culture
8. Earthquakes
9. Earthquakes in United States of America
10. Education dealings in Micronesia (PowerPoint project)
11. How can I get a picture of when Joe Habuchmai was in his forties?
12. How do you burn a presentation on PowerPoint to a cdrom?
13. Laws and tarts of the Federated States of Micronesia
14. Literature history of Micronesia compare to other places
15. Local materials for display in the classroom, do you have such items?
16. Maps of the Pohnpei in regards to coral reefs
17. Music history in Micronesia
18. Sakau of Pohnpei and its effect
19. Sea level rise in the Pacific islands
20. Solar energy in Micronesia and its history
21. Solar system in Micronesia
22. The Federated States of Micronesia constitution: who where the leaders involved in the outcome of this important document and also in signing this historical document. Where is the document now?
23. Valentine's day: cause and effect
24. What is the email address for Mrs. Lore Nena?

Pohnpei (3)

1. Acid Rain (Geography)
2. African Culture and Customs
3. History of Catholic Bell Tower

Yap (6)

1. Abortion
2. English as language of instruction
3. Euthanasia
4. Identification of Rocks
5. Roman Empire
6. Teen Pregnancy

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	2672	1594	13630	2648	837
Reserved materials	0	0	58	0	13
Materials circulated (all)	77	85	601	216	293
Visitor usage	7	0	28	13	6

LRC Computer Usage

	CC	KC	NC	PC	YC
General application	654	138	1304	742	292
Reference	15	454	2122	0	94

Email	0	0	567	0	66
Technical assistance	10	1	31	50	4

LRC Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	2	3	38	3	6

Collection Development

	CC	KC	NC	PC	YC
No. of volumes (updated)	10214			6329	9565
New Acquisitions	0	16	5	19	12
Backlog	0		0	0	0
Donations	0		9	0	1
Withdrawn (all)	2		0	0	0
Cataloged	8		114	164	0
Serials processed	0		83	76	0
Gov Docs processed	0		309	0	0
Expenditures	0		\$2179.37	\$162.00	\$460.78

Others statistics

	CC	KC	NC	PC	YC
Booking of library use	0	1	0	2	8
Clearance/withdrawal	3	0	29	2	8
Copier usage	0	0	0	11	10
Printer Usage	252	0	0	147	176
Fines paid	0	0	\$55.63	0	\$6.00
Noncompliance	6	0	14	0	1
Overdue Materials	0	90	31	0	35
New accounts	0	0	0	0	0

Inter-Library Loan

	NC	PC
Request sent	9	0
Request received	7	0

Work Study

Hours of Work	CC	KC	NC	PC	YC
Work study students			10	1	2
Hours worked			102:35	200	

MITC

Chuuk Campus

ID replacement.....	03
Student visitors/interview question.....	17
Number of faculty use MITC lab for showing film to students.....	02
Faculty/Staff check out materials.....	12

National Campus

MITC Statistics:

COM meetings/workshops in MITC Rooms	5
COM Video Coverage	1
Digital Photos	306
Equipment checked out	1
ID Cards Validated	3
ID or personal Cards Laminated	3
Manual video check out (boots & MITC classrooms)	10
MITC documents filed	5
Number of classes held in MITC	14
Scan documents for COM/PIALA	40
Setup Audio systems for activities/class	4
Total fees collected for ID cards	\$15.00
Video Showing for classes in MITC Rooms	6
Work-study hour	17hrs

PROFESSIONAL and/or COMMUNITY INVOLVEMENT:

Pohnpei

- LRC staff participated in the Christmas Party for Pohnpei campus staff and faculty at the Student Services Center on December 18.
- The library staff also attended the COM-FSM graduation ceremony at the National Campus on December 20.

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

Kosrae

- Librarian reported to security an altercation between two female students that took place in the LRC.