



# COLLEGE OF MICRONESIA-FSM

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*Office of the Director  
Learning Resources Center*

April 19, 2012

## MEMORANDUM

**TO :** Vice President, Instructional Affairs

**FROM :** Director, Learning Resources Center

**SUBJECT :** Monthly Report, March 2012

### ACTIVITY HIGHLIGHTS:

#### Chuuk (Kersweet Eria)

- LRC Director, Ms. Hainrick, and Reference librarian, Ms. Rempis, came on February 29 and left on March 1, 2012. The purpose of their visit was to assist staff with the scanner brought with them, assist with the Follett Programs, weeding of books, assist with information on what to do with the collections, and some other LRC related matters.
- Activities assigned by the LRC director are as follows: Re-cataloging of the paperbacks and Reference materials, weeding, re-arrangement of books, relocate the OPAC, re-arrange study tables and computer tables, and others. Re-cataloging is half way done, weeding is done, re-arrangement is half done, and re-arrangement of tables and the OPAC station are done. Clearing of the Pacific Room is almost done, looking for space for the newspapers and other materials.
- COM-FSM President, Dr. Daisy and Vice President Mr. Ringlen visited LRC and the Pacific Room. They took pictures of the Pacific Room and inquired about the plans for the room to be renovated.
- Six students were assigned to work at the LRC until the end of this semester.
- Mac Emwalu assisted at the computer lab from 8-12 Monday to Friday until a new computer lab staff comes on board.
- Vice President for Chuuk Women's Club, Ms. Myjolyne Kim invited the LRC staff to do a presentation at the Chuuk Youth Cultural Day on March 31, 2012.
- The MITC staff were involved in the following activities:
  - Lent projector to IT to be used for the legal counsel workshop
  - Shot videos and still photos of the President's visit
  - Shot video interviews of students, staff, and faculty for recruitment tape and sent to the National campus MITC

- Assisted 8 students who lost their identification cards
- Assist instructor Higashi's students in showing movies at the MITC lab
- Convert old Chuukese pictures into video format

#### Kosrae (Michael Williams)

- 65 books from backlog were cataloged.
- A proforma invoice for supplies worth of \$300.00 was sent to Lucy, Project Director of the *Connecting to Collections (C2C)* Grant.
- Michael attended Kosrae HR Committee meeting.
- One HP OfficeJet 6500 printer was received from Lucy for C2C grant activities in Kosrae.
- Requisitions for 1 ea. barcode scanner and 30 ea. computer chairs was submitted
- RML was used on March 1st for ASVAB testing.
- Two books were donated by National Campus LRC.

#### National Director

- Assisted Chuuk Campus LRC with ordering of new and current materials to replace outdated materials
- Prioritization is given to making the collection easily accessible and retrievable by users in the Archives collection, specifically the Human Resources files.
- Lucy Oducado has relocated to the Pacific Collection to work on the backlog of materials housed in there.
- Work on the library website is on-going
- KOHA, an open source library automation program, is being experimented with as a possible source for the LRC to use to hold data of library materials.
- Two new microphones and two new adapters for Mac laptops have been received and put to use in the MITC

#### Connections to Collections (C2C) Grant Project Director (Lucy Oducado)

- The C2C grant project which focuses on making a comprehensive survey of the holding institutions (e.g., libraries, museums, archives, etc.) in the Federated States of Micronesia to determine (a) the state of the collections especially those classified as "cultural heritage", (b) the preservation needs of these collections, and (c) others officially closed on March 31, 2012. As such and being the C2C grant project director, Lucy attended to the following matters:
  - Contacted the grant's state library coordinators especially matter related to their "state reports" -- additional documentations, and others.
  - Worked with Business Office staff on consolidating transactions, processing final purchase orders, and other requests for disbursements on C2C-related activities. This is particularly critical in preparing the final financial report in compliance with US federal standards and regulations.

#### Government Documents (Julia Martin)

- A box of discarded materials was sent to Gwen Sinclair at UH-Manoa Maps & Government Documents Collection
- Another collection reorganization had to be made to close off the Government Documents Collection and to monitor students using the study tables. The pictures of the U.S. President and Vice President went missing.
- Julia completed and submitted the online FDLP State Forecast Questionnaire

- Julia participated in the HR regular meeting, in which they are currently working on revising section XIV Termination of the HR Policies and a proposed Record Keeping Policy.
- Julia withdrew from the PR Committee her reason being that she is not able to keep up with the demands of both HR and PR committees which require a lot of reading assignments. She remains a member of the HR committee.
- Work study students assisted in re-shelving all newly cataloged and processed books in addition to the circulated materials.

#### Reference (Juvelina Rempis)

- A trip to Chuuk Campus was made on Feb 28, 2012 to March 2, 2012 with LRC Director to assess the library collections. A report of the trip to Chuuk Campus library was submitted to the LRC director.
- On March 13, a visit was conducted at the Pohnpei Campus Library to assess the library collections. A report of the visit to the Pohnpei Campus library was submitted to the LRC Director.
- 116 newly processed books and labels were checked against the Follett database and forwarded for display.
- A bibliography of new books for March 2012 was prepared and communicated to the college community.
- A recommendation of 77 titles of books for Chuuk Campus Library was made to assist in updating their collections.

#### Special collections (Bruce Robert)

- On February 29 at 11 am and 12 pm, Bruce conducted two library instruction sessions to John Ranahan's two Expos I classes.
- Bruce attended two Facilities Committee meetings on March 2 and 16 at the Board of Regents conference meeting room. Items discussed included a mock-up of the on line version of the Emergency Response Plan delivered by Chairman Dana Lee Ling.
- 26 students from NMHS, PICS, and Pohnlangas visited the library on March 23<sup>rd</sup> to conduct research for the upcoming law debate.
- Bruce participated in the Founding Day Coronation Ceremony by doing the Invocation prayer.

#### Pohnpei (Nercy Simina)

- 21 Upward Bound Program (UBP) seniors accompanied by instructor Ms. Leilani Biza and staff Steve Yarofailig used the library to conduct research on several topics of famous people on Saturday, March 21.
- A list of LRC weeded materials was emailed out to the Pohnpei site campus community for their comments and recommendations.
- Business Instructor Debra Perman brought three of her students to conduct their Bookkeeping Internship in the library.
- Glenda Bloom continues to volunteer in the library as part of her school project.
- Instructor Laurie Eastup borrowed 10 dictionaries to use in her English classes.
- Reference librarian, Juvelina Rempis, assisted the library in reorganizing the collection, reclassifying and weeding outdated materials.
- LRC Director visited the library to address issues concerning the Follett library automation program and collection development.

#### Yap (Susan Guarin)

- 23 volumes of books were catalogued and carded.

- 41 new library materials were received: 23 titles, purchased from Book House and 17 DVDs from Insight Media and 1 book donation.
- ACE English students were assisted with the use of a thesaurus for a classwork on synonyms.
- LRC was visited by President Joseph M. Daisy, VP Ringlen, the Board of Regents and other College officials during the Board of Regents' meeting in Yap.
- Receiving reports were prepared for books received from Book House (PO 11-4377) and DVDs from Insight Media.
- The collection database was updated.

## TOPICS RESEARCHED: 130

### Chuuk (3)

1. Tuberculosis
2. Suicide
3. History of Nama Island

### Kosrae (9)

- |                            |                              |
|----------------------------|------------------------------|
| 1. Curriculum guides       | 6. Lost Kosraean languages   |
| 2. Forensic Science        | 7. Suez Canal                |
| 3. History of Micronesia   | 8. Tropical flowering plants |
| 4. Homosexuality           | 9. Wealth in Biblical times  |
| 5. Kids with special needs |                              |

### National (90)

- |   |  |
|---|--|
| 1. Abortion in Micronesia   | 20. Dysreflexia  |
| 2. African culture  | 21. Effects of betelnut chewing in Micronesia  |
| 3. Alcohol and drug use in Micronesia   | 22. Environmental Health   |
| 4. Alcohol and its effect on the fetus  | 23. Environmental law in Micronesia  |
| 5. Betel nut chewing and its negative effects on the health of Pacific islanders  | 24. FSM should ban the importation of junk foods   |
| 6. Birds of Sorol, Chuuk State  | 25. God versus science   |
| 7. Black pearl in Nukuoro, Micronesia   | 26. Greetings in the Pohnpeian culture; how people greet one another                           |
| 8. Book titled <i>Lost Island of Amwes Island</i> by Nasako Weires-Madsen         | 27. HCOP-Health Career Opportunity Program   |
| 9. Business in Micronesia   | 28. High schools in Pohnpei graduation success rate  |
| 10. Child abuse and teenage pregnancy in Micronesia                               | 29. History of Kolonia Town; how it used to be part of Nett municipality                       |
| 11. Child abuse in Micronesia   | 30. How passports are made in FSM  |
| 12. Child behaviors after being abused  | 31. How to prevent suicide in Micronesia   |
| 13. Coastal resource management for Pohnpei State                                 | 32. Huntington's chorea  |
| 14. Coconut crabs of Sorol, Chuuk State   | 33. Imported food and its health effects on people in Micronesia/Pacific                       |
| 15. Colorblindness among the Pingelapese people in Micronesia-how it affects them | 34. Is the FSM passport application online?  |
| 16. Coral reefs   | 35. Japanese books for conversational Pohnpei  |
| 17. Diabetes  | 36. Karat banana – its rich vitamins and nutrients - how it can help with vitamin A deficiency |
| 18. Diabetes in Micronesia – causes and prevention                                |  |
| 19. Drug addiction  |  |

37. Kiribati: national environmental management strategy
38. Land conservation in Pohnpei (Ponape)
39. Land preservation in Micronesia
40. Legends of Micronesia
41. Leprosy in Micronesia
42. Littering in Micronesia and some policies regarding littering
43. Location of Micronesian Conservation Trust office
44. Major areas of studies at COM-FSM important to the college; Effect on students and community
45. Managing pig pens and its relations to shoreline conservation
46. Marijuana
47. Marijuana definition and effects
48. Marine biological survey of coral reef communities
49. Marriage
50. Micronesian migration outward and its effects
51. Migration effects in Micronesia
52. Parental involvement
53. Pearl farming and how it can benefit the Micronesian Islands
54. Plants and environments of Kosrae
55. Plants, people and ecology in Yap
56. Plate tectonic in Guam
57. Poems about the sky/sea from Micronesia
58. Poems of the islands
59. Population of school and students from elementary and secondary level
60. Power of nature relating to our time
61. Relativism
62. Reptiles of Sorol, Chuuk State
63. Requirements for solving TTPI environmental problems
64. Respect in Truk/Chuuk
65. Review of the protected areas system in Oceania
66. Sakau – how it is used culturally and the health effects of it
67. Sea level rise
68. Shark and their habitats
69. Sharks – their habitat and behavior
70. Sharks of the Pacific
71. Shoreline conservation
72. Smoking & its effects
73. Some definition of words in the Puluwatese language
74. Spain culture
75. Story about the Seventh Day Adventist volunteer who was raped and killed in Yap
76. Story of President Mori's late wife – how they drifted away – Is there any article in the newspaper
77. Suffixes and prefixes in Kosraean, Chuukese, and Pohnpeian languages
78. Teenage pregnancy
79. Tobacco use in Micronesia – how it affects the young people
80. Tsunami
81. Tsunami and the effect on these islands
82. Tuberculosis – preventing it from spreading
83. Tuberculosis in Micronesia
84. Typhoon
85. Typhoon and its effect
86. Ultraviolet radiation and skin cancer – Compare and contrast
87. Use of drugs
88. Weather Disaster
89. Why college education is important for Micronesian students
90. Youth drinking in Micronesia – How it affects the Micronesian family

#### Pohnpei (9)

1. Bill Gates
2. Breast cancer in Pohnpei
3. Disabilities & disorders
4. Mohamed Gandhi
5. Office management

6. Rastafarian
7. Smoking
8. Teen pregnancy
9. Tupac

#### Yap (19)

1. Brain
2. Companion crops

3. Educated society

4. Effect and causes of loss of society's culture and traditions
5. Effect of importation of goods to local economy
6. Effects of modern technology in society
7. Effects of rising sea levels on islanders
8. Global warming
9. Impact of education in culture and traditions
10. Japanese Judo
11. John Locke
12. Nature vs. culture
13. Population explosion in Yap and Micronesia
14. Suicide in Micronesia
15. Sumo wrestling
16. Swine and poultry
17. Teen pregnancy and society
18. Tsunami
19. Use of technology in education

## STATISTICS:

### Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	5,451	1,295	16,654	5,294	2,117
Reserved material	0	13	294	5	26
Circulated materials	445	137	1,079	250	1,080
Visitors	29	0	82	34	22

### LRC Computer Usage

	CC	KC	NC	PC	YC
General	947	98	2547	934	494
Reference	3	98	3626	-	210
Email	0	198	1566	-	381
Technical assistance	2	3	109	126	12

### LRC Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	3	9	141	9	22

### Circulation

	CC	KC	NC	PC	YC
Booking of library use	0	3	0	1	7
Clearance/withdrawal	1	2	25	7	3
Copier usage	-	0	1769	104	113
Printer usage	57	239	-	373	-
Fines paid	-	\$5.40	\$55.83	\$25.70	\$5.40
Noncompliance	5	5	37	0	4
Overdue materials	-	118	79	7	17
New accounts	-	3	7	9	0

### Collection Development

	CC	KC	NC	PC	YC
No. of volumes (updated)	10,777	4,688	64,199	6553	9320
New acquisitions	0	0	127	14	40
Backlog	0	92	111	0	0
Donations	0	2	15	61	1

Weeded/withdrawn	280	0	48	0	0
Cataloged	46	65	340	23	23
Serials processed	0	41	152	14	0
Gov't Docs processed	0	0	165	-	0
Expenditures	-	0	\$357.63	\$199	\$3591.49

### Inter-Library Loan

	NC	YC
Request sent	5	1
Request received	10	1

### Work Study

	CC	KC	NC	PC	YC
No. of work study students	-	0	5	4	3
Hours worked	-	0	95:38	137:30	-

### MITC

#### Chuuk Campus

Faculty using MITC for instructional use	36
Materials circulated manually	5
Number of ID replacements	10
Student visitors/interview/sticker for ID	77

#### National Campus

COM video coverage	2
Digital photos taken	30
Graphic productions	5
Print productions	20
Reel to Reel digitized	15
Scan documents	20
Setup audio systems for activities/class	10

### Library Instruction

Module	Class / Instructor	No. of Students	Campus
Use of OPAC Electronic resources	Perkins, C.	13	National
Basic library orientation	ACE, Masiwemai. J.	19	Yap
Use of OPAC; EBSCO	EN120b, Masiwemai, J.	4	Yap

### PROFESSIONAL and/or COMMUNITY INVOLVEMENT:

#### National

- Bruce was appointed by the Mayor of Pingelap as the President for the archives program at the Pingelap Community Hall.

#### Yap

- As required by the Connections to Collections Project, Susan along with Erica Ruwepin and Helen Salap submitted the final results of the C2C survey for the 24 institutions that participated in the project.
- Susan provides ongoing assistance to Bob Yangerluo, Social Science faculty, on formatting, etc. of his Master's thesis.

## **CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:**

### Chuuk

- Problems with the lights and air conditioners remain. (This has been brought to the attention of Mr. Ben Akkin, Chuuk Campus Maintenance Supervisor.)

### Kosrae

- Library Technician is awaiting annual performance evaluation for March 19, 2011 - March 19, 2012 employment period.

### Pohnpei

- Nercy is still unable to complete cataloging of materials because of problems with the Follett automation program. (IT has been informed of this problem.)
- A word of gratitude and appreciation to Reference Librarian, Ms. Rempis, for her invaluable assistance and recommendations for developing the library collections.