

College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	
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Date: May 3, 2013	Time: 1PM	Location: National campus
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Members Present:

Titles/Reps	Name	Present	Absent	Unavailable (tech issues)
Chair	Dana Lee Ling	X		
Vice Chair	Raphael Pulmano	X		
Secretary	Cindy Pastor	X		
Technology wrangler	Amerihter Thozes			
Chuuk faculty	Alvios William			
Chuuk faculty	Florante Ygana			
Chuuk staff	Benjamin Akkin	X		
FSM-FMI	Peni Nailati			
FSM-FSM	Chris Igem			
Kosrae	Herbie Albert			
Kosrae faculty	Nestor E Acosta			
Kosrae faculty	Virenda Verma			
National faculty	Alfred Olter			
National faculty	Don Buden	X		
National faculty	Raynaldo Garcia	X		
National faculty	Roldan Laguerta			
National Staff	Bruce Robert	X		
National staff	Eugene Edmund			
National Staff	Ringlen Ringlen			
Pohnpei	Albert Amson			
Pohnpei faculty	Romino Victor			
Pohnpei faculty	Salba Silbanuz			
Pohnpei faculty	Semens James			
Yap staff	Moses Faimau	X		

Additional Attendees:	President Joseph Daisy, Director Francisco Mendiola, Chief Security Officer Warren Ching
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Agenda/Major Topics of Discussion:

Old business

1. Approve minutes from 05 April 2013 meeting. [Approved](#).
2. Update on the effort to place benches around the national site. Note that at the last meeting the YES! student group was reported to be working with UFCP and the Australian embassy to secure funding for getting benches put up around campus.

Comment:

- 2.1 I think benches are a great idea. Also, I think it is important to consider where these

benches are placed. I would hate to show up at work one morning and find one outside my faculty office window. Please ask for input from the entire campus community when deciding where they will go.

Location proposed by Director Mendiola along the main road was endorsed, as was YES! picnic bench design proposal.

3. Is there any update from the working group formed to assist with rewrite of student conduct sections of the catalog? In this segment of the meeting the chair would like to ask the chief of security to provide an update on measures being taken, in particular at the Pohnpei site, to ensure the safety and security of persons and property. The betelnut policy will also be included in this work. Note that the president had asked that his Student Services team take the lead on this work.

<http://www.comfsm.fm/~dleeling/facilities/studentcode.html>

Comments:

3.1 I believe the process at the state campuses is that the Student Services Coordinator shares the same authority as the Director of Student Life in the initial process of receiving the citation or report. This should be reflected in the policy

3.2 The thirty (30) day time frame for appealing to the president of the Disciplinary Committee's decision and additional thirty (30) days to file and appeal to the BOR of the president's decision is quite lengthy. Doesn't this lengthy process have an adverse impact on both the students and the college?

3.3 The final decision should rest with the president; **there should be no** appeals to the BOR.

- Chief of security will be submitting Clery mandated sexual harassment/sexual assault language.
- There is a need to provide notification of actions taken, to instructors of the students involved. At present faculty are not notified when a student in their class is suspended. Advisors should also be notified when a sanction has been applied to one of their advisees. At present a suspended student could show up for their classes and the faculty member would have no way of knowing about their suspension. Advisors also can not properly advise their advisees without knowing that the advisee was sanctioned.
- There is a need to provide notification more broadly. In the past, a student suspended here at Pohnpei flew home to Chuuk, registered for and took classes at Chuuk campus.
- There is a need for student input into the conduct code
- There is a need for student participation in the FC&E committee and other committees
- Students who violate the student code close to graduation should be fined, blocking access to their degree and transcripts until the fine is cleared. There is a strong uptick in violations just ahead of graduation by graduating students operating under the presumption that they will be allowed to graduate.
- There is no policy requiring that students have an ID on campus. [This is not the case. A check after the meeting determined that the Manual of Policies and Procedures VI: Student Services, 03 March 2000, makes having an ID mandatory.

14.2 Students Required to Carry ID on Campus, states, "Students are required to have student ID card, which is issued by the Media Instructional and Technology Center (MITC) at the beginning of their freshman year. The security office requires that this ID card must be carried by students at all times." This policy is now in the mock-up stub of a drill down (done?) on line MAPP which was first put together in 2009:

<http://www.comfsm.fm/~dleeeling/mapp/index.html>

<http://www.comfsm.fm/~dleeeling/mapp/06/index.html>

<http://www.comfsm.fm/~dleeeling/mapp/06/mapp06-0142.html>]

- There is a need for voting members from Student Services to be on the FC&E committee.
- There is a need to bring the counselors into the loop on the student conduct code work.
- The chair noted that he was continuing to send updates and information to the director of Student Life and the VPSS.
- The proposed student conduct code will shorten the "dual" 30 day appeal to the president/board of regents
- The proposed student conduct code will remove the "appeal to the board of regents"
- The proposed student conduct code will integrate the recent directive for reporting within 24 hours on incidents involving threats of violence or violence
- The committee's TOR will have to be revised to reflect the expanded mission of the committee and the new lines of reporting implied by the student conduct code work [attached]. This work is a result both of comments made by the president in the April FC&E meeting and the president's response to the item in the council of chairs minutes, the recommendation for the formation of a Student Life Committee (FC&E chair recommendation), as an additional standing committee:
 - a. The president says that this should also be part of the responsibility of the FC&E, to create work groups for Student Life and Faculty/Staff Working Environment, etc.
 - b. COC has already voted for the inclusion of Student Life Committee in the April 12, 2013 meeting; also presented to the Executive Committee

3a. Is there any update for Pohnpei site security?

Comments:

3a.1 PICS students continue to flow through the Pohnpei state campus in a disruptive manner including talking and playing music too loud.. In one recent incident, a PICS student opened a door of to a class that was in session and looked into the room. The PICS student then continued walking north bound on the campus. The instructor followed, actually reaching the security station prior to the PICS student. The instructor pointed out the student to the security guard, at which point the student sped up and headed east bound on the side walk. The guard shouted after the PICS student.

The instructor noted that the dean of Pohnpei campus has described a plan to completely fence the site, put guards at every entry point, and check IDs for all students. I did note that I did not think that the college could close the campus to foot traffic. Even if the college could

close the campus, this somehow runs against my Jeffersonian ideals of what a college is. I have known no closed campuses, and my own youth included the freedom to wander the campus of Northwestern University. That is, however, only my own personal concept. Discussion included an oral report by the chair on the dean's plans to complete the fencing. The chief of security noted that the security for the site had been cut by the job audit. He also noted that an additional day time member of security would be added.

The instructor also noted that Kolonia Elementary School students climb over the east side fence.

4. Is there any progress to report from IT on finding a tech solution to communication from the national site classrooms to security and the nurse's office?

New business

5. Adoption of CCTV policy

[http://wiki.comfsm.fm/@api/deki/files/2305/=fce_2013_04_21_CCTV_policy_proposal.pdf]

A lengthy discussion was held on this topic regarding who would have real-time access to the video feeds, potential impact in the dormitories, concerns from the dormitory students, the need to provide security to the dormitory students by monitoring the lodge and the common hallway spaces, the need for the college attorney to review the policy, the need to potentially clarify third party access to the stored video, the issue of keeping unusual events private to those involved. The question of whether "CCTV" is the appropriate terminology was also raised.

The committee was offered the chance to move to recommend the existing policy. No one so moved. The policy was effectively tabled. Noting that the video was already being used to identify vandals and that there was no policy in place, the chair noted that the administration has the authority to develop the policy. The endorsement of the committee is not a requirement. The policy was brought to the committee for review, was reviewed and commented upon, and then effectively tabled in committee without further action. This does not constrain the administration from developing the policy.

The president requested that the current form of the policy (attached) and all comments upon the policy be sent to the committee chair by Monday 06 May 2013. The chair will collect all comments and relay those to the director of maintenance, the VPA, and the president. The president will ask the college attorney to review the policy.



6. Ross Perkins suggested pavers as a possible way to raise funds for our college. No one has taken this concept forward. The item is retained in the agenda. Time did not permit consideration of this item.

7. Additional announcements

The president noted that the container from REPAC, courtesy of Hawaii State Senator Glenn Wakai, had come in.

He also noted that the BECA work will begin next week.

Comments/Upcoming Meeting Date & Time/Etc.: Possible meeting to be scheduled during the summer session.
No meeting to be scheduled later in May.

 Handouts/Documents Referenced: [Closed Circuit Television Policy 041913.doc](#) 32 kb
 [TOR2013-05-03.doc](#) 49.5 k

College Web Site Link:
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Prepared by:	<i>Cindy Pastor</i>	Date Distributed:	
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Approval of Minutes Process & Responses:

Submitted by:		Date Submitted:	
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1.				
Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments