

**College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form**

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| <b>Committee or Working Group:</b> | Management Team Meeting |
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| <b>Date:</b> April 10, 2013 | <b>Time:</b> 9:00 a.m. | <b>Location:</b> Dean’s Conference Rm. |
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**Members Present/Absent:**

| Title/Representative      | Name                 | Present | Absent | Reasons |
|---------------------------|----------------------|---------|--------|---------|
| Acting Dean               | Grill Jack           | X       |        |         |
| Instructional Coordinator | Maria Dison          | X       |        |         |
| Stud. Serv. Coordinator   | Jeffrey Arnold       | X       |        |         |
| ETS Program Director      | Rita Harris-Hadley   | X       |        |         |
| Acting UB Program Dir.    | Stephen Yarofalig    | X       |        |         |
| GEAR UP Prog. Director    | Morgan Jonas         | X       |        |         |
| PSBDC Coordinator         | Herman Semes         | X       |        |         |
| CRE Coordinator           | Engly Ioanis         | X       |        |         |
| Fiscal Officer            | Twyla Poll           | X       |        |         |
| IT Specialist             | Cooper Etse          | X       |        |         |
| Maintenance Specialist    | Bruno Barnabas       | X       |        |         |
| Personnel/Recorder        | Maureen Mendiola     | X       |        |         |
| SBA Officers              | Beverleen & Jennifer |         | X      |         |
|                           |                      |         |        |         |

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| <b>Additional Attendees:</b> | President Joseph M. Daisy & VPIA Mariana Ben-Dereas |
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**Agenda/Major Topics of Discussion:**

1. Approval of Minutes
2. President’s Update
3. Meeting with VPIA and IC (one campus approach)
4. Adjournment

**Discussion of Agenda/Information Sharing:**

On behalf of the management team, Acting Dean Grilly Jack welcome President Daisy, VPIA, and everyone for coming to this morning. He apologized for not sending out the 3/6 minutes as stated in the agenda. He then turned the floor to President Daisy.

**President’s Update:**

President Daisy gave an update on the accreditation visit. He was very pleased to announce that he has been receiving favorable comments from the ACCJC team however; we have to patiently wait until June for the results. Supplemental draft report has yet to be received by our ALO perhaps this week, and as part of the submission of our supplemental report, President Daisy, Kasio Mida as Chairman of the Board of Regents, and Frankie Harris as Accreditation Liaison Officer have requested permission to appear before the ACCJC during the June 5-7, 2013 meeting. The action report and the follow-up team visit report will become public in June. We expect to receive the action letter in July.

ACCJC team met with NC students and also held teleconference meetings with state campuses students and they were very impressed by all the answers they got on what SLO means. President Daisy further explained that few of the team members had been on the 2010 and last year's visit and they felt very positive about the work and changes had been done. President Daisy continued to encourage the positive energy, solicit feedbacks, collective practices, and build assessments across the nation in order to learn more and show that we are the best institution.

President Daisy is currently working on a September visit by Dr. Beno, President of ACCJC. During the visit, President Daisy is planning to hold school convocation as celebration of the college 20<sup>th</sup> anniversary and will tie this to a configuration visit to involve students and stakeholders. His office is also working on a master calendar for 2016 and 2017 that will show what activities are essential and things need to be improved that we continue to see each year.

Chairman Mida had brief President Mori on the ACCJC visit and he was very pleased. President Mori in his letter to Dr. Beno, President of ACCJC stated that the National Government has willing to restore the 1.4 million to the 2014 budget. President Mori also passed a resolution in November expressing his appreciation for the college. President Daisy was very pleased by the National Government's encouragement and support toward the college. President Daisy mentioned that even though the college is moved out from sanction but we will continue to seek support and maintain quality. We have faced many challenges semester to semester on the number of students graduating by looking at the indicator plan. President Daisy also shared with BOR chairman the concern now regarding the increase of alcohol at the Resident Hall and across the college. He recommended the disciplinary policy is inconsistent of enforcement and needs to be revised. He heard that a security let a drunken student drove home; thus he would again encourage faculty and staff to take part to address this situation whether to retain those students and call either their parents or the police.

Acting Dean's Update:

ACD encouraged all to read the strategic plan mission that he sent out and do the survey as well. This will help the board members get more options to do their ultimate decision.

ACD is attending a meeting at NC this afternoon re: utility budget as PC is receiving the red light signal of less than \$2,000 in utility. ACD and Twyla had put together a supplemental

request of \$100,000 and it's still sitting with the President, as he would need a supporting plan in place. VPAS' office will be able to only assist with 30% of the requested amount. In order to collectively address this issue, ACD had organized a working group to come up with procedures and strategies to conserve energy. He is working with other offices to indicate and identify what sources to reprogram from and will compile the report by this Friday. SSC volunteered to join the working group to come up with a plan to present to the President.

VPIA explained that the \$700,000 that was put back by FSM Congress is not even enough to accommodate other programs like nursing, special contracts, and utility.

VPIA had a separate meeting with the management team to get their ideas on the Pro's and Con's of not having a Dean.

Meeting was adjourned at 11:20 a.m.

**Comments/Upcoming Meeting Date & Time/Etc.:**

**Handouts/Documents Referenced:**

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**College Web Site Link:**

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**Prepared by:**

Maureen Mendiola

**Date Distributed:**

5/14/13

**Approval of Minutes Process & Responses:**

**Submitted by:**

**Date Submitted:**

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:**

**Action by President:**

| Item # | Approved | Disapproved | Approved with conditions | Comments |
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|        |          |             |                          |          |