

COM-FSM Chuuk Campus
ALL-CAMPUS MEETING MINUTES

Date: Wednesday, 03/06/13	Time: 12:00 – 12:45 pm	Location: Student Center
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Members Present: 14 faculty + 11 staff + 75 students
Absent: Mike Abbe, Remy Acosta, Sosiro Adolif, Roger Arnold, Edson Asito, Calvin Assito, Ben Bambo, Herner Braiel, Caren Enlet, Switer Eter, Yosko Kim, Miuty Nokar, Marie Pitoli-Mori, Merly Nelson, Yvonne Pangelinan, Lolita Ragus, Lucille Sain, Adao Tom + 300 students

- Agenda**
- I. Call to Order
 - II. Attendance (recorded on sign-up sheet)
 - III. Minutes of Previous Meeting: none
 - IV. Announcements: none
 - V. Department News: Instruction
 - VI. Adjournment

Discussion on Agenda / Major Topics of Discussion

- I. **Call to Order:** By Alton Higashi.
- II. **Attendance:** Above.
- V. **Instruction News:** Alton spoke on behalf of IC Coordinator. He presented a schedule of important events for all to remember: March 8 (F) = faculty submission of mid-term deficiency notices; March 22 (F) = last day to withdraw with “W”; March 25 (M, 6:30 pm) = potluck dinner with UoG faculty and students; March 27 (W) = classes to be held; Mar 28-29 (ThF) = Easter vacation; April 1 (M) = Founding Day (Anderson Field); April 2 (T) = Cultural Day (Anderson Field); April 3 (W) = no classes; and April 8-12 = early registration for continuing students during Fall 2013.
 - A. **Mid-Term Deficiencies, Withdrawals, and Incompletes:** Discussion focused on consequences of these academic issues. Their impact on transcripts and financial aid was underscored, in order to impress students on the importance of setting high priority on academic requirements and of maintaining good academic standing.
 - B. **Potluck Dinner with UoG:** Alton explained that a number of University of Guam faculty and students will be visiting Chuuk Campus. They have requested a potluck dinner on March 25 (M) night.
 1. Alton requested that faculty prepare potluck items. More specifications will be forthcoming.
 2. Also requested is transportation for students on Weno who can attend the dinner.
 - C. **March 27 and April 3 Classes:** According to the Chuuk Campus schedule in the 2011-1213 catalog of courses, March 27 is supposed to be an instructional day-off, and April 3 is supposed to be an instructional day. However, with approval by President Daisy, we shall reverse the two dates: March 27 will be a class day. April 3 will be a day-off.
 - D. **Founding Day and Cultural Day:** SBA is coordinating plans to celebrate both days (April 1-2) at Anderson Field. For further information, all persons may contact the SBA and its officers.
 1. The purpose of both days is to have fun and to sponsor fund-raising activities on behalf of the Endowment Fund.
 2. Faculty and staff are advised to assist pro-actively by engaging with SBA in sponsoring additional activities for both days.

Next Meeting: To be announced.

Hand-Outs / Documents Referenced / Attachments : none.

Prepared by: Alton Higashi	Date distributed: Thursday, March 07, 2013
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Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities

- Adherence to scheduled activities by all concerned
- Further plans for the March 25 potluck dinner with UoG faculty/students to be developed
- Call for everyone’s participation in Founding Day and Cultural Day events