

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	<i>Management meeting</i>
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Date: July 19, 2013	Time: 10:00-11:00	Location: Conference Room
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Members Present:		Members Absent:
• <i>Kind Kanto (Dean)</i>	• <i>Memorina Yesiki (Acting SSc)</i>	<ul style="list-style-type: none"> ▪ Marie Mori ▪ Lucille Sain ▪ Roger Arnold
• <i>Mike Abbe (CRE Coordinator)</i>	• <i>Macleen Remit</i>	
• <i>Kersweet Eria</i>		
• <i>Mariano Marcus(IC)</i>		

Additional Attendees:	
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<p>Agenda/Major Topics of Discussion:</p> <ul style="list-style-type: none"> I. Call to Order, Opening Prayer II. Snack Bar III. Drug Free Campus IV. Training of SBA/Peer Advisor

<p>Discussion of Agenda/Information Sharing:</p> <ul style="list-style-type: none"> I. Call to order: Campus Dean, Kind Kanto Opening Prayer: CRE Coordinator, Mike Abbe II. Snack bar: <ul style="list-style-type: none"> 1. Dean Kanto (Campus Dean) <ul style="list-style-type: none"> a. Addresses concern with the Snack bar. The snack does not provide the needs of the campus. * Dean needs to speak with land lord b. Discuss Lease agreement section 1 (2nd paragraph) on snack bar. Agreement can be terminate if they fail. <ul style="list-style-type: none"> - During the semesters snack bar opens 10-11. Summer sessions no service at all. -Agreement gives the committee strong and reasonable justifications to take over the snack Bar. - Committee explain their concerns regarding the lack of service - Committee votes to take over the snack bar. The committee agrees to take over. - Committee agrees to barrow \$1,000 for indirect cost to start up the snack bar, will pay back. Student services are responsible for the snack bar. III. Drug Free Campus <ul style="list-style-type: none"> 1. Mike Abbe (CRE Coordinator) <ul style="list-style-type: none"> a. The campus is a drug free working place, students were chewing beattle nut everywhere because employees does too. <ul style="list-style-type: none"> - Tobacco and Chewing beattle nut designated are on the sea wall.

- Security needs to continue enforce the policy, emphasize it during orientation
- Faculty and staff needs to also do the same chew and smokes on the sea wall
- Committee proposes to put sign over campus/ buildings “Smoking and Chewing on the sea wall.” These policy also applies to visitors

IV. Training of SBA/ Peer Advisors

1. Memorina Yesiki (Acting Student Coordinator)
 - a. Peer Advisors are the students that were peer guides before. They will be having a 1 week workshop they invited SAMH program to gives training regarding substance Abuse
 - After the 1 week work shop, they have decided to go out.
 - Requirement for a student to be a peer guide must have GBA: 2.5 and up, should be drug free person.

Comments/Upcoming Meeting Date & Time/Etc.:

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Handouts/Documents Referenced:

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College Web Site Link:

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Prepared by: Macleen Remit		Date Distributed:	
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Approval of Minutes Process & Responses:

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President: (this section will be filled in by the President’s staff reflecting the President’s decision regarding the recommendation from the various committees)

Item numbers:	Approved:	Approved with conditions:	Disapproved:	Comments/Conditions :

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