



COLLEGE OF MICRONESIA-FSM

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*Office of the Director
Learning Resources Center*

MEMORANDUM

TO : Vice President, Instructional Affairs

FROM : Director, Learning Resources Center

SUBJECT : Monthly Report, May 2013

VISITORS: (71)

National Campus, (66)

Pohnpei Campus, (5)

PERSONNEL:

- Joseph Saimon relocated to the MITC to fill the position of Media Technician I until the end of his contract in August.

ACTIVITY HIGHLIGHTS:

Kosrae

- LRC staff conducted their annual inventory of their collection during the break.
- 108 MARC records were updated.
- One purchase order in the amount of \$608.19 was mailed to the Book House, Inc.
- Library was open on Saturdays May 4 & 11 from 8AM-12PM.
- Printing fees of \$16.10 was collected for the month.
- Student and faculty usage survey was conducted from May 8-15, 2013.

National

- Second floor staff agreed on a possible solution to the issue of too many items left on reserve even when not being used. An agreement was reached that all Pacific materials be reshelved by the end of the day. Only those materials requested by faculty for reserves would be put on reserve.
- Code of Federal Regulations were replaced with new ones
- All staff cooperated together in the tabulating of the results of the library surveys issued to students and staff. (Only 290 students and 16 faculty participated in this 2013 LRC survey)

- MITC completed an advertisement video titled Career and Technical Education Programs, Pohnpei Campus. Video can be found online at <http://www.comfsm.fm/>. MITC is now working on the Student Learning Outcome video project.

Pohnpei

- Library user surveys were distributed to library users the week of May 6-17.
- Inventory and cleaning of the library was conducted the week of May 20-28, 2013.

Yap

- Conducted Spring 2013 in-library survey to students and faculty to evaluate library programs and make decisions on future development plans. (Please refer to attachments for detailed results.)
 - A. The library user survey for students was conducted on May 13-14, 2013. There were eighty (80) student respondents who participated in the survey, which represent 43% of the student population. Herein are the top answers and significant findings:
 - **Purpose of Use of library:** Used a computer for research-69 (86%) ; Studied individually or did own work- 67 (84%) ; Printed from computer – 64 (80%) ; Looked for books, journals or other library resources – 63 (79%)
 - **Areas of Library Visited:** Pacific -43 (54%) ; Reference – 41 (51%) ; Computer workstations – 40 (50%) ; Fiction/Paperbacks – 36 (45%)
 - **Frequency of library visit :** More than once per week – 55 (69%) ; Weekly – 16 (20%) ; Monthly – 7 (8.8%)
 - **Subject Interests:** Friends, family / School life – 58 (73%) ; Poetry/short stories / writing- 52 (65%) ; Crime / Detective / Mystery stories- 49 (61%) ; Romance / Relationships – 47 (59%)
 - **Rating of Library Services :** Most library services such as printing, quality of customer service, inviting and comfortable environment, using online resources, reference and circulations were rated excellent. Computers and internet Service, however, got good rating. But overall, the services garnered a general average weighted mean of 4.2 in a scale of 5, which is still equivalent to Excellent.
 - B. The faculty survey involved all the five (5) full time faculty. Results show that all (100%) faculty required the use of the library resources or recommended to their students to perform library/Internet research for their classes. They also collaborated with the librarian on the acquisition of library materials. They recommended purchases for the COM Library, including books, audiovisual materials, online databases, or journals/magazines by contacting the librarian directly via phone, email, campus mail, or in person and giving their recommendations to the department head or the academic coordinator.
 - Results also show that the faculty **ALWAYS** (Average Weighted Mean of 4 in a scale of 4): receive immediate attention on requests for books and other materials; receive prompt and courteous help from library staff; able to schedule their classes in the library when needed; satisfied with the quality and currency of books and other information sources cited by students, among others.
 - Overall, the faculty indicated a **VERY SATISFIED** level of satisfaction with the library resources and services.

LRC VENUE BOOKINGS:

The Board of Regents used the 2nd floor area for their meeting on May 6-7, 2013.

MEETINGS/WORKSHOPS:

- Juvel Rempis participated in the ICT meeting on May 14.
- Bruce participated in the Facilities and Campus environment meetings on May 3 & 31.

- Susan Guarin worked in the Program Committee for the joint Commencement Exercises of COM-FSM Yap Campus and FSM-FMI and attended an all-campus meeting/Awards Day on May 13.

TOPICS RESEARCHED: 37

Chuuk (3)

1. Missing Micronesian
2. Legends of Micronesia
3. Polynesia and Melanesia

National (21)

1. Breadfruit – how it is prepared in the Chuukese culture?
2. Breadfruit – the importance of it in the Chuukese culture.
3. Buddhism
4. Catholicism
5. Custom and tradition
6. Deforestation in Micronesia
7. Diabetes disease and how it effects the Micronesian people
8. Diabetes prevention in the Federated States of Micronesia. What are we doing about it?
9. FSM statistics (population of the FSM & income for each households)
10. Funeral ceremonies across Micronesia
11. How culture can effect economic development?
12. Sacrifices
13. Sakau and its effects
14. Sokehs ridge and its significant in the lives of Pohnpeians and people from abroad
15. Solar energy in Pohnpei
16. The first FSM constitutional convention.
17. The Marshall Island and its government (How it works? What is the government they use?)
18. USA economic effects in the Micronesian islands
19. When was the first FSM constitution drafted and implemented?
20. Where are those people who traveled from Mortlocks in the 1940s now? Are they still around?
21. Who were the founders of the FSM Constitution?

Pohnpei (2)

1. FSM Government System
2. Sakau

Yap (11)

1. Abnormal behavior
2. Abortion
3. Domestic violence and child abuse
4. John Stuart Mill
5. Marijuana
6. Parenting
7. Sigmund Freud
8. Status of Education and Teachers in FSM
9. Teen Pregnancy
10. Wearing of uniforms in public schools
11. World War II

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	2475	652	12483	2076	1519
Reserve materials	22	0	54	0	11
Materials circulated	184	125	1200	83	404
Visitor usage	3	0	11	0	17

Computer Usage

	CC	KC	NC	PC	YC
General application	100	98	1426	509	389
Reference	274	178	2214	0	132
Email	58	90	832	0	144
Computer Assists	37	4	47	34	12

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	27	34	37	1	15

Collection Development

	CC	KC	NC	PC	YC
Total volumes	10265	1424	67252	6384	9668
New Acquisitions	0	14	0	42	27
Cataloged	6	14	283	3	0
Donations	6	0	230	59	24
Serials	0	49	185	40	0
Withdrawn	0	0	419	0	0
Expenditures	\$70.47	\$608.19	\$3401.86	0	\$145.02

Inter-Library Loan

	NC
ILL sent	12
ILL received	11

MITC

Audiovisual material duplication (COM activities)	3
Audiovisual materials cataloged	2
Audiovisual materials labeled	2
COM meetings/workshops in MITC Rooms	19
COM Video Coverage	4
Digital Photos	139
Equipment checked out	10
Graphic Productions	10
ID Cards re-issue due lost or damage	12
ID Cards Validated	12
ID or Cards Laminated	12
ID Photos Taken	12
MITC documents filed	5
Non COM meeting/workshop in MITC Rooms	4
Non COM Video coverage	2
Number of classes held in MITC	19
Photos uploaded in Follett	10
Poster laminated	02

Scan documents for COM/PIALA	64
Setup Audio systems for activities/class	11
SSB radio users	5
Total fees collected for ID cards	\$30.00
Video conversion	3
Video burned into DVD format	3
Video Production	2
Video Showing for classes in MITC Rooms	9
Viewing in Booths	5

Library Instruction

Susan Guarin assisted 12 EN120b students in research and making citations and bibliographies.

Work Study

	CC	YC
No. of wsty students	3	2
Total hrs. earned	60	-

PROFESSIONAL and/or COMMUNITY INVOLVEMENT:

MITC Coordinator with LRC Director and Jane Barnwell developed a website for PIALA.

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

Kosrae

1. Server housing Follett crashed this month causing loss of over 100 MARC records.
2. Services were temporarily suspended from May 6 - 8, 2013 because there was no cash power for the LRC. Services resumed on May 8, 2013 at 10:00am.

National

- Julia assisted at the second Floor Circulation Desk, especially during Robert Andreas' class presentation. Both Bruce and Julie were not available until late in the afternoon (the same thing happened last semester. Students were asked to come back the next day, and when they did, their needed items were not ready to be picked up as promised)