



COLLEGE OF MICRONESIA-FSM

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*Office of the Director
Learning Resources Center*

MEMORANDUM

TO : Vice President, Instructional Affairs

FROM : Director, Learning Resources Center

SUBJECT : Monthly Report, June 2013

VISITORS: (61)

Chuuk (1)

- Francisco Mendiola from National campus came to MITC office for inspection.

National (51)

- Takuya Nagaoka – Japan
- Annette Jones – New Zealand
- Paul Leman – Wellington, New Zealand
- Seniors from Nanpei Memorial High School & Our Lady of Mercy High School - 48

Kosrae (2)

- Francisco Mendiola and Paul Lemon visited the LRC

Pohnpei (10)

1. Sandra Gallen
2. Neileen Rosario
3. Ronald Phillip
4. Sinelet Lekka
5. Shinita Estephan
6. Maymerlane Augustine
7. Paul Leman
8. Augustine Augustine
9. Francisco Mendiola & one member of BECA study group

ACTIVITY HIGHLIGHTS:

Chuuk

- Three CSP (Community Service Program) volunteers from Xavier High School namely Cherry Ann Eria, Mary Helen Tamaae Mori and Evan Cano are assisting in the LRC.

- MITC assisted IT department with installing printer, and with manning the computer lab as well as the library.
- MITC staff also set up the PA system provided for registration day.
- Photos of the registration day and all campus meeting were taken by MITC staff.
- MITC staff set up the Smart board for Nurse Presentation at counseling office with the students.

Kosrae

- A total of \$13.80 was collected for printing services.
- The LRC was open on Saturday June 15, 22 & 29 from 8:00am - 12:00pm.
- Tutors have been using the LRC study area for two weeks as of this reporting.
- A proforma was received from the Book House Inc. and forwarded to LRC Director for assistance in purchasing and collection development of the Kosrae LRC resources.

National

- 173 government documents were processed for the month.
- MITC provided scanning services to Mr. Takuya Nagaoka who was visiting the Pacific Collection on June 11, 2013.
- Joseph Saimon completed editing of the catalog and submitted to DCR and IT for publishing.
- COM-FSM graduation video is edited and a copy is sent to Pohnpei TV station.
- Juvel Rempis was assigned to Chair the Lady Sharks' Bingo Bash Fundraising for the college's Endowment Fund.
- Ms. Rempis also assisted with the selection of books for the CRE funds for the library resources.

Pohnpei

- Charity assisted Joyce Roby (HTM Instructor) in interviewing few of HTM students on June 12.
- During the inventory process, a number of items were found to have not been encoded into the Follett database so cataloging of said items commenced on June 13.

Yap

- Librarian assisted with manning the Bookstore during the Summer registration, June 10-11.
- Reading materials and other resources (DVDs) for ED215 course were identified and placed on reserve.
- Librarian assisted ED215 & SS120 students in their research.

MEETINGS/WORKSHOPS:

- Karleen is part of the COM-FSM Orientation committee for fall 2013. Four meetings took place and she was tasked to work on the fall 2013 schedule.
- Pohnpei campus librarians attended a campus wide meeting on June 7.
- Ms. Hellan attended a TracDat meeting conducted by IRPO Director Jimmy Hicks.
- Ms. Ileyagisiug attended a meeting at the National Campus LRC on June 28 regarding Pohnpei campus student identification cards.
- Susan Guarin attended a Yap all-campus meeting June 26.

TOPICS RESEARCHED: 34

Chuuk (2)

1. Arts of the Pacific

2. Disabilities

National (16)

1. Betel nut chewing – health affects
2. Biofuel Energy- How Pohnpei state may benefit from it
3. Canon Law
4. Climate change affecting food supply
5. Dual citizenship in FSM
6. Environment
7. Fiction
8. FSM Culture
9. FSM History
10. How Western culture has affected the schools in Micronesia
11. Micronesian legends, myths, stories
12. Pohnpei history, artifacts
13. Pohnpeian traditional titles and names of individuals who are holding the titles (from all the municipalities of Pohnpei)
14. Saudeleur of Pohnpei – how many were there?
15. Some fiction stories of Ngatik (Sapwuafik) atoll
16. World War II – how it affected some of the Micronesian islands

Pohnpei (5)

1. Local food (yam)
2. Nan Madol
3. Sakau
4. Traditional Leaders in Pohnpei
5. World of World

Yap (11)

1. Deafness
2. Essay writing
3. Free Appropriate Public Education (FAPE)
4. History of Computers
5. Individualized Education Plan (IEP)
6. Individuals with Disabilities Education Act
7. Map reading: coordinates (Geography)
8. Multiple intelligences
9. Special education/Exceptional children
10. Teaching Philosophy
11. Zero reject

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	1523	1840	14277	1882	626
Reserve materials	3	0	25	0	35
Materials circulated	202	97	735	162	287
Visitor usage	8	0	16	5	26

Computer Usage

	CC	KC	NC	PC	YC
General application	89	276	1419	610	94
Reference	390	560	2354	0	78
Email	60	249	1179	0	134
Computer Assists	3	6	67	46	5

Reference Encounters

	CC	KC	NC	PC	YC
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Reference encounters	3	26	57	2	6
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Collection Development

	CC	KC	NC	PC	YC
Total volumes	10273	1432	66474	6479	9682
New Acquisitions	4	16	0	43	14
Cataloged	6	0	201	95	20
Donations	2	0	0	0	14
Serials	0	42	194	43	0
Withdrawn	0	0	1027	0	0
Expenditures	\$117	0	\$4824.27	\$87.60	0

MITC

Activity	National	Chuuk
Audio production	1	
Audiovisual material duplication (COM activities)	2	
Audiovisual materials cataloged	1	
Audiovisual materials labeled	4	
COM meetings/workshops in MITC Rooms	5	
COM Video Coverage	4	
Digital Photos	5	
Graphic Productions	10	
ID Cards issue for new comers	87	36
ID Cards re-issue due lost or damage	28	14
ID Cards Validated	200	126
ID or Cards Laminated	12	
ID Photos Taken	115	
Manual video check out (booths & MITC classrooms)	20	4
MITC documents filed	10	
Non COM Video coverage	1	
Number of classes held in MITC	78	
Photos uploaded in Follett	60	
Poster & Big cards laminated	319	
Print Productions	20	5
Scan documents for COM/PIALA	72	
Setup Audio systems for activities/class	10	
Total fees collected for ID cards	\$140.00	
Video burned into DVD format	2	
Video Production	1	
Video Showing for classes in MITC Rooms	17	8
Viewing in Booths	20	

Work Study

	NC	PC
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No. of wsty students	21	3
Total hrs. earned	25:06	75

PROFESSIONAL and/or COMMUNITY INVOLVEMENT:

Chuuk

- MITC provided assistance to Darsy from the National government with audio/video related matters.
- MITC provided PA system and set up for Iras Elementary school graduation

Yap

- Ms. Guarin attended Yap High School 2013 graduation ceremony.

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

Kosrae

The LRC experienced power outages that lasted more than an hour on 6/12/13 and 6/28/13.

Yap

Follett Server is down since June 19. AC Unit B is dripping.