

College of Micronesia-FSM
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	Information Communication and Technology

Date: 11/26/2013	Time: 3:00pm(UTC+11)	Location: Board Conf. Room

Title/Representative	Name	Present	Absent	Remarks
1. Chair – NTL S	Shaun Suliol	X		
2. Vice Chair – PNI S	Nelchor Permitez	X		
3. Secretary – NTL F	Dennis Gearhart	X		
4. KSA S	Renton Isaac	X		
5. NTL F	Monica Rivera	X		
6. NTL S	David Johnson	X		
7. FMI S	Pius Mirey	X		
8. NAT F	Snyther Biza		X	
9. CHK S	John Dungawin	X		
10. PNI F	Alvin Sinem		X	
11. PNI S	Kenson Santos		X	
12. NTL F	Mihai Dema	X		
13. PNI F	Phyllis Silbanuz	X		
14. NTL S	Juvelina Rempis	X		
15. CHK F	Atkin Buliche	X		
16. PNI S	Cooper Etse	X		

Additional Attendees:

Agenda/Major Topics of Discussion:

1. Report on Council of Chairs meeting.
2. Meeting dates for SY2014.
3. Update on Tech Policy Review.
4. New business.

Discussion of Agenda/Information Sharing:

1. Report on Council of Chairs meeting.
 - a) Chair said all committees have been asked to review budget issues for FY2015 with an eye towards saving money.
 - b) It was noted that much of the computer equipment is not being turned off after working hours and this contributes to high electric bills.
 - c) Concern was expressed over two-year term for Chair. Someone said this could interfere with commitment to students.
2. Meeting dates for SY2014.
Chair moved the ICT Committee should meet on the third Tuesday of each month at 3:00pm(UTC+11)

with additional meetings scheduled only as needed. Motion was PASSED.

3. Update on Tech Policy Review.
 Vice Chair asked the committee members to review the draft policy and provide feedback. He wants the entire committee to be CC'd with any feedback.
 It was noted that the section dealing with the LRC in particular needs to be updated.
 It was noted that references to "floppy disks" should be deleted.
 It was noted we are waiting for some comments from the IT director Gordon Segal regarding the draft policy.
 The question was asked "Will the new Tech Policy be affected by the budget?" Chair said much of the core technology at the college come from the Technology Fee and are not part of the budget. However he will get further clarification from the Vice President for Administrative Services.

4. New business.
 a) Monica asked if student evaluations of instructors could be done on-line. Chair will look into it.
 b) Gearhart asked about the disabling of group email aliases. Chair said this was done because of abuses and improper email etiquette, but that some important people can still use the aliases provided they adhere to strict rules. Gearhart noted that this now leaves an individual with no effective way to address the entire college community with concerns.

Comments/Upcoming Meeting Date & Time/Etc.:
 N/A

Handouts/Documents Referenced:
 N/A

College Web Site Link:
<http://www.comfsm.fm/computing/techpolicy.html>

Prepared by: Dennis Gearhart Date Distributed: 11/26/2013

Approval of Minutes Process and Response:

Submitted by: Dennis Gearhart Date Submitted:

Summary Decisions/Recommendations/Actions Steps/Motions with Timeline and Responsibilities

Action by President: (this section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item Numbers	Approved	Approved with Conditions	Disapproved	Comments/Conditions