

**COLLEGE OF MICRONESIA-FSM**  
Committee Minutes Reporting Form

Committee		<b>Recruitment, Admissions, and Retention</b>		
Date: Nov. 27, 2013		Time: 1:05		Location: Board Conference Room
		National Campus		
<b>Members</b>				
<b>Title/Representative</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
1. Chair – NTL F	Lucia Donre Sam	x		
2. V. Chair – NTL F	Dr. Sven Mueller	x		
3. Secretary – NTL F	Leilani Biza	x		
4. NTL S	Vasantha Sanarathgoda	x		
5. CHK F	Deva Senarathgoda	x		
6. NTL F	A.D. Ulm	x		
7. NTL F	Marlene Mangonon	x		
8. NTL S	Karleen M. Samuel	x		
9. CHK F	Richardson Chiwi	x		
10. PNI F (TT)	Xavier Yarofmal			Daughter Sick
11. PNI F (TT)	Alan Alosima	x		
12. YAP – S	Cecilia Dibay	x		
13. KOS S	Dokowe George	x		
14. NTL S	Tetaake Yee Ting		x	
15. PNI	Joyce Roby	x		
16. CHK S	Tandy Marar			Online Reg. Meeting with students
17. PNI	Francisco Simram	x		
18. NTL S	Lore Nena	x		
19. PNI S	Jeffrey Arnold			
20. PNI F	Stanley Etse	x		
21. PNI F	Emmanuela Garcia	x		
22. YAP F	Rhoda Velasquez	x		
23. PNI F	Taylor Elidok	x		
24. NTL S	Ketiner Kenneth	x		
25. NTL S	Brian Lynch		x	family emergency
26. FMI F	Penamini Nailati			Meeting in Colonia Town
27. FMI S	Augustine Sanemai	x		
	Joey Oducado			Ex-officio member

<b>Major Agenda or Topic of Discussion</b>				
<p>Old Business</p> <ol style="list-style-type: none"> <li>1. Approve minutes from October 23<sup>rd</sup>.</li> </ol> <p>New Business</p> <ol style="list-style-type: none"> <li>1. Update from the subgroups – Admission Criteria, Recruitment/Marketing, and Retention.</li> <li>2. Concerns or Issues</li> </ol>				
<b>Discussion of Agenda and Information Sharing</b>				
<ul style="list-style-type: none"> <li>- Meeting was called to order @ 1:05 pm.</li> <li>- Updates: <ol style="list-style-type: none"> <li>1. Admissions subgroup – met twice and would like to ask they report back once proposed plan is complete.</li> <li>2. Recruitment/Marketing – So far, the subgroup has met once and looking into a plan to improve how the college recruits prospective students. The plan should be supported with a budget and its availability. Provided there is money, there is a need to send three (3) faculty members to advertise and recruit – not just for specific fields but the College in general.</li> <li>3. Retention – Have yet to meet to start working on the plan.</li> </ol> </li> <li>- Concern/Issues <ol style="list-style-type: none"> <li>1. Endorse a prospective student to enroll at the College for spring 2014. <ol style="list-style-type: none"> <li>a. Motion pass and admission was endorsed.</li> </ol> </li> <li>2. As the only representative from Kosrae campus, Dokowe was also placed in the retention subgroup. In addition, Augustine was placed in the recruitment sub-committee while Cecilia continues in the admission sub-committee for FMI.</li> <li>3. Meeting adjourned at 1:35 pm.</li> </ol> </li> </ul>				
<b>Comments/Upcoming Meeting, Date, Time, and Others</b>				
Next meeting:				
<b>Handouts/Documents Referenced</b>				
None				
<b>College Web Site Link</b>				
<a href="http://www.comfsm.fm">www.comfsm.fm</a>				
Prepared by:	<b>Leilani W. Biza</b>	Date Distributed:	Dec. 04, 2013	
<b>Approval of the Minutes and Response</b>				

<b>Title/Representative</b>	<b>Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Remarks</b>
1. Chair – NTL F	Lucia Donre Sam	X			
2. Vice Chair – NTL F	Dr. Sven Mueller				
3. Secretary – NTL F	Leilani W. Biza	X			
4. NTL S	Vasanth Senarathgoda	X			
5. CHK F	Deva Senarathgoda	X			
6. NTL F	A.D. Ulm	X			
7. NTL F	Marlene Mangonon	X			
8. NTL S	Karleen M. Samuel	X			
9. CHK F	Richardson Chiwi				
10. PNI F (TT)	Xavier Yarofmal	X			
11. PNI F (TT)	Alan Alosima	X			
12. YAP – S	Cecilia Dibay	X			
13. KOS S	Dokowe George	X			
14. NTL S	Tetaake Yee Ting				
15. PNI S.	Joyce Roby	X			
16. CHK S.	Tandy Marar				
17. PNI	Francisco Simram	X			
18. NTL S.	Lore Nena	X			
19. PNI S.	Jeffrey Arnold	X			
20. PNI F.	Stanley Etse				
21. PNI F.	Emmanuela Garcia	X			
22. YAP F.	Rhoda Velasquez	X			
23. PNI F	Taylor Elidok	X			
24. PNI S.	Ketiner Kenneth	X			
25. NTL S	Brian Lynch				
26. FMI F	Penamini Nailati				
27. FMI S	Augustine Sanemai	X			
NTL S.	Joey Oducado				Ex-officio member
Submitted by				Date	
<b>Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities</b>					
<b>Actions by the President</b>					

<b>Item</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Disapproved with Conditions</b>	<b>Remarks</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				

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