



COLLEGE OF MICRONESIA-FSM

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*Office of the Director
Learning Resources Center*

February 12, 2014

MEMORANDUM

TO : Vice President, Instructional Affairs

FROM : Director, Learning Resources Center

SUBJECT : Monthly Report, January 2014

VISITORS: ()

CHUUK (1)

1. Sancherina Salle from SBOC office

NATIONAL (4)

1. Alex Zuccarelli – Pohnpei Eco-Adventure Map Series
2. Dana Lee Ling – Professor, Math & Science Department
3. Donald Buden – Professor, Math & Science Department
4. Takuya Nagaoka – Japanese researcher on Archaeology

POHNPEI (13)

- | | |
|--------------------|----------------------|
| 1. Adleen Shed | 8. Minako Kakuma |
| 2. Ali Minus | 9. Neileen Rosario |
| 3. Carol Joseph | 10. Nora Pelep |
| 4. Cooper Etse | 11. Phyllis Silbanuz |
| 5. Jenny Saimon | 12. Richard Andrews |
| 6. Joyce Roby | 13. Sandra Gallen |
| 7. Lucy-Ann Sidney | |

PERSONNEL:

- Karleen Samuel continues her bachelor degree program in library science by enrolling this spring 2014 in two courses at the University of Maine in Augusta.

- Michael Williams continues his program in Third Year Certificate in Education by enrolling in two COM-FSM courses at Kosrae Campus.

ACTIVITY HIGHLIGHTS:

- Chuuk MITC has begun cataloging its media collection for inclusion into the library database and continues to provide media coverage of activities held on campus. Two instructors were assisted with the use of the MITC classrooms and signing out materials.
- \$.50 was collected for overdue materials at Kosrae LRC.
- National Campus LRC: Shelf-reading assignments were assigned to all first floor library staff to maintain orderliness and cleanliness of materials. Subscription to the EBSCO PERC database was renewed. 330 government documents materials were processed for the month.
- IT staff replaced four computers at the Pohnpei Campus LRC. Library staff assisted IT folks with validating students' ID cards.
- Yap Campus LRC received donated magazines and two books from Winston A. Salsbery, which were then forwarded to FSM-FSMI library for their collections. Instructors' resources for textbooks - Mathematics for Business, 8th ed and Mastering the world of psychology, 4th ed - were acquired for faculty members Chumrad and Yangerluo. The patron database was updated with 151 current records and 29 new records.

MEETINGS/WORKSHOPS:

- Jan 10: Susan Guarin attended a faculty meeting at Yap Campus.
- Jan 20: Susan Guarin attended an all-campus meeting at Yap Campus.
- Jan 21: Reference librarian, Ms. Rempis attended a meeting for the Public Health Research Project as a mentor for two of the students undertaking the project.
- Jan 28: Seven of the library staff at the National Campus LRC took part in a training on Accreditation Standard Writing conducted by Assessment Coordinator and assistant ALO Christopher Ross Perkins from 8AM-12PM. Select staff included Bruce Robert, Jennifer Hainrick, Julia Martin, Julie Nimea, Juvelina Rempis, Karleen Samuel, and Lucy Oducado.
- Jan 31: Pohnpei campus library technician attended a campus wide meeting

TOPICS RESEARCHED: 26

NATIONAL (15)

- | | |
|---|--|
| 1. Agriculture | 8. Paintings in Micronesia |
| 2. Climate change and greenhouse effect in Micronesia | 9. Pohnpei history with Nan Madol |
| 3. Deforestation in Pohnpei | 10. Pollution |
| 4. Environmental Science | 11. Special Education |
| 5. Globalization | 12. Taxation |
| 6. Language symbolism in Micronesia | 13. Vin Diesel biography |
| 7. Mand community church established when? | 14. Women arts and culture in Micronesia |
| | 15. World history |

POHNPEI (6)

1. Arts
2. Darwin Edwin
3. Economic Policy of Micronesia

4. High Druid of Shanarra
5. History of Micronesia
6. World History

YAP (5)

1. Biology: Microscope
2. Body systems: Integumentary system: skin
3. How islands are formed?
4. Library resources and services
5. Yapese proverbs

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	1864	855	10004	2855	1391
Reserve materials	0	0	33	0	0
Materials circulated	124	98	648	155	555
Visitor usage	10	0	3	13	13

Computer Usage

	CC	KC	NC	PC	YC
TOTAL Use	94	594	3639	938	667
Computer Assists	8	3	105	92	14

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	7	3	69	5	17

Collection Development

	CC	KC	NC	PC	YC
Total volumes	11405	1948	67232	6627	10022
New Acquisitions	0	1	69	38	1
Cataloged	37	0	332	36	0
Donations	14	0	5	47	3
Serials	0	19	90	27	0
Withdrawn	2	0	0	0	0

Inter-Library Loan

	NC	YC
ILL sent	13	1
ILL received	10	1

MITC

Activity	National	Chuuk
Audiovisual material duplication (COM activities)	14	
COM meetings/workshops in MITC Rooms	13	
COM Video Coverage	2	
Digital Photos	120	
Equipment checked out	1	
Graphic Productions	10	
ID Cards issue for new comers	50	
ID Cards re-issue due lost or damage	3	8
ID Cards Validated	936	
ID or Cards Laminated	110	
ID Photos Taken	113	
Manual video check out (booths & MITC classrooms)	20	15
Number of classes held in MITC	7	4
Print Productions	10	
Scan documents for COM/PIALA	10	
Temporary ID Cards Issued	110	
Total fees collected for ID cards	\$225.00	
Video conversion	50	
Video Production	2	
Video Showing for classes in MITC Rooms	3	
Viewing in Booths	20	

Library Instruction

- Kosrae LRC: 49 students were instructed on the use of the EBSCO eBooks Community Collection database as requested by faculty Mr. Pettigrew for his courses - SC098 Survey of Science (21), SC111 Environmental Studies (18), and SC Biology (10).
- National LRC: 31 students were instructed on the use of the OPAC and using electronic resources as requested by three faculty members for their courses - SS200 by Ehmes (19), NU123 by Dacanay (6), and Directed Study by Ehmes (6).
- Yap LRC: 53 students were instructed on the use of the library as requested by one faculty for her three courses - EN120a (14), EN120b (25), and ACE English (14).

CONCERNS, PROBLEMS, COMMENTS, SUGGESTIONS:

CHUUK

Printer for the ID computer is down and awaiting replacement by March. A copier has been requested for student use in the library.

KOSRAE

Six computers were not able to connect to the network and a keyboard was taken from the library on January 28. IT has been contacted to help resolve these issues.

POHNPEI

Every month LRC collections are being updated by receiving new materials and donations but yet space is limited. LRC was very fortunate to have 4 students who decided to spend their free time schedules in

assisting their fellow students by providing kind services to both students and staff. These individuals are Shinita Daniel, Chalsy Malewalig, Corazon Victor and Erica-Lynn John.

Respectfully submitted by,


Jennifer Hainrick
Director, Learning Resources Center

cc : All campus librarians