

COM-FSM Chuuk Campus
FACULTY MEETING MINUTES

Date: Friday 2/7/14	Time: 12:00 – 1:00 pm	Location: Student Center
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Members Present: Danny Mamangon, Kersweet Eria, Genevy Samuel, Miuty Nokar, Ben Bambo Sr., Herner Braiel, John E. Sound, Roger Arnold, Atkin Buliche, Deva Senarathgoda, Jothy John, Cecile Oliveros, Alton Higashi, Mariano Marcus, Lynn Sipenuk, and Rick Chiwi
Absent: Abraham Rayphand and Kind Kanto

<p>Agenda</p> <ul style="list-style-type: none"> I. Call to Order II. Attendance (recorded on sign-up sheet) III. Minutes of Previous Meeting: none IV. Announcements: none V. Department News: Instruction VI. Adjournment
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Discussion on Agenda / Major Topics of Discussion

I. **Call to Order:** IC Mariano Marcus called meeting to order at 12:07 pm.

II. **Attendance:** 16 faculty members were present out of 17. 2 of 4 instructional staff were present.

III. **Minutes of Previous Meeting:** none

IV. **Announcements:** IC thanked the Study Hard Group and Be Prepared Group for doing their presentations during the All Campus Meeting February 5, 2014. He encouraged the 3rd group - Work Hard to do their presentation during March All Campus meeting.

V. **Department News:** IC presented the 2 items for discussion: Book order or TARF for Summer 2014 and Summer Schedule 2014. A tentative 2014 Summer schedule was passed out to use as draft for summer schedule. Then the IC asked everyone present that they should submit to him any changes or new schedule for the Summer session by end of the week so he can complete the schedule and meet deadline of February 15, 2014.

The floor was open to any comments or discussion.

Instructor Ben Bambo Sr. began by saying that there are too many requests from National Campus to do and it is difficult to comply simply because they are full time instructors. Perhaps the National Campus people can come down one day and do a workshop with faculty members in Chuuk rather than sending us materials to do on the internet and we end up not completing the tasks.

Professor Alton Higashi continued to say that the Magna 20 minutes workshops given can sometimes be useful for our teaching improvement and others are not applicable to our ways in the islands and still others we already have been doing. They are meant to assist us improve in our professions as instructors.

Assistant Professor Herner Braiel continued to add that there should be a line defining the role of instructors and administration because he finds it difficult doing his assigned duties as instructor as well as doing administrative work which used to be the work of the Chairperson of the Division.

Adjunct Instructor John Sound added that all presentations given are good to hear and know. As instructors we should find what is best for our students to learn better in today's society.

IC Mariano concluded that the Magna 20 minute workshops are not mandatory. However, should instructors have the time, they are encouraged to follow these workshops for the improvement of their own work at the college.

Next Meeting: March 7, 2014

Hand-Outs / Documents Referenced / Attachments : ACCJC Standards to read before VPIEQA's workshop 2/22/14

Prepared by: Mariano Marcus	Date distributed: 2/13/14
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Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities

IC will check with Karen if there are recordings of the Magna 20 minute workshops and send copies to LRC for references and future use for faculty members during meetings or staff development. If all faculty members are unable to join these scheduled times, then IC can show all of these during one staff development day or during faculty meetings as part of faculty staff development.