

College of Micronesia – FSM - Performance reporting form

Department/Division:	HTM/BU, Pohnpei Campus	Period:	March 2013
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Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail
1A: Promote quality teaching and learning-centered behaviors and environments for the six campuses	<p>1A1. More than 50% coverage of required SLOs for all HTM, CA, BU, BK, AC classes offered.</p> <p>1A2. Instructors submitted withdrawals due to absences and failures.</p> <p>1A3. Roby met with students for academic advising and assist students struggling in their HTM/BU classes.</p> <p>1A4. Dela Cruz conducted 6 sessions of Customer Services Skills workshop</p> <p>1A5. HTM220 performed an ocular inspection at Kaselehlie Diner and experience dining for lunch as well.</p> <p>1A6. HTM220 & 250 visited the Village Hotel and had lunch to experience dining in one of the best restaurants on the island.</p> <p>1A7. Continuous tutorial services.</p>	<p>1A1.</p> <p>1A2. BU097 total withdrawals 15 for both sections; HTM150 & 220-1 withdrawal each;</p>
1B: Make developmental courses an institutional priority		
1C: Enhance faculty involvement in the college	1C1. Roby- RAR Committee met on 2/13/2013 on the proposed summer options, new responsibilities for committee chair and vice-chair, and SLO report. SD	1C1. Agenda was on the standing committee limitation on members and the adoption on last meeting minutes. Committee approved

	<p>Committee met to organize the Staff Development Day 1C2. Silbanuz: Finance Committee met on 2/25/2013 on the proposed summer options, new responsibilities for committee chair and vice-chair , and SLO report. ICT committee met on 2/19/2013 on COC report and minimum purchasing amount for Director of IT. IC3. Perman attended Division Chair meeting at the BPC; and CAC via teleconference.</p>	<p>HTM students request to cater for the 150 lunch takeout on the Staff Development Day. 1C2. Chair will email recommendations to committee members for electronic voting and comments. Chair shared COC details with members followed by members voting to keep current purchasing limit to IT Director.</p>
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Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
7A: Increase involvement of the community in college affairs	7. A.1. Roby: Met with the Island Green Community group on February 1, 2013.	7A1. 1. Organizing a Photo exhibition for the month of March 23, 2013 on the theme “What is beautiful Pohnpei to you?” Invitations were made to the COM-FSM students to participate in the art contest. Organize a community trashaton in the Kolonia area from Pohnpei Campus out to the coast way with the involvement of HTM students and IGC group.
7B: Enhance and promote employment opportunities	7B1: HTM 250 students have been placed in several venues to perform practicum hours. These are PVB, CSP, China Star, Yvonne’s Hotel/Restaurant, and 7Star Inn.	7B1. A couple of students are still exploring other businesses or organizations.
7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities	7C1. Completed CM for FL160, HTM150, HTM165, and HTM250.	7C1. Will be submitted to CAC before March 18 meeting.
7D: Provide Cooperative Extension Services to		

the community		
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