

**College of Micronesia FSM**

<b>Committee Minutes Reporting Form</b>			
<b>Committee or Working Group</b>		<i>Facilities &amp; Campus Environment</i>	
<b>Date</b>	<b>Time</b>	<b>Location</b>	
30 May 2014	13:00	Board Conference Room	
<b>Members Present</b>			
<b>Titles/Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Chair	Dana Lee Ling	X	
Vice Chair	Ringlen Ringlen	X	
Secretary	Jean Ranahan		[off island]
CRE representative	Jackson Phillip		X
Chuuk maintenance	Benjamin Akkin	X	
National faculty	Don Buden		[off island]
National faculty	Reynaldo Garcia		X
National faculty	Roldan Laguerta		X
National Staff LRC	Bruce Robert	X	
Pohnpei faculty	Cindy Pastor		Pohnpei campus vehicle inaccessible
National maintenance	Alfred Olter		X
Yap maintenance	Moses Faimau		X
Pohnpei faculty	Semens James		Pohnpei campus vehicle inaccessible
FSM-FMI maintenance	Christhoper Igem		X
Kosrae (interim)	Kalwin Kephas	[email updates]	
Ex officio/non-voting	Francisco Mendiola		X
Ex officio/non-voting	Warren Ching		X
<b>Additional Attendees</b>			
<b>Agenda/Major Topics of Discussion:</b>			
Approval of minutes from 02 May 2014			
<b>Old Business</b>			
<p>1. Student participation recommendation. The chair recommends that the 17 October 2014 and 06 March 2015 meetings of the Facilities and Campus Environment committee be special "reach out" locally meetings. The 17 October and 06 March meetings of the committee would be held locally, without teleconferencing, each site holding their own meeting. The Palikir campus committee would meet at the regularly scheduled 13:00 time in the dining hall. The Pohnpei campus members would be recommended to meet at 13:00 in their student services area attached to their gym. Other sites should pick their own student-centered location to meet.</p>			

2. Update on security gates for the ground floor corridor of the FSM China Friendship Sports Center?
  3. Update on the generation of and deployment of national site signage aimed at taxis which is to be handled by maintenance?
  4. Faculty document destruction plan update for the national site. Director of Maintenance has made the following request, "The simplest way is to burn the documents. If [the documents] can be collected in one location, [then]the maintenance staff can pick them up and burn them. Each office can designate a central place to drop off these documents."
- Updates from other sites?
5. Update from Pohnpei campus members on whether recommendation to build a covered walkway on the Pohnpei lower campus was acted upon.
  6. Update on termite report for Chuuk campus?
  7. Update on a non-refrigerated vandal-resistant drinking fountain tap for building A, national site?
  8. Update on the new generator for dining hall, bookstore, residence halls, national site?
  9. Update on the periodic toilet back-ups in the north faculty building of the national site - has the location of the blockage been found?

**New Business**

1. Has the college identified funds for projects that are supposed to be done this year (2014) on the Chuuk site, as stated in the BECA Plans?
  - a) Extend campus to the north, fence perimeter and create a carpark: \$210,000.00
  - b) Retrofit a classroom with a science bench and plumbing: \$80,000.00
  - c) Staff lounge / Meeting place for faculty: \$5,000.00
2. Microgames tree planting project update. How many trees? What type of trees? Location? Approved?
3. Express mail packages at the post office should be picked up as rapidly as possible. This is in regard to an express package having come in with a college address but was not picked up due to "time constraints."
4. Peer Counseling Center at the national site has problems with rats and termites for your next agenda.
5. Is the temperature of the air conditioners a policy or operating procedure?

**Discussion of Agenda/Information Sharing:**

Quorum not obtained. Next meeting scheduled for 27 June 2014. Meeting of 25 July 2014 tentatively canceled.

**Handouts/Documents Referenced:**

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**College Web Site Link:**

[http://wiki.comfsm.fm/Committee\\_Minutes/Facilities\\_and\\_Campus\\_Environment](http://wiki.comfsm.fm/Committee_Minutes/Facilities_and_Campus_Environment)

**Prepared by:**

Dana Lee Ling

**Date Distributed:**

5/30/2014

**Approval of Minutes Process & Responses:**

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<b>Submitted by:</b>	Dana Lee Ling	<b>Date Submitted:</b>	5/30/2014
<b>Summary Decisions/Recommendations/Action Steps/Motions with Timeline &amp; Responsibilities</b>			
Next meeting scheduled for 27 June 2014. Meeting of 25 July 2014 tentatively canceled.			
<b>Action Items and follow-up</b>			
1.			
<b>Action by President</b>			
Item #:	Approved:	Disapproved:	Approved with conditions:
Comments:			