

College of Micronesia-FSM
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	Information Communication and Technology

Date: 10/28/2014	Time: 3:00pm(UTC+11)	Location: Board Conf. Room

Title/Representative	Name	Present	Absent	Remarks
1. Chair – NTL S	Shaun Suliol	X		
2. Vice Chair – PNI S	Nelchor Permitez	X		
3. Secretary – NTL F	Dennis Gearhart	X		
4. KSA S	Renton Isaac	X		
5. NTL F	Monica Rivera	X		
6. NTL S	David Johnson		X	Sick.
7. FMI S	Pius Mirey	X		
8. NAT F	Snyther Biza		X	In class.
9. CHK S	John Dungawin	X		
10. FMI F	Alvin Sinem		X	
11. PNI S	Kenson Santos	X		
12. NTL F	Mihai Dema		X	Sick.
13. PNI F	Phyllis Silbanuz		X	In class.
14. NTL S	Juvelina Rempis	X		
15. CHK F	Atkin Buliche		X	In class.
16. PNI S	vacant			
17. KSA F	vacant			
18. NTL student rep	vacant			

Additional Attendees:

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Agenda/Major Topics of Discussion:

<ol style="list-style-type: none"> 1. Call to Order. 2. Approval of Minutes from previous meeting. 3. Attendance by committee members. 4. Standard IIC by Phyllis Sylbanuz. 5. Miscellaneous.

Discussion of Agenda/Information Sharing:

<ol style="list-style-type: none"> 1. Call to Order. <div style="padding-left: 20px;">Members signed in via VOIP and Gotomeeting.</div> 2. Approval of Minutes from previous meeting.

The previous minutes were approved electronically and have been posted to the Wiki.

3. Attendance by committee members.

Shaun reminded the members of the following:

- a. All members are required to attend.
- b. If not able, need to notify committee officers of absence.
- c. Unexcused absences will be noted and will affect evaluations of members.
- d. Reminder of meeting times. ICT Meets the last Tuesday of every month at 3PM-4PM Pohnpei time. Any necessary meetings outside that time slot will be announced.

Dennis(the secretary) mentioned he does not want to be responsible for determining what is an "excused absence" and would prefer to simply mark who was present and who was not present.

It was noted that classes end at 3:30pm on Tuesdays and this creates a conflict for members who are teaching a class at that time.

4. Standard IIC by Phyllis Sylbanuz.

Phyllis has volunteered to help write this report and will be working in conjunction with IT Director Gordon Segal.

5. Miscellaneous.

Chuuk Campus:

They need to find a Lab Monitor/Assistant for the computer lab. Shaun will speak to Gordon about this.

Kosrae Campus:

An issue has been raised concerning the use of the library/equipment by non-COM people. Shaun says that Gordon must clarify what the policy is concerning this.

Pohnpei Campus:

Nelchor says that since Cooper Etse left something needs to be done to fill the position on the committee he left vacant.

Nelchor also asked about the campus server room being moved to the upper campus. Shaun said this would allow easier access to the fiber optic cable near the road.

National Campus:

Juvelina asked that the Smartboard bulb in the MITC be checked because it is very dim.

The issue was raised concerning the access to websites such as Facebook, Youtube, etc by laptop users in the LRC. While access to these sites by LRC computers has been restricted, there is no restriction on people using personal laptops to access these sites and it is having a negative impact on the speed of internet access in the LRC.

A similar issue was raised by Monica concerning the speed at which academic work could be done in the Lang/Lit computer labs.

Shaun said he would include these complaints in his report to Gordon.

Dennis complained about the COM-FSM phone line being always busy in the morning. Shaun suggested calling 320-2481.

Comments/Upcoming Meeting Date & Time/Etc.: TBA
N/A

Handouts/Documents Referenced:

College Web Site Link:
http://www.comfsm.fm/computing/techpolicy.html

Prepared by: Dennis Gearhart	Date Distributed: 10/28/2014
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Approval of Minutes Process and Response: Minutes approved by email.

Submitted by: Dennis Gearhart	Date Submitted: 11/06/2014
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Summary Decisions/Recommendations/Actions Steps/Motions with Timeline and Responsibilities

Action by President: (this section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item Numbers	Approved	Approved with Conditions	Disapproved	Comments/Conditions