

## College of Micronesia FSM

<b>Committee Minutes Reporting Form</b>			
<b>Committee or Working Group</b>		<i>Facilities &amp; Campus Environment</i>	
<b>Date</b>	<b>Time</b>	<b>Location</b>	
19 September 2014	13:00	Board Conference Room	
<b>Members Present</b>			
<b>Titles/Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Chair	Dana Lee Ling	X	
Vice Chair	Ringlen Ringlen	X	
Secretary	Jean Ranahan	X	
CRE representative	Jackson Phillip	X	
Chuuk maintenance	Benjamin Akkin	X	
Chuuk faculty	Florante Ygana		X
Chuuk faculty	Alivios William		X
National faculty	Don Buden	X	
National faculty	Reynaldo Garcia	X	
National faculty	Roldan Laguerta	X	
National faculty	Michael Mueller	X	
National staff LRC	Bruce Robert	X	
National staff IT	Christopher Gilmete	X	
Pohnpei faculty	Cindy Pastor	X	
National maintenance	Alfred Olter		Budget meeting
Yap maintenance	Moses Faimau	X	
Pohnpei faculty	Romino Victor		Conducting Solar Tech workshop
FSM-FMI maintenance	Christopher Igem		X
Kosrae campus staff	Palik Sigrah		X
Kosrae campus staff	Hiroki Noda		X
Kosrae ex-officio	Kalwin Kephas		X
SBA representative	Darla Simina		At forum MITC
Ex officio/non-voting	Francisco Mendiola	X	
Ex officio/non-voting	Warren Ching		
<b>Additional Attendees</b>			
VPIEQA Frankie Harriss			
<b>Agenda/Major Topics of Discussion:</b>			
Approval of minutes from 22 August 2014. <a href="http://wiki.comfsm.fm/@api/deki/files/3167/=fce_2014_05_02_minutes.pdf">http://wiki.comfsm.fm/@api/deki/files/3167/=fce_2014_05_02_minutes.pdf</a>			
<b>Special focus meeting</b>			
Facilities and Campus Environment committee will meet at 1:00 Friday 19 September 2014. The			

meeting agenda is a special focus on accreditation, the self-study report, and standard III.B. The committee has invited VPIEQA/ALO Harriss to brief the committee.

Note that the 17 October 2014 meeting is the "reach out locally" meeting for the fall term. Representatives from each site should inform the FCE chair of their plans for a meeting in a student-centered location. There will be no teleconferencing for that meeting. The national site committee members will convene in the dining hall at the regularly scheduled committee meeting time. The next meeting after the reach out local meeting will be 14 November.

**Discussion of Agenda/Information Sharing:**

The minutes of August 22 were adopted.

VPIEQA discussed the accreditation writing process. A survey is being done on how well we meet standards. Documents are on Google site. Editing is live on line. Network is too slow to access the <https://sites.google.com/site/comfsmselfevaluation/>. Members do not necessarily need a Google account but an account makes collaborating easy. The responsibility for writing lies with administration. Director Mendiola is chair of the Standard IIIB writing committee. He works with his office staff and any faculty who may volunteer. Committee members will not have editing authority but will be able to make comments. Committee members are a validation group who read and suggest ways to make the document better, more solid, and/or more concise. One to three meetings should include a focus on accreditation standards and the text being laid down.

The meeting adjourned at 1:37.

**Handouts/Documents Referenced:**

None.

**College Web Site Link:**

[http://wiki.comfsm.fm/Committee\\_Minutes/Facilities\\_and\\_Campus\\_Environment](http://wiki.comfsm.fm/Committee_Minutes/Facilities_and_Campus_Environment)

**Prepared by: Jean Ranahan**

**Approval of Minutes Process & Responses:**

Approved unanimously 14 November 2014

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities**

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