



# COLLEGE OF MICRONESIA-FSM

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February 6, 2015

## MEMORANDUM

TO: Karen Simion, Interim Vice President of Instructional Affairs

SUBJECT: Monthly Report, January 2015

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of January 2015.

### VISITORS: (10)

National (1)

1. John Levy, Researcher from University of Illinois

Pohnpei (9)

1. Chalsy Malewalig
2. Cindy Pastor
3. Felicity Warren
4. Joyce Roby
5. Keicyleen Oswalt

6. Ken (National Campus IT dept.)
7. Loverda T. Rosario
8. Phyllis Silbanuz
9. Winter George

### PERSONNEL:

- Annual performance evaluation was done for Lucy Oducado and Bruce Robert.
- Karleen Samuel is taking two classes for spring 2015 at University of Maine Augusta: Collection Development and Library Services for Children.

### ACTIVITY HIGHLIGHTS:

- Chuuk campus Media Technician Edson Asito is assisting Art 101 course students this semester with scanning their work and served as COMET proctor along with Jayleen Kokis for the COMET testing administered to high school students.
- Director Helieisar served as Acting I-VPIA from January 14-30 during IVPIA Simion's absence.
- Yap campus librarian assisted with the spring 2015 registration, oriented 42 students on the use of the library, and assisted faculty member Darrell Holloman with instructor's resources for the ED215 textbook.

### TOPICS RESEARCHED:

## NATIONAL (18)

1. Archaeology of Elleb island in the Marshall Islands.
2. Children Disabilities
3. Churchill Edward papers and articles
4. Collections of food recipes in the Micronesian region and how they were being used
5. First FSM Constitution
6. Great artist
7. History of arts
8. Land management in Micronesia
9. Life span development
10. Local recipes of Micronesian food and how they are prepared and served
11. Lois Engleberger papers and articles
12. Micronesian anthem
13. Nan Madol archaeology report
14. Nutrition in Federated States of Micronesia
15. Philosophers
16. Special education
17. Teaching strategies
18. Zoology

## POHNPEI (7)

1. Civil action (movie)
2. Conscious reader
3. Fifty Shades of Grey (book title)
4. Health and wellness
5. High and low islands of the Pacific Ocean
6. Regions of the Pacific
7. Tourist industries in Micronesia

## YAP (18)

1. Child abuse and neglect in Micronesia
2. David Hume and Religion
3. Emotional abuse
4. Environmental movement
5. European explorers
6. Formation of islands
7. Hotspot islands
8. Idioms
9. Library resources and services
10. Marshall Islands
11. Mental Abuse
12. NASA
13. Navigation and canoe making
14. Parenting
15. Pen and ink drawing /Stippling Technique
16. Rene Descartes
17. Traders in Micronesia
18. Vocabularies

## STATISTICS:

### Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	2014	1136	10476	2191	1104
Reserve materials	1	0	26	0	8
Materials circulated	152	77	467	125	386
Visitor usage	0	0	1	9	16

### Computer Usage

	CC	KC	NC	PC	YC
TOTAL Use	879	450	3880	1120	504
Computer Assists	4	5	32	142	22

### Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	3	8	73	7	20

### Collection Development

	CC	KC	NC	PC	YC
Total volumes	11900	2240	68402	6787	10236
New Acquisitions	0	0	10	11	0

Cataloged	0	0	302	13	3
Donations	0	0	26	11	14
Serials	0	37	123	8	0
Withdrawn	0	0	0	0	0
Gov Docs			22		

### Inter-Library Loan

	<b>NC</b>
ILL sent	3
ILL received	0

### MITC Chuuk

Digital Photos	203
Equipment checked out	4
Equipment repaired/maintained	1
ID Cards issue for new comers and returning	129
ID Cards re-issue due lost or damage	2
ID Cards Validated	129
ID Photos Taken	15
Manual video check out (booths & MITC classrooms)	14
Number of classes held in MITC	2
Scan documents for COM/Art class 101	30
Total fees collected for ID cards	\$10.00
Video Production	1
Video Showing for classes in MITC Rooms	2
Viewing in Booths	1
Work-study hour/No. of work-study	2

### MITC National

Audio production	
Audiovisual material duplication (COM activities)	35
COM meetings/workshops in MITC Rooms	12
COM Video Coverage	2
Equipment checked out	2
Graphic Productions	23
ID Cards issue for new comers	847
ID Cards re-issue due lost or damage	22
ID or Cards Laminated	11
ID Photos Taken	847
Manual video check out (boots & MITC classrooms)	5
Number of classes held in MITC	7
PDL files OCR	
Files edited (rename/edit content)	24
Item files created for upload	43
Page scanned	
Poster & Big cards laminated	2
Setup Audio systems for activities/class	2
Total fees collected for ID cards	\$110.00
Video burned into DVD format	39
Video Production	2

Video Showing for classes in MITC Rooms	16
Viewing in Booths	10

### **LIBRARY INSTRUCTION:**

- Instruction on the use and access of electronic journals was delivered to **10** students of NU123 course taught by Mrs. Rudelyn Dacanay at the National campus.
- Instruction on the use and access of the OPAC and the Pacific Digital Library was delivered to **16** students of ACE courses taught by instructor Rick Chiwi at Chuuk campus.
- Instruction on information literacy and basic library orientation were delivered to **129** students of EN120b, ESL089, ESLO099, ACE English, EN120a, EN110, and ESL089 courses at Yap campus.

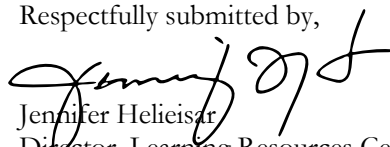
### **PROFESSIONAL/COMMUNITY SERVICE:**

- Pohnpei campus librarian attended a campus wide meeting on January 9.
- National campus LRC staff Julia Martin attended one HR committee meeting and assisted in the setting up of the New Zealand Reading Room for the Chuuk State Secession Commission meeting with the college community. Karleen Samuel, Luciano Mathias, and Jennifer Helieisar attended a campus wide meeting held in the MITC on January
- Yap campus librarian attended a faculty meeting on January 9<sup>th</sup>, and an all-campus meeting on January 21<sup>st</sup>.

### **CONCERNS/COMMENTS:**

None at this time.

Respectfully submitted by,



Jennifer Helieisar  
Director, Learning Resources Center

cc : All campus librarians