



COLLEGE OF MICRONESIA-FSM

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March 23, 2015

MEMORANDUM

TO: Karen Simion, Interim Vice President of Instructional Affairs

SUBJECT: Monthly Report, February 2015

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of February 2015.

VISITORS: (29)

National (22)

- Josh Levy, Researcher from University of Illinois; Tesiwo Liwy, UCCP Sokehs Pah researcher. Onlihno Lawrence, Pohnpei State Social Security office. Crena Panuelo, Pohnpei Baptist school. Berney Arcely, Pohnpei Baptist school. Cherish Segal, Pohnpei Baptist school. Mark Waite, Chuuk Public Utilities Corporation. Amm Choka, Chuuk Utilities Corporation. Hiroko Kumano, JICA volunteer, Pohnpei. Toshiko Arai, JICA volunteer, Japan. Other JICA volunteers from Japan: Taeko Yamakawa; Akiyama Yoko; Kozwe Suga; Yamamoto Ichiko; Tamura Yumi; Suzuki Joyoko; Yoshie Niki; Mitsue Hoshi; Takako Tol; Yoko Ariyama.

Pohnpei (7)

1. Adleen Shed
2. Jennifer Helieisar
3. Joyce Roby
4. Juvelina Rempis-Recana
5. Keicyleen Oswalt
6. Phyllis Silbanuz
7. Winter George

PERSONNEL:

- A request for the reclassification of Jayleen Kokis from Library Assistant II to Librarian II was submitted to HR office for processing and approval.

ACTIVITY HIGHLIGHTS:

- Chuuk campus LRC received a donation of 36 books from the U.S. Embassy. On February 13, Ms. Jayleen Kokis accompanied Ms. Memorina Yesiki, Student Service Specialist, for the Northwest region to administer the COMET and returned on February 25, 2015.
- Juvel was assigned to Pohnpei Campus library to assist with the evaluation and processing of library materials, reorganizing of the collections, and overall operations of the library until further notice.

- 95 new materials (books & speeches) have been reviewed and finalized to be included in the PDL collection, but because of technical issues of PDL computer, collection can't be built. MITC Coordinator is currently working with IT for alternative solutions.
- Yap campus librarian is assisting FMI library with cataloging and processing of their newly acquired materials.

TOPICS RESEARCHED:

NATIONAL (17)

- | | |
|---|---|
| 1. Atlases | 9. Management |
| 2. Constitution of the Federated States of Micronesia as it is written in the local language (Pohnpei). | 10. Micronesian mythology, culture, and origins of place and events |
| 3. E-books | 11. Music of Micronesia |
| 4. Favorite dishes in Micronesia | 12. Pacific mythology as it relates to Micronesia |
| 5. Federated States of Micronesia constitution in Pohnpeian language | 13. Philosopher |
| 6. Folklore and religion about Micronesia | 14. Psychology |
| 7. Geography | 15. Recipes from around Micronesia and the Pacific region especially Pohnpei. |
| 8. Human development | 16. Volcanoes |
| | 17. Water pollution in Micronesia |

YAP (33)

- | | |
|---|---|
| 1. Abuses in Micronesia: Physical, Emotional, Mental | 17. Gettysburg Address |
| 2. Air pollution: causes | 18. Growing taro |
| 3. Austronesian peoples | 19. History of Hittites / Is Jesus God? |
| 4. Bloom's taxonomy of learning objectives | 20. History of Woleai & Ifalik |
| 5. Case studies in special education | 21. Mental illness: causes |
| 6. Cerebral palsy | 22. Micropropagation of bananas |
| 7. Child abuse and neglect in Micronesia | 23. Native Americans |
| 8. Christianity in Micronesia | 24. Occupational Therapy |
| 9. Classification of wives, mothers, girlfriends, drivers | 25. Orientation and mobility services |
| 10. Copra Industry in Micronesia | 26. Persian empire |
| 11. Counseling services for exceptional children | 27. Philosophers: Descartes, Aristotle |
| 12. Crop production in Micronesia | 28. Reckless Driving/Drunk driving |
| 13. Developmental delays | 29. Reproductive organs: male & female |
| 14. Domestic Violence | 30. Sea level rise/Climate Change |
| 15. European trade: spices, silk, etc. | 31. Suicide |
| 16. Farm management | 32. Teenage pregnancy |
| | 33. Volcanic Islands |

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	6160	2015	13224	3211	1615
Reserve materials	0	0	26	0	9
Materials circulated	213	93	571	128	654
Visitor usage	3	6	22	7	25

Computer Usage

	CC	KC	NC	PC	YC
TOTAL Use	1546	748	5840	891	744
Computer Assists	6	3	73	130	34

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	0	11	48	0	38

Collection Development

	CC	KC	NC	PC	YC
Total volumes	11921	2240	68635	6101	10239
New Acquisitions	0	0	61	7	0
Cataloged	36	42	253	153	0
Donations	36	0	31	2	3
Serials	0	42	70	7	0
Withdrawn	0	0	0	0	0
Gov Docs			898		

Inter-Library Loan

	NC
ILL sent	20
ILL received	5

MITC National

Audio production (edited)	2
Audiovisual material duplication (COM activities)	10
Audiovisual materials (VHS, DVD, CD) repaired	1
Audiovisual materials cataloged	9
Audiovisual materials labeled	9
COM meetings/workshops in MITC Rooms	12
COM Video Coverage	2
Equipment checked out	2
ID Cards issue for new comers	30
ID Cards re-issue due lost or damage	24
ID Cards Validated	24
ID or Cards Laminated	10
ID Photos Taken	30
Manual video check out (booths & MITC classrooms)	5
Non COM meeting/workshop in MITC Rooms	10
Non COM Video coverage	3
Number of classes held in MITC	10
Patron Audiovisual equipment training/support	2
PDL files OCR	
Files edited (rename/edit content)	200
Item files created for upload	73
Page scanned	
Poster laminated	20
Scan documents for COM/PIALA	1

Setup Audio systems for activities/class	3
Total fees collected for ID cards	\$120.00
Video conversion	20
Video burned into DVD format	4
Video Production	1
Video Showing for classes in MITC Rooms	13
Viewing in Booths	10

WORK-STUDY

Work Study Students	Total Hours Earned
14	272:35

LIBRARY INSTRUCTION:

Library	Total Sessions	Total Participants	Session	Course	Instructor
National	1	18	OPAC	CCA	Yarofaisug, F.
	1	11	Online Databases	SS200	
Yap	1	10	Reference sources on career guidance	SS100	Yangerluo, B.
TOTAL	3	39			

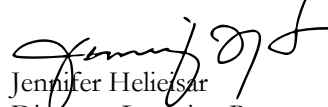
PROFESSIONAL/COMMUNITY SERVICE:

- Lucy Oducado is assisting Our Lady of Mercy Catholic High School library in the set up of their library and cataloging their materials.
- Yap campus librarian participated in the Yap Management Council meeting for the review of the Accreditation Standard IVB with Frankie Harris on February 18, attended a community meeting with the college's Board of Regents on February 20, and a staff meeting on February 23.
- Director participated in a Management Team meeting on February 10 in which we elected a new secretary, Doman Daoas to serve the rest of the academic term.

CONCERNS/COMMENTS/ SUGGESTIONS:

- None at this time.

Respectfully submitted by,



Jennifer Heliesar
Director, Learning Resources Center

cc : All campus librarians