

Unit Assessment Report - Four Column

College of Micronesia - FSM

C - administrative - VPIEQA Office

Mission Statement: Institutional Effectiveness & Quality Assurance assesses and supports the capacity and extent to which the college fulfills and maintains its mission; while fostering and embedding a college culture of sustainable continuous quality improvement and collaboration at all institutional levels. Leadership and guidance are provided to the college community to ensure accountability as accreditation and regulatory standards are understood and met, and/or exceeded at all times. At the core of effectiveness and ongoing quality improvement is a focus on student learning and student success.

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
<p>C - administrative - VPIEQA Office - Accreditation Training - The Accreditation Liaison Office (ALO) provides comprehensive, useful information, in a user-friendly manner, to the college community through training activities on the accreditation process and COM-FSM accreditation status.</p> <p>AUO Assessment Cycle: 2013 - 2014</p> <p>Start Date: 08/06/2012</p> <p>Inactive Date: 08/03/2013</p> <p>AUO Status: Inactive</p>	<p>Assessment Strategy: Training sessions and successful delivery of outcomes will be evaluated by participants through a participant survey.</p> <p>Assessment Type: Survey</p> <p>Target: 90% of the participants will indicate the accreditation information was presented in a user-friendly manner.</p>	<p>03/02/2013 - This target was fully met.</p> <p>Participants completed a survey containing a question item asking them if, "The information on accreditation and the SLO rubric were presented in a user-friendly manner. Likert scale options were: "strongly agree," "agree," "neutral," "disagree," and "strongly agree."</p> <p>There were a total of 225 respondents to this college wide training. The results were: 49.3% (111) strongly agree, 42.7% (96) agree, 6.7% (15) neutral, 0.4% (1) disagree, and 0.9% (2) strongly disagree. Thus, 92% (207 out of 225) strongly agreed or agreed the accreditation information was presented in a user-friendly manner.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents: Accreditation Training Evaluation Survey - Yap_FMI Accreditation Training Survey NC & PC Staff Accreditation Training Survey Results CC & KC Accreditation Training Survey </p>	

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
	<p>Assessment Strategy: ALO encourages all college employees with English proficiency to take the ACCJC "Online Accreditation Basics Course" and successfully complete the course by presenting the ALO with a certificate of completion as issued by ACCJC.</p> <p>Assessment Type: Exam/Quiz - Standardized</p> <p>Target: 70% of English proficient college-wide employees are issued a course completion certificate.</p>	<p>Results NC & PC Faculty</p> <p>05/31/2014 - The target was fully met and exceeded when 100% of employees college-wide successfully completed the online, "Accreditation Basics Course" in May 2013.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents: Newsfeed: COM-FSM Obtains 100% Completion of the Online Accreditation Basics Course COM-FSM: President's Message to the Community Supplemental Report May 2013</p>	<p>08/18/2015 - The college committed to maintaining a 100% completion rate for all employees. The course is also now part of the Board of Regents (BOR) orientation training, ensuring all BOR members also maintain 100% completion.</p> <hr/> <p>07/18/2013 - All new college employees and regents to the board of regents would be required to successfully complete the ACCJC online "Accreditation Basics" course to maintain the 100% completion rate. The college-wide employee decision was approved in the Executive Committee in May 2013. The commitment by the board of regents was made at the May 2013 board of regents meeting.</p>
<p>C - administrative - VPIEQA Office - Gap Identification on ACCJC Rubrics for IE - IEQA assesses institutional capacity and processes to identify gaps towards moving to and remaining on, the "sustainable continuous quality improvement" stage on all three of the ACCJC/WASC Rubrics for Evaluating Institutional Effectiveness.</p> <p>AUO Assessment Cycle: 2013 - 2014</p> <p>Start Date: 08/01/2013</p> <p>Inactive Date: 07/31/2014</p>	<p>Assessment Strategy: IEQA will administer Rubric Surveys to college employees. Each item will represent a rubric statement and a Likert scale will be used with respondents indicating "yes," "sometimes," "no," or "I don't know." Item analysis will be conducted and results will be circulated in a report for discussion.</p> <p>Assessment Type: Presentation/Performance</p> <p>Target: ALO will facilitate college-wide (all six campuses) discussion on survey results for the identification of gaps.</p>	<p>08/18/2015 - ACCJC staff noted in an ALO training that colleges should have moved beyond the rubrics. Though this target was not met, the ALO instead led a gap analysis of all the 2002 standards (2014 standards had not yet been released). That gap analysis was completed and helped prepare the college for its self evaluation for spring 2016.</p> <p>Target Met: No</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents:</p>	

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
		PPEC Report July-December 2014	
AUO Status: Inactive			
<p>C - administrative - VPIEQA Office - Accreditation Faculty Workshop Spring 2014 - The VPIEQA/ALO will design and conduct a faculty workshop with learning outcomes on regional accreditation, accreditation ERs and Standards specific to faculty, USDE regulations of importance to faculty, gap identification, formation of Actionable Improvement Plans (AIPs), analysis of program assessment summaries, and analysis of Program Data Sheets.</p> <p>AUO Assessment Cycle: 2013 - 2014</p> <p>Start Date: 01/07/2014</p> <p>Inactive Date: 10/01/2014</p> <p>AUO Status: Inactive</p>	<p>Assessment Strategy: Training sessions and successful delivery of outcomes will be evaluated by participants through a participant survey.</p> <p>Assessment Type: Survey</p> <p>Target: 90% of participants will indicate they agreed or strongly agreed the training outcomes were met. Qualitative comments will indicate the training was deemed enjoyable, professional and useful. Fewer than five qualitative comments will indicate the training was not useful.</p> <p>Related Documents: Evaluation Survey PC NC JAN 2014</p>	<p>08/18/2015 - Targets were met except for outcomes related to USDE regulations and awareness of and ability to form an actionable improvement plan. Qualitative responses were positive and constructive.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents: 06JAN14 NC_PC Faculty AA Program Data Sheets Workshop presentation slides</p>	
<p>C - administrative - VPIEQA Office - WASC Senior Assessment Leadership Academy (13-14) - ACAALO will be accepted in the WASC Senior Assessment Leadership Academy (ALA).</p> <p>AUO Assessment Cycle: 2013 - 2014</p> <p>Start Date: 03/02/2014</p> <p>Inactive Date: 04/01/2014</p> <p>AUO Status: Inactive</p>	<p>Assessment Strategy: Submit an application in collaboration with DAP by the end November 2013</p> <p>Assessment Type: Descriptive Statistics</p> <p>Target: Successfully submit an application and get accepted into the WASC Senior Assessment Leadership Academy (ALA).</p>	<p>08/17/2015 - The ACAALO was accepted into the WASC Assessment Leadership Academy (ALA).</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents: ALA Acceptance Letter</p> <p>04/30/2014 - Evidence: acceptance letter from WASC Senior Assessment Leadership Academy (ALA).</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents: ALA Acceptance Letter</p>	

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
<p>C - administrative - VPIEQA Office - TracDat Training (13-14) - ACAALO will design and provide additional college-wide training on TracDat, with articulated outcomes, for faculty, staff, and administration.</p> <p>AUO Assessment Cycle: 2013 - 2014</p> <p>Start Date: 10/01/2013</p> <p>Inactive Date: 09/30/2014</p> <p>AUO Status: Inactive</p>	<p>Assessment Strategy: Design trainings that meet college-wide needs for TracDat training</p> <p>Assessment Type: Descriptive Statistics</p> <p>Target: Training sessions and successful delivery of the outcomes will be evaluated by participants through a participant survey. 95% of participants will "agree" or "strongly agree" outcomes were met.</p>	<p>04/30/2014 - Evidence: Training at state campuses: http://wiki.comfsm.fm/Assessment_Coordinator_and_Assistant-ALO,</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p>	
<p>C - administrative - VPIEQA Office - Program Assessment Summaries (13-14) - ACAALO will update Assessment of Student Learning on COM-FSM website utilizing TracDat data (Program Assessment Summary Reports)</p> <p>AUO Assessment Cycle: 2013 - 2014</p> <p>Start Date: 10/01/2013</p> <p>Inactive Date: 09/30/2014</p> <p>AUO Status: Inactive</p>	<p>Assessment Strategy: Work with academic programs to write their PSLO Assessment summaries</p> <p>Assessment Type: Descriptive Statistics</p> <p>Target: 85% of programs will have Program Student Learning Outcomes Assessment Summaries</p>	<p>04/16/2014 - As of April 15, 2014, 90.0% of programs have submitted and posted PASs on the college website.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents: PAS check list</p>	
<p>C - administrative - VPIEQA Office - Data and Decisions Academy - ACAALO will complete two Data and Decisions Academy courses.</p> <p>AUO Assessment Cycle: 2013 - 2014</p> <p>Start Date: 06/04/2014</p> <p>Inactive Date:</p>	<p>Assessment Strategy: Successfully complete two Data and Decisions Academy courses</p> <p>Assessment Type: Descriptive Statistics</p> <p>Target: Two courses for summer/fall 2014</p>	<p>09/22/2014 - ACAALO successfully completed two Data and Decisions Academy courses by September 26, 2014.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2013 - 2014</p> <p>Related Documents: Data and Decisions Academy</p>	

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09/23/2014 AUO Status: Inactive			