

Unit Assessment Report - Four Column

College of Micronesia - FSM

C - administrative - VPIEQA Office

Mission Statement: Institutional Effectiveness & Quality Assurance assesses and supports the capacity and extent to which the college fulfills and maintains its mission; while fostering and embedding a college culture of sustainable continuous quality improvement and collaboration at all institutional levels. Leadership and guidance are provided to the college community to ensure accountability as accreditation and regulatory standards are understood and met, and/or exceeded at all times. At the core of effectiveness and ongoing quality improvement is a focus on student learning and student success.

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
<p>C - administrative - VPIEQA Office - General Education Assessment Report - The Assessment Coordinator & Assistant ALO (ACAALO) will Prepare and publish General Education Program Assessment report at end of AY 2014-2015 by 30 JULY 2015.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>	<p>Assessment Strategy: ACAALO will coordinate the annual program/unit meetings to analyze and</p>	<p>08/18/2015 - The ACAALO resigned. This report was contracted for completion by an acting assessment coordinator. The draft report is related as evidence. The final draft will be placed on the college website.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Draft Institutional Assessment Report 2015</p> <p>08/18/2015 - The ACAALO resigned. An acting academic assessment coordinator was contracted to complete this report. The deadline was extended to the end of August 2015 to ensure more time for faculty dialogue before the report is finalised. The first draft is related as evidence, the final draft will be posted to the college website.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Draft Institutional Assessment Report 2015</p>	<p>08/18/2015 - To improve the quality of academic assessment of student learning; and to move beyond compliance towards implementing improvements, achieved through purposeful dialogue, the ACAALO position has been reclassified as a dean of academic assessment. This position is currently being advertised and will report to the vice president for instructional affairs.</p>
<p>C - administrative - VPIEQA Office - TracDat - ACAALO will provide ongoing assistance, training, and support to increase</p>	<p>Assessment Strategy: ACAALO will coordinate the annual program/unit meetings to analyze and</p>	<p>08/18/2015 - The ACAALO resigned. A reclassified position has instead been designed, Dean of Academic Assessment, and that</p>	<p>08/18/2015 - To provide assistance in the absence of an assessment coordinator and until a dean is hired,</p>

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<p>programs/unit use of TracDat for ISLO/PSLO/SLO assessment.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>	<p>dialogue about PSLOs and improvement plans.</p> <p>Assessment Type: Descriptive Statistics</p> <p>Target: ACAALO will facilitate 10 division meetings to review PSLO results and develop improvement plans in TracDat</p>	<p>individual will report to VPIA. Some documents were established on the wiki to assist faculty.</p> <p>Target Met: No</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Assessment Coordinator and Assistant ALO TracDat Training Outcomes</p>	<p>a trainer/chief academic officer from Guam Community College will be conducting a session on 02 OCT 2015 with the following outcomes:</p> <hr/>
<p>C - administrative - VPIEQA Office - ISLO Assessment Report - ACAALO will prepare and publish Institutional Student Learning Outcomes report by 30 July 2015.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - After resignation of ACAALO, a faculty was hired on special contract to complete the report. A first draft was submitted, but the deadline was extended until the end of August. This allowed for time to dialogue with faculty prior to finalizing the report. The focus is moving beyond assessment reporting, to more robust dialogue, and commitments toward improving.</p> <p>Target Met: No</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Draft Institutional Assessment Report</p>	
<p>C - administrative - VPIEQA Office - TracDat Training - ACAALO will design and provide additional college-wide training on TracDat, with articulated outcomes, for faculty, staff, and administration.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status:</p>		<p>08/18/2015 - ACAALO resigned. Position was reclassified.</p> <p>Target Met: No</p> <p>Reporting Period: 2014-2015</p>	

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<p>Inactive</p> <p>C - administrative - VPIEQA Office - Foster Communication - ACAALO will foster communication and collaboration between instructors in all programs towards continuous program improvement and assessment.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - ACAALO resigned.</p> <p>Target Met: No</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Dean of Academic Assessment</p>	<p>08/18/2015 - The ACAALO position was not as effective without having authority over faculty and by having to coordinate with the dean of academic programs, the vice president for instructional affairs, and the vice president for institutional effectiveness and quality assurance. Attracting a replacement with the necessary skill set to foster communications, collaborations, high quality assessment, and knowledge of psychometrics also requires higher salary ranges. It was determined there should be a dean of academic assessment with authority, broader responsibilities, and high enough pay to attract one with the skills and talent to perform effectively.</p>
<p>C - administrative - VPIEQA Office - WASC Senior Assessment Leadership Academy - ACAALO will successfully complete the WASC Senior Assessment Leadership Academy (ALA).</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - The ACAALO completed the ALA, but did so at the time of resignation. The target was met, but this was not a success for the college as intended.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2014-2015</p>	<p>08/18/2015 - When paying for expensive training programs, it would be beneficial to require the employee to commit to repaying the college back through a service time commitment.</p>
<p>C - administrative - VPIEQA Office - Training for Self-Evaluation Writing Teams -</p>			

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
<p>The accreditation liaison officer (ALO) will provide training sessions to the Accreditation Standards writing teams for the College Self-Evaluation Report.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - Several writing training sessions have occurred. An introduction and agreement to the self evaluation process was held at the fall 2014 summit. A college wide training was conducted fall 2014. Several follow-up training sessions were conducted by the ALO, an institutional research expert, and a technical writer between fall 2014 and fall 2015.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Self Evaluation Timeline</p>	
<p>C - administrative - VPIEQA Office - Self-Evaluation "lunch and Learn" - The ALO will conduct "Lunch and Learn," sessions to inform the college community on the Self Evaluation Report and evidence used to support adherence to Standards.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - Lunch and learn sessions were facilitated by the ALO as well as writing team chairs to ensure committees/validation groups were engaged in dialogue with self evaluation writing teams.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Self Evaluation Timeline</p>	
<p>C - administrative - VPIEQA Office - Serve on an Accreditation Visiting Team - The ALO and ACAALO will serve on an accreditation visiting team.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - The ALO has served on two visiting teams. The ACAALO did not serve on a visiting team.</p> <p>Target Met: No</p> <p>Reporting Period: 2014-2015</p>	

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<p>Inactive</p> <p>C - administrative - VPIEQA Office - Action Research Project - ALO will lead the next iteration of the Action Research project: Work-based learning: An action research study for enhancing participatory governance, purposeful dialogue, and leadership to meet accreditation standards.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - ALO took educational leave so this target is behind schedule. However, the process has begun and the next iteration should be completed by 30 SEP 2015. A college wide survey occurred April 2015.</p> <p>Target Met: No</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: Governance Survey Word Cloud Committee Officer Meeting Committee Governance Survey 2015</p>	
<p>C - administrative - VPIEQA Office - ACCJC Self-Evaluation Training - The ALO, ACAALO, and writing team chairs will attend the ACCJC Self-Evaluation Training.</p> <p>AUO Assessment Cycle: 2014 - 2015</p> <p>Start Date: 10/01/2014</p> <p>Inactive Date: 09/30/2015</p> <p>AUO Status: Inactive</p>		<p>08/18/2015 - The college writing team chairs participated in an ACCJC workshop in Honolulu, Hawaii July 15, 2015.</p> <p>Target Met: Yes</p> <p>Reporting Period: 2014-2015</p> <p>Related Documents: College participates in ACCJC workshop</p>	